PORT of Port Angeles
Serving Clallam County Since 1923

REGULAR COMMISSION MEETING
Tuesday, July 28, 2026, at 9:00 am
338 W. First St, Port Angeles, WA 98362
MINUTES

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit https://portofpa.com/about-us/agenda-center/

Connie Beauvais, Commissioner
Colleen McAleer, Commissioner
Kelly Kidwell, Commissioner ***Excused Absence**
Paul Jarkiewicz, Chief Executive Officer
Chris Hartman, Chief Operating Officer
Caleb McMahon, Chief Commercial Officer
Jennifer Baker, Chief Finance & Administrative Officer
Katharine Frazier, Grants & Gov't Affairs Manager
Zach Holsted, Capital Program Manager
Marty Marchant, Marine Trades Manager
Wilson Easton, Facilities Manager
Jenna Riley, Procurement Manager / Clerk to the Board

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:37)

Comm. Beauvais called the meeting to order at 9:00 am.

II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (0:38-1:04)

None

III. APPROVAL OF AGENDA (1:05-2:13)

- Discussion
- Motion to approve the agenda as amended: Comm. McAleer
- 2nd: Comm. Beauvais
- Vote: 2-0 (Unanimous)

IV. WORK SESSION (2:14-52:31)

A. June Financial Report

- Presentation By: Jennifer Baker
- Discussion
- Action:
  - Comm. McAleer requested to review how many Full-Time Equivalents (FTE) the Port has today relative to previous years

V. APPROVAL OF CONSENT AGENDA (52:32-55:48)

A. Special Commission Meeting Minutes – July 10, 2026

B. Regular Commission Meeting Minutes – July 14, 2026

C. Vouchers in the amount of $2,749,105.75

- Discussion
- Motion to approve the consent agenda as presented: Comm. McAleer
- 2nd: Comm. Beauvais
- Vote: 2-0 (Unanimous)

VI. COMPLETION OF RECORDS (55:49-1:27:57)

A. 2nd Quarter Operations Report

- Presentation By: Paul Jarkiewicz, Caleb McMahon, Marty Marchant, Chris Hartman & Wilson Easton
- Discussion
- No Action

VII. PLANNING AND CAPITAL PROJECTS (1:27:58-1:46:16)

A. 2nd Quarter Grant Update

- Presentation By: Katharine Frazier
- Discussion
- No Action

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VIII. LOG YARD

No items

IX. MARINE TRADES AND MARINE TERMINALS

No items

X. PROPERTY(1:46:17-1:55:49)

A. Item for Consideration – Lease Termination – Westech
- Presentation By: Caleb McMahon
- Discussion
- Motion to authorize the Chief Executive Officer to allow Westech to vacate their lease without penalty, given that the Port will retain the security deposit: Comm. McAleer
- It was noted that the security deposit on file will be collected by the Port to offset the remaining liability of the Lessee
- 2nd: Comm. Beauvais
- Vote: 2-0 (Unanimous)

XI. MARINAS

No items

XII. AIRPORTS

No items

XIII. OTHER BUSINESS

No items

XIV. ITEMS NOT ON THE AGENDA (1:55:50-1:55:56)

No items

XV. COMMISSIONER REPORTS (1:55:57-1:56:05)

None

XVI. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (1:56:06-1:56:16)

None

XVII. FUTURE AGENDA (1:56:17-1:56:12)

XVIII. NEXT MEETINGS

A. August 11, 2026 – Regular Commission Meeting

B. August 25, 2026 – Regular Commission Meeting

XIX. UPCOMING EVENTS

A. July 30, 2026: Ribbon Cutting – Peninsula College Mobile Programs, Peninsula College Port Angeles Campus, West Parking Lot
***It was noted that both Comm. Beauvais & McAleer would be in attendance.**

XX. EXECUTIVE SESSION (1:56:13-1:59:20)

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, the Open Public Meetings Act

Comm. Beauvais noted that no executive session would be held.

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XXI. ADJOURN (1:59:21-1:59:25)

Comm. Beauvais adjourned the meeting at 10:58 am.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS

Connie Beauvais
Connie Beauvais, President

Kelly Kidwell
Kelly Kidwell, Secretary