



REGULAR COMMISSION MEETING
Tuesday, September 22, 2026, at 9:00 am
338 W. First St, Port Angeles, WA 98362
MINUTES

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit <https://portofpa.com/about-us/agenda-center/>

Connie Beauvais, Commissioner
Colleen McAleer, Commissioner
Kelly Kidwell, Commissioner
Paul Jarkiewicz, Chief Executive Officer

Chris Hartman, Chief Operating Officer
Sarah Kuh, Management Accountant
Zach Holsted, Capital Program Manager
Jenna Riley, Procurement Manager / Clerk to the Board

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:45)

Comm. Beauvais called the meeting to order at 9:01 am.

II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (0:46-10:00)

Dan O'Keefe of Port Angeles, WA spoke on vessel enforcement actions at the Port of Port Angeles Boat Haven / Boat Yard.

Comm. McAleer requested that Port staff commit to responding to Mr. O'Keefe within 24 hours.

III. APPROVAL OF AGENDA (10:01-10:10)

- Motion to approve the agenda as presented: Comm. McAleer
- 2nd: Comm. Kidwell
- Vote: 3-0 (Unanimous)

Commission Meeting Recessed from Meeting Room for Agenda Item IX.A: 9:11 am

Commission Meeting Reconvened from Tour: 9:37 am

IV. EXECUTIVE SESSION (11:53-12:55)

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, the Open Public Meetings Act

- Comm. Beauvais recessed the meeting to convene an executive session with an anticipated length of 50 minutes. Following the executive session, the Commission is expected to take action as the Commissioners work through the agenda.
- Discussion:
 - Four (4) items concerning legal or financial risk. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(i)
- Recessed Regular Meeting at 9:38 am
- Start Time: 9:40 am
- Estimated End Time: 10:30 am
- Extended: 10 minutes
- End Time: 10:43 am

Public Session of Commission Meeting Reconvened: 10:43 am

V. WORK SESSION (12:56-37:10)

A. August Financial Report

- Presentation By: Sarah Kuh & Paul Jarkiewicz
- Discussion
- No Action

B. 2027 Operating Budget Projection Highlights

- Presentation By: Paul Jarkiewicz
- Discussion
- Action: Paul Jarkiewicz requested that this be tabled for the next meeting, as further review needs to be completed by the team.



- C. Operating Assumptions & Organizational Chart
- Presentation By: Paul Jarkiewicz & Jenna Riley
 - Discussion
 - Action: The Operating Assumptions will be tabled to the next meeting.

VI. APPROVAL OF CONSENT AGENDA (37:11-40:18)

- A. Regular Commission Meeting Minutes – September 8, 2026
- B. Vouchers in the amount of \$1,911,716.25
- Discussion
 - Motion to approve the consent agenda as presented: Comm. McAleer
 - 2nd: Comm. Beauvais
 - Vote: 3-0 (Unanimous)

VII. COMPLETION OF RECORDS

No items

VIII. PLANNING AND CAPITAL PROJECTS (40:19-52:45 – RECORDING 1) (0:00-48:26 – RECORDING 2)

- A. 2026 Capital Projects Projected Year End & Draft 2027 Capital Budget
- Presentation By: Zach Holsted
 - Discussion
 - No Action

Comm. McAleer physically left the meeting and rejoined via Zoom at 12:00 p.m.

- B. Item for Consideration – Bonding & Resolution for LTGO Bond
- Due to technical difficulties with Zoom, a Special Commission Meeting will be scheduled for Thursday, September 24, 2026, to take action on this agenda item.

IX. LOG YARD

No items

X. MARINE TRADES AND MARINE TERMINALS (10:10-11:52 – RECORDING 1)

- A. Tour of Terminal 1 Warehouse – Self-Performed Work – **TIME SPECIFIC 9:00 am**

XI. PROPERTY

No items

XII. MARINAS

No items

XIII. AIRPORTS

No items

XIV. OTHER BUSINESS

No items

XV. ITEMS NOT ON THE AGENDA

No items

XVI. COMMISSIONER REPORTS (48:27-48:44 – RECORDING 2)

No items

XVII. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (48:45-49:32)

None



XVIII. FUTURE AGENDA (49:32-53:24)

XIX. NEXT MEETINGS

- A. September 24, 2026, at 1:30 pm – Special Commission Meeting
[WA State Auditor Exit Interview & Item for Consideration – Bonding & Resolution for LTGO Bond]
- B. October 13, 2026 – Regular Commission Meeting
[Capital Project Prioritization (if needed) / Introduce Operating Budget]
- C. October 26, 2026 – Special Joint Meeting with Board of County Commissioners & The Clallam County Public Utility District (Hosted at the BOCC)
- D. October 27, 2026 – Regular Commission Meeting (*Comm. Kidwell Excused Absence)
[Draft Final Capital Budget / Present Prelim 2027 Operating Budget & Tax Levy]
- E. November 10, 2026 – Regular Commission Meeting
[Open Public Hearing on 2027 Budget and Tax Levy]
- F. November 17, 2026 – Special Commission Meeting
[Close Public Hearing & Adopt 2027 Budget and Tax Levy]

XX. UPCOMING EVENTS

- A. September 28-30, 2026 – American Association of Port Authorities (AAPA) Annual Conf. (New Orleans, LA)
- B. October 12-13, 2026 – Marine Highway 5 and 84 (MH5 & MH84) Joint Annual Roundtable (Vancouver, WA)
- C. October 13-15, 2026 – Pacific Northwest Waterways Assoc. (PNWA) Annual Meeting (Vancouver, WA)
- D. October 18-21, 2026 – National Association of Foreign Trade Zones (NAFTZ) Annual Conference & Exposition (San Diego, CA)
- E. October 22-23, 2026 – Washington Public Ports Association (WPPA) Small Ports (Chelan – Campbell's Resort Lake Chelan)

XXI. ADJOURN (53:25-53:42)

Comm. Beauvais adjourned the meeting at 12:27 pm.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS


Kelly Kidwell, Secretary
Connie Beauvais, President