PORT of Port Angeles
Serving Clallam County Since 1923

REGULAR COMMISSION MEETING
Tuesday, October 13, 2026, at 9:00 am
338 W. First St, Port Angeles, WA 98362
MINUTES

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit https://portofpa.com/about-us/agenda-center/

Connie Beauvais, Commissioner
Colleen McAleer, Commissioner
Kelly Kidwell, Commissioner ***via Zoom***
Paul Jarkiewicz, Chief Executive Officer
Chris Hartman, Chief Operating Officer
Caleb McMahon, Chief Commercial Officer
Sarah Kuh, Management Accountant
Zach Holsted, Capital Program Manager
Katharine Frazier, Grants & Gov't Affairs Manager
Jenna Riley, Procurement Manager / Clerk to the Board

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:58)

Time-specific Executive Session at 11:00 a.m.

Comm. Beauvais called the meeting to order at 9:00 am.
Comm. Beauvais noted Comm. Kidwell was attending via Zoom as he is attending the Marine Highway conference for the Port.

II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (0:59-1:58)

None

III. APPROVAL OF AGENDA (1:35-1:58)

- Motion to approve the agenda as presented: Comm. Beauvais
- 2nd: Comm. McAleer
- Vote: 3-0 (Unanimous)

IV. WORK SESSION (1:59-21:38)

A. Monthly Cash & Investment Report
- Presentation By: Paul Jarkiewicz
- Discussion
- No Action

B. Introduce 2027 Operating Budget
- Presentation By: Paul Jarkiewicz
- Discussion
- No Action

V. APPROVAL OF CONSENT AGENDA (21:39-23:45)

A. Regular Commission Meeting Minutes – September 22, 2026

B. Special Commission Meeting Minutes – September 24, 2026

C. Vouchers in the amount of $2,439,433.87
- Discussion
- Motion to approve the consent agenda as presented: Comm. McAleer
- 2nd: Comm. Beauvais
- Vote: 3-0 (Unanimous)

VI. COMPLETION OF RECORDS (23:46-27:26)

A. Monthly Delegation of Authority
- Presentation By: Paul Jarkiewicz
- Discussion
- No Action

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VII. PLANNING AND CAPITAL PROJECTS (27:27-1:08:28)

A. Q3 Grant Update
- Presentation By: Katharine Frazier
- Discussion
- No Action

B. 2026 Capital Projects Projected Year End
- Presentation By: Zach Holsted
- Discussion
- No Action

C. Public Hearing for Resolution 26-1351 for LTGO Bond & Second Consideration
- **Public Hearing Opened: 9:51 a.m.**
  - Presentation By: Paul Jarkiewicz
  - Discussion
  - No Action
- **Public Comment:** None
- **Public Hearing Closed: 10:06 a.m.**
- Motion to adopt Resolution 26-1351, a Resolution of the Port Commission of the Port of Port Angeles, Washington, providing for the issuance and sale of limited tax general obligation bonds of the Port for the purpose of providing funds to pay all or a portion of the cost of constructing additions and improvements to Port properties for Port tenants and other projects of the Port and to pay the costs of issuance and sale of the bonds; fixing or setting parameters for certain terms and covenants of the bonds; appointing the Port's designated representative to approve the final terms of the issuance and sale of the bonds; and providing for other related matters: Comm. McAleer
- 2nd: Comm. Beauvais
- Vote: 3-0 (Unanimous)

VIII. LOG YARD (1:08:29-1:20:18)

A. Log Yard Site and Stormwater Improvements Monthly Project Update
- Presentation By: Zach Holsted
- Discussion
- Action: The Commissioners requested a similar update be provided for the current Airport projects

IX. MARINE TRADES AND MARINE TERMINALS

No items

X. PROPERTY

No items

XI. MARINAS

No items

XII. AIRPORTS

No items

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XIII. OTHER BUSINESS (1:20:19-1:42:59)

A. Sponsorship Request – North Olympic Development Council's Energy and Environmental Resilience Conference
- Presentation By: Katharine Frazier
- Discussion
- Action: All Commissioners agreed to donate $100 to the North Olympic Development Council's Energy and Environmental Resilience Conference

B. Sponsorship Request – Port Angeles Yacht Club's Deck out the Docks Event
- Presentation By: Katharine Frazier
- Discussion
- Action: All Commissioners agreed to donate $100 to the Port Angeles Yacht Club's Deck out the Docks Event

C. Item for Discussion – Clallam County Economic Development Council 2027 Contract
- *Comm. McAleer recused herself from the discussion*
- Presentation By: Paul Jarkiewicz & Caleb McMahon
- Discussion
- Action: Paul will circulate the Q2 results to the Commissioners for further consideration

XIV. ITEMS NOT ON THE AGENDA (1:43:00-1:45:18)

A. Item for Consideration – Lease Extension – Public Utility District No. 1 of Clallam County (PUD) Regarding New Operational Center
- Presentation By: Paul Jarkiewicz & Caleb McMahon
- Discussion
- Motion to authorize the Chief Executive Officer to amend the current lease with the Clallam County PUD to allow for two one-year options instead of two ten-year options: Comm. McAleer
- 2nd: Comm. Kidwell
- Vote: 3-0 (Unanimous)

XV. COMMISSIONER REPORTS (1:45:19-1:46:40)

Comm. Kidwell spoke on attending the Marine Highway Conference in Vancouver and noted it was a great learning experience.

XVI. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES)

None

XVII. FUTURE AGENDA (1:46:41-1:51:13)

XVIII. NEXT MEETINGS

A. October 26, 2026 – Special Joint Meeting with Board of County Commissioners, The Clallam County Public Utility District, and City of Port Angeles City Council (Held at Field Arts & Event Hall) (**Comm. Kidwell via Zoom*)

B. October 27, 2026 – Regular Commission Meeting (**Comm. Kidwell Excused Absence*)
[Draft Final Capital Budget / Present Prelim 2027 Operating Budget & Tax Levy]

C. November 10, 2026 – Regular Commission Meeting
[Open Public Hearing on 2027 Budget and Tax Levy]

D. November 17, 2026 – Special Commission Meeting (**Comm. Kidwell Excused Absence*)
[Close Public Hearing & Adopt 2027 Budget and Tax Levy]

E. November 24, 2026 – Regular Commission Meeting – ***MEETING CANCELLED***

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XIX. UPCOMING EVENTS

A. October 13-15, 2026 – Pacific Northwest Waterways Assoc. (PNWA) Annual Meeting (Vancouver, WA)

B. October 18-21, 2026 – National Association of Foreign Trade Zones (NAFTZ) Annual Conference & Exposition (San Diego, CA)

C. October 22-23, 2026 – Washington Public Ports Association (WPPA) Small Ports (Chelan – Campbell's Resort Lake Chelan)

D. November 19-21, 2026 – Pacific Marine Expo (Seattle, WA)

E. December 2-4, 2026 – International Workboat Show (New Orleans, LA)

F. December 9-11, 2026 – Washington Public Ports Association (WPPA) Annual Meeting (Vancouver, WA – Hilton Vancouver)

XX. EXECUTIVE SESSION – TIME SPECIFIC – 11:00 A.M. (1:51:14-1:52:54)

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, the Open Public Meetings Act

- Comm. Beauvais recessed the meeting to convene an executive session with an anticipated length of 50 minutes. Following the executive session, the Commission is expected to take action as the Commissioners work through the agenda.
- Discussion:
  - Four (4) items concerning legal or financial risk. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(i)
- Recessed Regular Meeting at 10:51 a.m.
- Start Time: 10:55 a.m.
- Estimated End Time: 11:55 a.m.
- Extended: 40 minutes
- End Time: 12:42 p.m.

Public Session of Commission Meeting Reconvened: 12:42 p.m.

Comm. Beauvais noted that no action will be taken on any agenda items as a result of the executive session.

XXI. ADJOURN (1:52:55-1:52:57)

Comm. Beauvais adjourned the meeting at 12:42 p.m.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS

Connie Beauvais, President

Colleen McAleer, Vice President