



REGULAR COMMISSION MEETING
Tuesday, September 8, 2026, at 9:00 am
338 W. First St, Port Angeles, WA 98362
MINUTES

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit <https://portofpa.com/about-us/agenda-center/>

Connie Beauvais, Commissioner
Colleen McAleer, Commissioner
Kelly Kidwell, Commissioner
Paul Jarkiewicz, Chief Executive Officer
Chris Hartman, Chief Operating Officer
Caleb McMahon, Chief Commercial Officer

Scott Hough, Senior Operations Manager
Sarah Kuh, Management Accountant
Katharine Frazier, Grants & Gov't Affairs Manager
Zach Holsted, Capital Program Manager
Wilson Easton, Facilities Manager
Jenna Riley, Procurement Manager / Clerk to the Board

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:47)

Comm. Beauvais called the meeting to order at 9:00 am.

II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (0:48-1:15)

None

III. APPROVAL OF AGENDA (1:16-1:29)

- Motion to approve the agenda as presented: Comm. McAleer
- 2nd: Comm. Kidwell
- Vote: 3-0 (Unanimous)

IV. WORK SESSION (1:30-1:54:02)

A. Monthly Cash & Investment Report

- Presentation By: Sarah Kuh
- Discussion
- No Action

B. 2026 Operating Projected Budget Assumptions

- Presentation By: Paul Jarkiewicz, Sarah Kuh, Scott Hough, and Wilson Easton
- Discussion
- Action: Comm. McAleer requested stretch goals be separated out

V. APPROVAL OF CONSENT AGENDA (1:54:03-1:56:48)

A. Regular Commission Meeting Minutes – August 25, 2026

B. Vouchers in the amount of \$2,532,356.76

- Discussion
- Motion to approve the consent agenda as presented: Comm. Beauvais
- 2nd: Comm. McAleer
- Vote: 3-0 (Unanimous)

VI. COMPLETION OF RECORDS (1:56:49-2:00:25)

A. Monthly Delegation of Authority

- Presentation By: Paul Jarkiewicz
- Discussion
- No Action

VII. PLANNING AND CAPITAL PROJECTS (2:00:26-2:28:21)

A. Review Current 5-Year & 20-Year Capital Projects

- Presentation By: Chris Hartman
- Discussion
- No Action



VIII. LOG YARD (2:28:22-2:36:08)

- A. Log Yard Site and Stormwater Improvements Monthly Project Update
- Presentation By: Zach Holsted
 - Discussion
 - No Action

IX. MARINE TRADES AND MARINE TERMINALS

No items

X. PROPERTY

No items

XI. MARINAS (2:36:09-2:39:47)

- A. Item for Consideration – Sale of Abandoned Vessels & Res 26-1350
- Presentation By: Scott Hough
 - Discussion
 - Motion to adopt Resolution 26-1350 A Resolution Directing Sale of Abandoned Vessels and authorize the auction to proceed for “Flim-Flam – WN 7752 RD” and “SeeFin – WN 3039 GD”: Comm. McAleer
 - 2nd: Comm. Kidwell
 - Vote: 3-0 (Unanimous)

XII. AIRPORTS

No items

XIII. OTHER BUSINESS (2:39:48-2:43:49)

- A. U.S. Marine Highway Program Letter of Endorsement for Wing Point Service Company, Inc.
- Presentation By: Katharine Frazier
 - Discussion
 - Motion to sign the Maritime Administration, U.S. Department of Transportation letter of endorsement regarding Wing Point Service Company, Inc. FY2026 United States Marine Highway Program Grant Application: Comm. Beauvais
 - 2nd: Comm. McAleer
 - Vote: 3-0 (Unanimous)

XIV. ITEMS NOT ON THE AGENDA (2:43:50-2:43:54)

No items

XV. COMMISSIONER REPORTS (2:43:55-2:48:05)

Comm. Beauvais spoke on the Np Buffer Rule and noted that the Judge has sided with the Agency to increase the buffer zone; however, the Judge put a hold on the ruling until the next level of court can make their decision. Amicus Brief participants believe the Amicus Brief caused the hold. Port Counsel is reaching out to all Amicus Brief participants to ask whether they would like to proceed.

XVI. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (2:48:06-2:48:22)

None



XVII. FUTURE AGENDA (2:48:21-2:50:14)

- A. September 22, 2026 – 2026 CIP Projected Year End / Draft 2027 Capital Budget / 2027 Operating Budget Highlights / Finalize Operating Assumptions & Org Chart
- B. October 13, 2026 – Capital Project Prioritization (if needed) / Introduce Operating Budget
- C. October 27, 2026 – Draft Final Capital Budget / Present Prelim 2027 Operating Budget & Tax Levy
- D. November 10, 2026 – Open Public Hearing on 2027 Budget and Tax Levy
- E. November 17, 2026 – Special Commission Meeting – Close Public Hearing & Adopt 2027 Budget and Tax Levy

XVIII. NEXT MEETINGS

- A. September 22, 2026 – Regular Commission Meeting
- B. October 13, 2026 – Regular Commission Meeting
- C. October 26, 2026 – Special Joint Meeting with Board of County Commissioners & The Clallam County Public Utility District (Hosted at the BOCC)
- D. October 27, 2026 – Regular Commission Meeting (*Comm. Kidwell Excused Absence)
- E. November 10, 2026 – Regular Commission Meeting

XIX. UPCOMING EVENTS

- A. September 28-30, 2026 – American Association of Port Authorities (AAPA) Annual Conf. (New Orleans, LA)
- B. October 12-13, 2026 – Marine Highway 5 and 84 (MH5 & MH84) Joint Annual Roundtable (Vancouver, WA)
- C. October 13-15, 2026 – Pacific Northwest Waterways Assoc. (PNWA) Annual Meeting (Vancouver, WA)
- D. October 18-21, 2026 – National Association of Foreign Trade Zones (NAFTZ) Annual Conference & Exposition (San Diego, CA)
- E. October 22-23, 2026 – Washington Public Ports Association (WPPA) Small Ports (Chelan – Campbell's Resort Lake Chelan)

XX. EXECUTIVE SESSION (2:50:15-2:51:50)

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, the Open Public Meetings Act

- Comm. Beauvais recessed the meeting to convene an executive session with an anticipated length of 95 minutes. Following the executive session, the Commission is not expected to take action.
- Discussion:
 - Four (4) items concerning legal or financial risk. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(i)
- Recessed Regular Meeting at 11:50 am
- Start Time: 11:55 am
- Estimated End Time: 1:30 pm
- Extended: 5 minutes
- End Time: 1:37 pm

Public Session of Commission Meeting Reconvened: 1:37 pm



Comm. Beauvais noted that no action will be taken on any agenda items as a result of the executive session.

XXI. ADJOURN (2:51:50-2:51:56)

Comm. Beauvais adjourned the meeting at 1:37 pm.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS



Kelly Kidwell, Secretary

Connie Beauvais, President