



REGULAR COMMISSION MEETING
Tuesday, August 11, 2026, at 9:00 am
338 W. First St, Port Angeles, WA 98362
MINUTES

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit <https://portofpa.com/about-us/agenda-center/>

Connie Beauvais, Commissioner
Colleen McAleer, Commissioner
Kelly Kidwell, Commissioner
Paul Jarkiewicz, Chief Executive Officer
Chris Hartman, Chief Operating Officer

Jennifer Baker, Chief Finance & Administrative Officer
Caleb McMahon, Chief Commercial Officer
Katharine Frazier, Grants & Gov't Affairs Manager
Zach Holsted, Capital Program Manager
Michaela Fujita-Conrads, Marketing & Coms. Manager
Jenna Riley, Procurement Manager / Clerk to the Board

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-1:10)

Comm. Beauvais called the meeting to order at 9:01 am.

II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (1:11-1:34)

None

III. APPROVAL OF AGENDA (1:35-1:51)

- Discussion
- Motion to approve the agenda as presented: Comm. McAleer
- 2nd: Comm. Kidwell
- Vote: 3-0 (Unanimous)

IV. WORK SESSION (1:52-6:38)

A. Monthly Cash & Investment Report

- Presentation By: Jennifer Baker
- Discussion
- Action: Comm. McAleer requested a before and after financial comparison on the Boat Haven transition. Comm. McAleer requested an update on the Tumwater Clean Up progress/timeline.

V. APPROVAL OF CONSENT AGENDA (6:39-13:57)

A. Regular Commission Meeting Minutes – July 28, 2026

B. Vouchers in the amount of \$2,067,807.52

- Discussion
- Motion to approve the consent agenda as presented: Comm. Beauvais
- 2nd: Comm. McAleer
- Vote: 3-0 (Unanimous)

VI. COMPLETION OF RECORDS (13:58-22:56)

A. Monthly Delegation of Authority

- Presentation By: Paul Jarkiewicz
- Discussion
- No Action

VII. PLANNING AND CAPITAL PROJECTS

No items

VIII. LOG YARD (22:57-32:56)

A. Log Yard Site and Stormwater Improvements Monthly Project Update

- Presentation By: Zach Holsted
- Discussion
- No Action



IX. MARINE TRADES AND MARINE TERMINALS

No items

X. PROPERTY

No items

XI. MARINAS

No items

XII. AIRPORTS

No items

XIII. OTHER BUSINESS (32:58-1:07:00)

A. Letter of Endorsement for Port Townsend Paper Corp (USMHP)

- Presentation By: Katharine Frazier
- Discussion
- Motion to approve the letter of endorsement for Port of Port Townsend Paper Corporation as modified: Comm. Beauvais
- 2nd: Comm. Kidwell
- Vote: 3-0 (Unanimous)

B. July Marketing Recap

- Presentation By: Michaela Fujita-Conrads
- Discussion
- No Action

XIV. ITEMS NOT ON THE AGENDA (1:07:01-1:28:49)

A. Resolution 26-1348 – Recognition of Ms. Jennifer Baker's Service

- Motion to Introduce Resolution 26-1348, a Resolution in Recognition of Ms. Jennifer Baker's Service to the Port of Port Angeles: Comm. Beauvais
- 2nd: Comm. McAleer
- Vote: 3-0 (Unanimous)
- Public Comment Period: The following individuals provided comment on Res 26-1348 and working with Jennifer Baker:
 - Chris Hartman / Caleb McMahon / Melody Kenworthy / Katharine Frazier / Lexi Lemon / Comm. McAleer / Comm. Kidwell / Comm. Beauvais / Paul Jarkiewicz
- Motion to waive second consideration: Comm. Beauvais
- 2nd: Comm. McAleer
- Vote: 3-0 (Unanimous)
- Motion to Adopt Resolution No. 26-1348: Comm. Beauvais
- 2nd: Comm. McAleer
- Vote: 3-0 (Unanimous)

XV. COMMISSIONER REPORTS (1:28:50-1:37:54)

Comm. Kidwell spoke on attending a tour of the Port with Paul Jarkiewicz.

Comm. Beauvais noted Joe Murray's celebration of life will be held on September 12th at 1:00pm at the Elk's Club.

Comm. Beauvais spoke about the relationship between the Port and the Lower Elwha Klallam Tribe and noted that the recent meeting with the tribe has demonstrated the growth of the relationship and the accomplishments being achieved now and in the future.

Comm. McAleer spoke on attending the Washington Economic Development Association (WEDA) conference in Tri-Cities.



XVI. FUTURE AGENDA (1:37:55-1:40:45)

XVII. NEXT MEETINGS

- A. August 25, 2026 – Regular Commission Meeting
- B. September 8, 2026 – Regular Commission Meeting
- C. September 22, 2026 – Regular Commission Meeting
- D. October 13, 2026 – Regular Commission Meeting
- E. October 26, 2026 – Special Joint Meeting with Board of County Commissioners & The Clallam County Public Utility District (Hosted at the BOCC)

XVIII. UPCOMING EVENTS

- A. August 27, 2026 – Port Angeles Richard Anderson Building Tour Facilitated by GSA (Port Angeles, WA)
- B. September 28-30, 2026 – American Association of Port Authorities (AAPA) Annual Conf. (New Orleans, LA)
- C. October 13-15, 2026 – Pacific Northwest Waterways Assoc. (PNWA) Annual Meeting (Vancouver, WA)
- D. October 18-21, 2026 – NAFTAZ Annual Conference & Exposition (San Diego, CA)
- E. October 22-23, 2026 – WPPA Small Ports (Chelan, WA)

XIX. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (1:40:46-1:41:27)

None

XX. EXECUTIVE SESSION (1:41:28-1:43:08)

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, the Open Public Meetings Act

- Comm. Beauvais recessed the meeting to convene an executive session with an anticipated length of 90 minutes. Following the executive session, the Commission is not expected to take action.
- Discussion:
 - Five (4) items concerning legal or financial risk. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(i)
 - One (1) item concerning selection of a site or the acquisition of real estate. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(b)
- Recessed Regular Meeting at 10:42 am
- Start Time: 10:45 am
- Estimated End Time: 12:15 pm
- Extended: 35 minutes
- End Time: 12:48 pm

Public Session of Commission Meeting Reconvened: 12:48 pm

Comm. Beauvais noted that no action will be taken on any agenda items as a result of the executive session.



XXI. ADJOURN (1:43:09-1:43:15)

Comm. Beauvais adjourned the meeting at 12:48 pm.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS



Kelly Kidwell, Secretary

Connie Beauvais, President