PORT of Port Angeles
Serving Clallam County Since 1923

REGULAR COMMISSION MEETING
~~**Tuesday, October 27, 2026, at 9:00 am**~~ Tuesday, November 10, 2026, at 9:00 am
338 W. First St, Port Angeles, WA 98362
MINUTES

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit https://portofpa.com/about-us/agenda-center/

Connie Beauvais, Commissioner
Colleen McAleer, Commissioner
Kelly Kidwell, Commissioner
Paul Jarkiewicz, Chief Executive Officer
Caleb McMahon, Chief Commercial Officer
Bradley Fluetsch, Chief Finance & Administrative Officer
Sarah Kuh, Management Accountant
Zach Holsted, Capital Program Manager
Jesse Waknitz, Senior Environmental & Planning Mgr.
Jenna Riley, Procurement Manager / Clerk to the Board

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:33)

Comm. Beauvais called the meeting to order at 9:00 am.

II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (0:34-1:09)

None.

III. APPROVAL OF AGENDA (1:10-2:07)

- Motion to approve the agenda as presented: Comm. Beauvais
- 2nd: Comm. McAleer
- Vote: 3-0 (Unanimous)

IV. WORK SESSION (2:08-5:37)

A. Monthly Cash & Investment Report
- Presentation By: Bradley Fluetsch
- Discussion
- No Action

V. APPROVAL OF CONSENT AGENDA (5:38-13:55)

A. Regular Commission Meeting Minutes – October 27, 2026

B. Special Commission Meeting Minutes – November 4, 2026

C. Vouchers in the amount of $3,472,342.53
- Discussion
- Motion to approve the consent agenda as presented: Comm. McAleer
- 2nd: Comm. Kidwell
- Vote: 3-0 (Unanimous)

VI. COMPLETION OF RECORDS (13:56-20:25)

A. Monthly Delegation of Authority
- Presentation By: Paul Jarkiewicz
- Discussion
- No Action

VII. PLANNING AND CAPITAL PROJECTS (20:26-32:03)

A. Item for Consideration – William R. Fairchild International Airport – Hangar F – 2 Hour Wall – Bid Award.....14-16
- Presentation By: Zach Holsted
- Discussion
- Motion to authorize the Chief Executive Officer to execute a public works contract with Interwest Construction, Inc. for the William R. Fairchild International Airport – Hangar F – 2 Hour Wall project for a total amount not to exceed Two Hundred Eight Thousand Dollars and No Cents ($208,000), plus applicable Washington State Sales Tax, and to make minor modifications as may be necessary.: Comm. McAleer

PORT of Port Angeles
Serving Clallam County Since 1923

- 2nd: Comm. Beauvais
- Vote: 3-0 (Unanimous)

VIII. LOG YARD (32:05-39:46)

A. Log Yard Site and Stormwater Improvements Monthly Project Update
- Presentation By: Zach Holsted
- Discussion
- No Action

IX. MARINE TRADES AND MARINE TERMINALS

No items

X. PROPERTY (39:47-53:26)

A. Item for Consideration – First Step Family Support New Term Lease
- Presentation By: Caleb McMahon
- Discussion
- Motion to authorize the Chief Executive Officer to sign a lease with First Step Family Support, per the terms and conditions presented: Comm. McAleer
- 2nd: Comm. Kidwell
- Vote: 3-0 (Unanimous)
- It was noted moving forward the entire lease would not be included within the agenda packets and the standard lease template would be placed on the Port's website.

XI. MARINAS

No items

XII. AIRPORTS (39:47-42:56)

A. Hangar E Project Update
- Presentation By: Zach Holsted
- Discussion
- No Action

XIII. OTHER BUSINESS (53:27-2:01:08)

A. Second Consideration of Res 26-1352 Community Economic Revitalization Board (CERB) Committed Private Partner (CPP) Program Application for Port Angeles Composite (PAC) Project
- Presentation By: Jenna Riley
- Discussion
- Motion to adopt Resolution 26-1352, a Resolution of the Port of Port Angeles, Washington, authorizing submission of an application for a community economic revitalization board loan/grant in the amount of $5,000,000 to fund building improvements for an existing tenant, Port Angeles Composite: Comm. Beauvais
- 2nd: Comm. Kidwell
- Vote: 3-0 (Unanimous)

B. Second Consideration of Res 26-1353 Revising Investment Policy
- Presentation By: Paul Jarkiewicz
- Discussion
- Motion to adopt Resolution 26-1353, a Resolution of the Port of Port Angeles revising the Port of Port Angeles Investment Policy: Comm. McAleer
- 2nd: Comm. Kidwell
- Vote: 3-0 (Unanimous)

PORT of Port Angeles
Serving Clallam County Since 1923

C. Second Consideration of Res 26-1354 Revising Capital Improvement Policy

- Presentation By: Paul Jarkiewicz
- Discussion
- Motion to adopt Resolution 26-1354, a Resolution of the Port of Port Angeles revising the guidelines for Capital Improvement Policies: Comm. McAleer
- 2nd: Comm. Kidwell
- Vote: 3-0 (Unanimous)

D. **Opening of Public Hearing:** 2027 Budget, Tax Levy, and Comprehensive Scheme, Introduction of Resolutions 26-1355, Res 26-1356, Res 26-1357

- Staff Report on the 2027 Budget: Paul Jarkiewicz
- Discussion

- **Public Hearing Opened: 10:09 am by Comm. Beauvais**
  Public hearing will remain open, and the Port will accept any comments from the public until the November 17, 2026, Special Commission Meeting.

- Presentation on Budget, Tax Levy, and Comprehensive Scheme: Paul Jarkiewicz
- Discussion

- **Public Comment:**
  - None

- Motion to introduce Resolution 26-1355, a Resolution of the Port Commission of the Port of Port Angeles Authorizing a Property Tax Levy: Comm. McAleer
- 2nd: Comm. Kidwell
- Vote: 3-0 (Unanimous)

- Motion to introduce Resolution 26-1356, a Resolution of the Port Commission of the Port of Port Angeles Adopting the Final Budget for 2027: Comm. McAleer
- 2nd: Comm. Kidwell
- Vote: 3-0 (Unanimous)

- Motion to introduce Resolution 26-1357, a Resolution of the Port Commission of the Port of Port Angeles, A Municipal Corporation, Amending the Port of Port Angeles Comprehensive Scheme of Harbor Improvements to Update References to the Current Port Budget and Planning Documents: Comm. McAleer
- 2nd: Comm. Kidwell
- Discussion
- Vote: 3-0 (Unanimous)

XIV. ITEMS NOT ON THE AGENDA (2:01:09-2:08:11)

A. Resolution 26-1358 Recognizing Mr. Caleb McMahon

- Presentation By: Comm. Beauvais
- Discussion
- Motion to introduce Resolution 26-1358, a Resolution in Recognition of Mr. Caleb McMahon's Service to the Port of Port Angeles: Comm. Beauvais
- 2nd: Comm. Kidwell
- Vote: 3-0 (Unanimous)
- Motion to waive second consideration of Res 26-1358: Comm. Beauvais
- 2nd: Comm. McAleer
- Vote: 3-0 (Unanimous)
- Motion to adopt Resolution 26-1358, a Resolution in Recognition of Mr. Caleb McMahon's Service to the Port of Port Angeles: Comm. Kidwell
- 2nd: Comm. McAleer
- Vote: 3-0 (Unanimous)

PORT of Port Angeles
Serving Clallam County Since 1923

XV. COMMISSIONER REPORTS (2:08:12-2:19:09)

Comm. Beauvais provided a report on the Third Community Meeting concerning the Elwha Watershed study proviso in the State's 2026 budget.

Comm. McAleer noted that at 3:00 pm today, there will be a Utility Advisory Committee Meeting at the City of Port Angeles, where the Port is planning to make a comment. She also noted that she was interviewed by FutureWise's consultant, EcoStrat, about an economic analysis of whether purchasing properties in the triangular area would have a positive overall cost-benefit to the community, based on increased revenues if they turned it into a Park.

Comm. Kidwell noted there will be an Elevate meeting held next week on the 18th to discuss the combined efforts of the City and the Port for Sea Planes.

XVI. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (2:19:10-2:19:23)

None

XVII. FUTURE AGENDA (2:19:24-2:22:19)

XVIII. NEXT MEETINGS

A. November 17, 2026 – Special Commission Meeting (**Comm. Kidwell Excused Absence*)
[Close Public Hearing & Adopt 2027 Budget and Tax Levy]

B. November 24, 2026 – Regular Commission Meeting – **MEETING CANCELED**

C. December 8, 2026 – Regular Commission Meeting

D. December 22, 2026 – Regular Commission Meeting

XIX. UPCOMING EVENTS

A. November 19-21, 2026 – Pacific Marine Expo (Seattle, WA)

B. December 2-4, 2026 – International Workboat Show (New Orleans, LA)

C. December 9-11, 2026 – Washington Public Ports Association (WPPA) Annual Meeting (Vancouver, WA – Hilton Vancouver) ****Comm. McAleer & Kidwell will be in attendance***

XX. EXECUTIVE SESSION (2:22:20-2:24:36)

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, the Open Public Meetings Act

- Comm. Beauvais recessed the meeting to convene an executive session with an anticipated length of 40 minutes. Following the executive session, the Commission may take action as a result of the executive session.
- Discussion:
  - Two (2) items concerning legal or financial risk. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(i)
  - One (1) item concerning the performance of a public employee. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(g)
- Recessed Regular Meeting at 11:22 a.m.
- Start Time: 11:25 a.m.
- Estimated End Time: 12:05 p.m.
- Extended: 25 minutes
- End Time: 12:31 p.m.

Public Session of Commission Meeting Reconvened: 12:31 p.m.

Comm. Beauvais noted that no action will be taken on any agenda items as a result of the executive session.

PORT of Port Angeles
Serving Clallam County Since 1923

XXI. ADJOURN (2:24:37-2:24:40)

Comm. Beauvais adjourned the meeting at 12:32 p.m.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS

Connie Beauvais, President

Colleen McAleer, Vice President