



REGULAR COMMISSION MEETING
Tuesday, July 14, 2026, at 9:00 am
338 W. First St, Port Angeles, WA 98362
AGENDA

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit <https://portofpa.com/about-us/agenda-center/>

- I. CALL TO ORDER / PLEDGE OF ALLEGIANCE** (*COMM. MCALEER EXCUSED ABSENCE)
- II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES)**
- III. APPROVAL OF AGENDA**
- IV. WORK SESSION**
 - A. Monthly Cash & Investment Report.....1-2
- V. APPROVAL OF CONSENT AGENDA**
 - A. Regular Commission Meeting Minutes – June 23, 2026.....3-6
 - B. Special Commission Meeting Minutes – June 30, 2026.....7-9
 - C. Special Commission Meeting Minutes – July 6, 2026.....10-11
 - D. Vouchers in the amount of \$1,151,435.84.....12
- VI. COMPLETION OF RECORDS**
 - A. Monthly Delegation of Authority Report.....13-15
- VII. PLANNING AND CAPITAL PROJECTS**
 - A. Item for Consideration – Professional Services Agreement:
Wood Harbinger, Inc. Terminal 1 Zone 2 Fire Sprinkler Replacement Design &
Construction Administration Project.....16-18
- VIII. LOG YARD**
 - A. Log Yard Site and Stormwater Improvements Monthly Project Update.....19-27
- IX. MARINE TRADES AND MARINE TERMINALS**
 - No items
- X. PROPERTY**
 - No items



XI. MARINAS

No items

XII. AIRPORTS

- A. Item for Consideration – WSDOT Sustainable Aviation Grant, Res 26-1346.....28-36

XIII. OTHER BUSINESS

No items

XIV. ITEMS NOT ON THE AGENDA

XV. COMMISSIONER REPORTS

XVI. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES)

XVII. FUTURE AGENDA.....37

XVIII. NEXT MEETINGS

- A. July 27, 2026 – Special Joint Meeting with Board of County Commissioners & The Clallam County Public Utility District (Hosted at the PUD) (**Comm. Kidwell Excused Absence*)
- B. July 28, 2026 – Regular Commission Meeting (**Comm. Kidwell Excused Absence*)
- C. August 11, 2026 – Regular Commission Meeting
- D. August 25, 2026 – Regular Commission Meeting

XIX. UPCOMING EVENTS

- A. June 24-26, 2026 – WPPA Finance Seminar, Everett, Hotel Indigo
- B. July 8-10, 2026 – WPPA Directors Seminar, Pullman, Courtyard by Marriott
- C. July 20-22, 2026 – WPPA Commissioners Seminar, Wenatchee, Hilton Garden Inn
- D. July 23-24 – Northwest Marine Terminal Association (NWMTA) Summer Meeting (Port of Pasco, WA)
- E. July 30, 2026 – Ribbon Cutting – Peninsula College Mobile Programs, Peninsula College Port Angeles Campus, West Parking Lot

XX. EXECUTIVE SESSION

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, The Open Public Meetings Act.



XXI. ADJOURN

RULES FOR ATTENDING COMMISSION MEETING

- Signs, placards, and noise making devices including musical instruments are prohibited.
- Disruptive behavior by audience members is inappropriate and may result in removal.
- Loud comments, clapping, and booing may be considered disruptive and result in removal at the discretion of the Chair.

RULES FOR SPEAKING AT A COMMISSION MEETING

- Members of the public wishing to address the Board on general items may do so during the designated times on the agenda or when recognized by the Chair.
- Time allotted to each speaker is determined by the Chair and, in general, is limited to 3 minutes.
- Total time planned for each public comment period is 20 minutes, subject to change by the Chair.
- All comments should be made from the speaker's rostrum, and any individual making comments shall first state their name and address for the official record.
- Speakers should not comment more than once per meeting unless their comments pertain to a new topic they have not previously spoken about.
- In the event of a contentious topic with multiple speakers, the Chair will attempt to provide equal time for both sides.

Port of Port Angeles
Cash Flow Summary
Cash Flow Summary as of June 2026

	<u>YTD</u>
<u>Beginning Cash Balance</u>	20,464,446
Operating Revenues	5,176,324
Non-Operating Revenues	3,244,402
Total Revenues	8,420,727
Operating Expenses	5,611,372
Non-Operating Expenses	1,375,816
Total Expenses	6,987,188
<u>Ending Cash Balance</u>	21,897,985
<u>Change in Cash Balance</u>	1,433,539

Cash & Investments held as of 6/30/2026

			1/31/26	2/28/26	3/31/26	4/30/26	5/31/26	6/30/26			
Name	Type	Interest	Face	Face	Face	Face	Face	Face	Annual	Maturity	Acquisition
		Rate	Value	Value	Value	Value	Value	Value	Interest	Date	Date
FFCB 4-year (Piper Sandler)	Bond	3.98%	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	119,400	11/13/2029	11/13/2025
FHLB 5-year (Piper Sandler)	Bond	4.30%	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	215,000	7/15/2030	7/9/2025
First Federal	Cash	3.69%	4,451,881	4,464,725	4,479,309	4,492,914	4,506,105	4,519,335	166,763		
LGIP Balance	Cash	3.69%	7,709,732	7,431,371	7,454,787	8,379,642	8,906,413	8,933,443	329,858		
Columbia Bank Account	Cash	0.30%	434,860	369,373	356,659	382,041	450,628	445,207	1,336		

Investments Called or Matured

Name	Type	Interest Rate	Maturity Date	Redemption Date
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Ending Investment/Cash Balance

20,596,473	20,265,469	20,290,755	21,254,597	21,863,146	21,897,985	832,358
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Outstanding Debt

	Rate	1/31/26	2/28/26	3/31/26	4/30/26	5/31/26	6/30/26	
		Amount	Amount	Amount	Amount	Amount	Amount	
CERB Washdown	2.00%	570,354	570,354	570,354	570,354	570,354	570,354	20 year, 2020 - 2040 (January pmt)
CARB Airport Utilities	2.00%	589,186	589,186	589,186	589,186	589,186	589,186	20 year, 2021 - 2041 (January pmt)
Office of the State Treasurer	2.96%	467,188	467,188	467,188	467,188	467,188	461,211	7 year, 2025 - 2031 (June & December pmt)
		1,626,728	1,626,728	1,626,728	1,626,728	1,626,728	1,620,751	
Ending Balance		18,969,744	18,638,740	18,664,027	19,627,869	20,236,418	20,277,233	

* Cash balances shown do not include funds held as the Harbor Group treasurer.

* Cash and investments do include \$517,500 received from Shell for upcoming environmental cleanup at 220 Tumwater (former longshore parking lot)



REGULAR COMMISSION MEETING
Tuesday, June 23, 2026, at 9:00 am
338 W. First St, Port Angeles, WA 98362
MINUTES

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Connie Beauvais, Commissioner
Colleen McAleer, Commissioner
Paul Jarkiewicz, Chief Executive Officer
Caleb McMahon, Chief Commercial Officer

Jennifer Baker, Chief Finance & Administrative Officer
Katharine Frazier, Grants & Gov't Affairs Manager
Zach Holsted, Capital Program Manager
Jenna Riley, Clerk to the Board

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:39)

Comm. Beauvais called the meeting to order at 9:00 am.

II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (0:39-4:38)

Ken Reandeau of Port Angeles spoke on the appointment of the District 2 Commissioner.

James Taylor of Port Angeles spoke on the appointment of the District 2 Commissioner.

III. APPROVAL OF AGENDA (4:40-6:09)

- Motion to approve the agenda as presented: Comm. McAleer
- 2nd: Comm. Beauvais
- Vote: 2-0 (Unanimous)

IV. EXECUTIVE SESSION #1 (6:10-7:33)

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, the Open Public Meetings Act

- Comm. Beauvais recessed the meeting to convene an executive session with an anticipated length of 30 minutes.
- Discussion:
 - One (1) item to evaluate the qualifications of a candidate for appointment to elective office. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(H)
- Recessed Regular Meeting at 9:05 am
- Start Time: 9:10 am
- Estimated End Time: 9:40 am
- End Time: 9:40 am

Public Session of Commission Meeting Reconvened: 9:40 am

V. WORK SESSION (7:34-15:16)

- A. May Financial Report
- Presentation By: Jennifer Baker
 - Discussion
 - No Action

VI. APPROVAL OF CONSENT AGENDA (15:17-16:16)

- A. Regular Commission Meeting Minutes – June 9, 2026
- B. Special Commission Meeting Minutes – June 16, 2026
- C. Vouchers in the amount of \$501,943.22
- Discussion
 - Motion to approve the consent agenda as presented: Comm. McAleer
 - 2nd: Comm. Beauvais
 - Vote: 2-0 (Unanimous)



VII. COMPLETION OF RECORDS

No items

VIII. PLANNING AND CAPITAL PROJECTS

No items

IX. LOG YARD

No items

X. MARINE TRADES AND MARINE TERMINALS

No items

XI. PROPERTY

No items

XII. MARINAS (16:17-26:12)

- A. 2026 Port Angeles Maritime Festival Recap
- Presentation By: Michaela Fujita-Conrads
 - Discussion
 - No Action

XIII. AIRPORTS (26:13-41:23)

- A. Item for Discussion – WSDOT Sustainable Aviation Grant
- Presentation By: Katharine Frazier
 - Discussion
 - The Commissioners both agreed upon a 10% match if the 2027 Capital Budget allows, with the understanding of presenting additional information after analysis of all projects and additional funding opportunities.

XIV. OTHER BUSINESS (ITEMS A & B: 41:24-50:57) (ITEM C:

- A. Item for Discussion – US Marine Highway Endorsement Letter Update
- Presentation By: Katharine Frazier
 - Discussion
 - Motion to sign the updated endorsement letter as presented supporting Lineage Logistics: Comm. McAleer
 - 2nd: Comm. Beauvais
 - Vote: 2-0 (Unanimous)
- B. Item for Discussion – New Effort to Revitalize the Waterfront Transportation Improvement Plan between Field Hall and City Pier
- Presentation By: Paul Jarkiewicz
 - Discussion
 - No Action
- C. Appointment of District 2 Commissioner – After Final Executive Session

XV. ITEMS NOT ON THE AGENDA (50:58-51:00)

No additional items

XVI. COMMISSIONER REPORTS (51:01-51:05)

Comm. McAleer noted she attended the Port Angeles Business Association meeting earlier that morning.

XVII. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (51:06-51:22)

None



XVIII. FUTURE AGENDA (51:23-51:26)

XIX. NEXT MEETINGS (51:27-52:08)

- A. July 14, 2026 – Regular Commission Meeting (**Comm. McAleer Excused Absence*)
- B. July 27, 2026 – Special Joint Meeting with Board of County Commissioners & The Clallam County Public Utility District (Hosted at the PUD)
- C. July 28, 2026 – Regular Commission Meeting
- D. August 11, 2026 – Regular Commission Meeting
- E. August 25, 2026 – Regular Commission Meeting

XX. UPCOMING EVENTS (52:09-54:33)

- A. June 24-26, 2026 – WPPA Finance Seminar, Everett, Hotel Indigo
- B. July 8-10, 2026 – WPPA Directors Seminar, Pullman, Courtyard by Marriott
- C. July 20-22, 2026 – WPPA Commissioners Seminar, Wenatchee, Hilton Garden Inn
- D. July 23-24: Northwest Marine Terminal Association (NWMTA) Summer Meeting (Port of Pasco, WA)

XXI. EXECUTIVE SESSION #2 (54:34-55:56)

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, the Open Public Meetings Act

- Comm. Beauvais recessed the meeting to convene an executive session with an anticipated length of 60 minutes. Following the executive session, the Commission is expected to take action.
- Discussion:
 - Two (2) items concerning legal or financial risk. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(i)
 - One (1) item concerning real estate sale, purchase, or lease. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(c)
 - One (1) item to evaluate the qualifications of a candidate for appointment to elective office. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(H)
- Recessed Regular Meeting at 10:27 am
- Start Time: 10:30 am
- Estimated End Time: 11:30 am
- End Time: 11:30 am

Public Session of Commission Meeting Reconvened: 11:30 am

Comm. Beauvais noted that action will be taken on one agenda item as a result of the executive session.

XXII. APPOINTMENT OF DISTRICT 2 COMMISSIONER (55:57-1:06:55)

- Presentation By: Commissioner Beauvais & Commissioner McAleer
- Motion for the Commission to select Kelly Kidwell to be the newly appointed Commissioner for District 2: Comm. McAleer
- 2nd: Comm. Beauvais
- Discussion
- Vote: 2-0 (Unanimous)
- It was determined a Special Meeting will be held on June 30th at 9:00 am to swear in Kelly Kidwell as Port Commissioner of District 2



XXIII. ADJOURN (1:06:56-1:07:08)

Comm. Beauvais adjourned the meeting at 11:41 am.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS

Connie Beauvais, President

Colleen McAleer, Vice President



SPECIAL COMMISSION MEETING
Tuesday, June 30, 2026, at 9:00 am
338 W. First St, Port Angeles, WA 98362
MINUTES

The Special Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit <https://portofpa.com/about-us/agenda-center/>

Connie Beauvais, Commissioner
Colleen McAleer, Commissioner
Kelly Kidwell, Commissioner
Paul Jarkiewicz, Chief Executive Officer

Chris Hartman, Chief Operating Officer
Jennifer Baker, Chief Finance & Administrative Officer
Caleb McMahon, Chief Commercial Officer
Jenna Riley, Clerk to the Board

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:38 – RECORDING 1 NO SOUND)

Comm. Beauvais called the meeting to order at 9:00 am.

***Technical difficulties occurred in the first recording. The second recording begins at 1:03.**

II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (1:03-1:48)

None

III. APPROVAL OF AGENDA (1:49-1:54)

- Motion to approve the agenda as presented: Comm. Beauvais
- 2nd: Comm. McAleer
- Vote: 2-0 (Unanimous)

IV. SPECIAL AGENDA BUSINESS (1:55-11:07)

A. Swear in Kelly Kidwell, Commissioner of District 2

- Conducted by Commissioner Beauvais

B. Conduct Board Election (Secretary)

- Motion to appoint Commissioner Kidwell as Secretary: Comm. Beauvais
- 2nd: Comm. McAleer
- Vote: 3-0 (Unanimous)

C. Review of Port Representation for 2026

- Port Representation for 2026 was revised to include Commissioner Kidwell

V. APPROVAL OF CONSENT AGENDA

No items

VI. COMPLETION OF RECORDS

No items

VII. PLANNING AND CAPITAL PROJECTS

No items

VIII. LOG YARD

No items

IX. MARINE TRADES AND MARINE TERMINALS

No items

X. PROPERTY

No items

XI. MARINAS

No items



XII. AIRPORTS

No items

XIII. OTHER BUSINESS

No items

XIV. ITEMS NOT ON THE AGENDA

No items per [RCW 42.30.080](#)

XV. COMMISSIONER REPORTS (11:08-11:30)

None

XVI. FUTURE AGENDA (11:31-11:40)

XVII. NEXT MEETINGS (11:41-11:56)

- A. July 14, 2026 – Regular Commission Meeting (*Comm. McAleer Excused Absence)
- B. July 27, 2026 – Special Joint Meeting with Board of County Commissioners & The Clallam County Public Utility District (Hosted at the PUD)
- C. July 28, 2026 – Regular Commission Meeting
- D. August 11, 2026 – Regular Commission Meeting
- E. August 25, 2026 – Regular Commission Meeting

XVIII. UPCOMING EVENTS (11:57-15:58)

- A. July 4, 2026 – Forks & Port Angeles Parades
 - It was noted Comm. Beauvais & Kidwell would attend the Port Angeles Parade
- B. July 8-10, 2026 – WPPA Directors Seminar, Pullman, Courtyard by Marriott
- C. July 20-22, 2026 – WPPA Commissioners Seminar, Wenatchee, Hilton Garden Inn
- D. July 23-24: Northwest Marine Terminal Association (NWMTA) Summer Meeting (Port of Pasco, WA)

XIX. EXECUTIVE SESSION (15:59-17:58)

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, The Open Public Meetings Act.

- Comm. Beauvais recessed the meeting to convene an executive session with an anticipated length of 120 minutes. Following the executive session, the Commission may take action.
- Discussion:
 - Four (4) items concerning legal or financial risk. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(i)
- Recessed Regular Meeting at 9:17 am
- Start Time: 9:25 am
- Estimated End Time: 11:25 am
- Extended: 105 minutes
- End Time: 1:12 pm

Public Session of Commission Meeting Reconvened: 1:12 pm

Comm. Beauvais noted that no action will be taken on the agenda items as a result of the executive session.



XX. ADJOURN (17:58-18:01)

Comm. Beauvais adjourned the meeting at 1:12 pm.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS

Connie Beauvais, President

Kelly Kidwell, Secretary



SPECIAL COMMISSION MEETING
Monday, July 6, 2026, at 10:15 am
338 W. First St, Port Angeles, WA 98362
MINUTES

The Special Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit <https://portofpa.com/about-us/agenda-center/>

Connie Beauvais, Commissioner
Kelly Kidwell, Commissioner
Colleen McAleer, Commissioner **Excused Absence*

Paul Jarkiewicz, Chief Executive Officer
Jenna Riley, Clerk to the Board

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:37)

Comm. Beauvais called the meeting to order at 10:15 am.

II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (0:38-0:53)

None

III. APPROVAL OF AGENDA (0:54-1:11)

- Motion to approve the agenda as presented: Comm. Kidwell
- 2nd: Comm. Beauvais
- Vote: 2-0 (Unanimous)

IV. EXECUTIVE SESSION (1:12-4:00)

The Board will recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, the Open Public Meetings Act, to discuss an item concerning legal or financial risk. Discussing such matters in Executive Session is appropriate pursuant to RCW 42.30.110(1)(i).

- Comm. Beauvais recessed the meeting to convene an executive session with an anticipated length of 60 minutes. Following the executive session, the Commission is not expected to take action.
- Discussion:
 - Three (3) items concerning legal or financial risk. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(i)
- Recessed Regular Meeting at 10:16 am
- Start Time: 10:20 am
- Estimated End Time: 11:20 am
- Extended: 55 minutes
- End Time: 12:18 pm

Public Session of Commission Meeting Reconvened: 12:18 pm

Comm. Beauvais noted that no action will be taken on the agenda items as a result of the executive session.

V. FUTURE AGENDA

VI. NEXT MEETINGS

- A. July 14, 2026 – Regular Commission Meeting *(*Comm. McAleer Excused Absence)*
- B. July 27, 2026 – Special Joint Meeting with Board of County Commissioners & The Clallam County Public Utility District (Hosted at the PUD)
- C. July 28, 2026 – Regular Commission Meeting
- D. August 11, 2026 – Regular Commission Meeting
- E. August 25, 2026 – Regular Commission Meeting



VII. UPCOMING EVENTS

- A. July 8-10, 2026 – WPPA Directors Seminar, Pullman, Courtyard by Marriott
- B. July 20-22, 2026 – WPPA Commissioner Seminar, Wenatchee, Hilton Garden Inn
- C. July 23-24 – Northwest Marine Terminal Association (NWMTA) Summer Meeting, Port of Pasco

VIII. ADJOURN (4:00-4:05)

Comm. Beauvais adjourned the meeting at 12:18 pm.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS

Connie Beauvais, President

Kelly Kidwell, Secretary

**PORT OF PORT ANGELES
GENERAL FUND – LETTER OF TRANSMITTAL
VOUCHER APPROVAL**

We, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due, and unpaid obligation against the Port of Port Angeles, and that we are authorized to authenticate and certify to said claim.

This process is in compliance with the applicable RCWs and the State Auditor's Budget Accounting and Reporting System (BARS) requirements. Further, the Port maintains effective internal controls to ensure that all disbursements are valid obligations authorized in accordance with the Delegation of Authority Policy.

SUMMARY TRANSMITTAL June 18, 2026 – July 8, 2026

CERTIFICATION

Accounts Payable

	Begin	End	
For General Expenses and Construction	Check #	Check #	
Accts Payable Checks (computer)	420609	420659	\$ 238,942.73
Voided/Zero Payable			
Accts Payable ACH	007961	008076	\$ 615,678.74
VOIDED/ZERO PAYABLE ACH			
Wire Transfer - Expenses			\$ 78,806.46
Wire Transfer - Excise Tax			\$ 2,880.30
Wire Transfer - Leasehold Tax			
Total General Expenses and Construction			\$ 936,308.23

Payroll

Employee Payroll Checks PPD (Direct Deposit)	007893	007959	\$ 139,201.04
Voided Payroll Check	007921, 007937, 007949, 007960		\$ -
Wire Transfer - (Payroll Taxes, Retirement, Deferred Comp, L&I, PFML)			\$ 75,926.57
Total Payroll			\$ 215,127.61
Total General Exp & Payroll			\$ 1,151,435.84

I, the Port Auditor or Deputy Auditor, do hereby clarify that the claims listed above are true and valid obligations and that appropriate and effective internal controls are in place to ensure that the outstanding obligations have been processed in accordance with the Port of Port Angeles procurement/payment policies and delegation of authority.

Auditor / Deputy Auditor

Commissioner, Connie Beauvais

Commissioner, Colleen McAleer

Commissioner, Kelly Kidwell

* Detail is available upon request to Jennifer Baker, Chief Finance & Administrative Officer: jenniferb@portofpa.com

MONTHLY REPORT TO THE BOARD OF PORT COMMISSIONERS

June 2026

SUBJECT: REPORTS REQUIRED UNDER THE PROVISIONS OF THE DELEGATION OF AUTHORITY

REPORT	NO ACTION	ATTACHED
Lease Renewals/Options and 1 Year or Less Agreements at Market Rates; Leases, Assignments, Subleases, Berthage/Dockage, & Miscellaneous (Use, Equipment, Hangar, Marina Slips)		X
Lease Bond, Rental Insurance Deviations	X	
Work Contracts (\$50,000 or less) Executed	X	
Work Contracts Completed	X	
Change Orders Authorized	X	
Work by Port Crews or Day Labor (\$50,000 or less)	X	
Claims Settled	X	
Professional & Consulting Services Awarded and Architectural, Engineering & Technical Services Awarded		X
Fees Waived	X	
Uncollectible Accounts Written Off	X	
Experts Engaged for Litigation	X	
Grant Applications/Award	X	
Travel Outside WA, OR, ID, and BC, Canada	X	
Surplus Personal Property (under \$10,000)	X	

LEASES, RENEWALS, AND OTHER REAL ESTATE DOCUMENTS
OF ONE YEAR OR LESS APPROVED BY CHIEF EXECUTIVE OFFICER
(In Accordance with the Delegation of Administrative Authority, Resolution 26-1336 dated 4.14.2026)

JUNE 2026

TENANT NAME	DOCUMENT & LOCATION	FORM OF SURETY A AMOUNT	PREMISES FEET	THIS TERM	MONTHLY RENT AMT.
Landing and Wh LLC	Temporary License; 220 Tumwater Truck Route	\$500 deposit	600 SF Land for Conex Box Storage	6.01.2026 MTM	\$150.00 \$0.25/SF
Global Diving & Salvage, Inc.	Lease Renew 202 N. Cedar #2 Office and Storage	\$2,035.46 deposit on file	335 SF Office, 300 SF Warehouse	7.01.2026 - 6.30.2027	\$609.45 \$40 CAM \$65 Util
Western Display Fireworks, LTD.	Hold Harmless Agreement for 4th of July Fireworks	Insurance required. No financial security.	NEC Marine Trade Center land	July 3-5, 2026	Waived
Project Macoma LLC	Lease Renewal and First Amendment to Lease; 1433 Marine Drive	\$27,565.92 Bond on file	Removed Uplands in L Yard. New term ends 11.30.2026	Berthage c as of 5.01.2026	\$1,584.00 for 80 LF berthage

**PROFESSIONAL & PERSONAL SERVICES
AWARDED BY THE CHIEF EXECUTIVE OFFICER
(In Accordance with Delegation of Authority)
June 2026**

CONSULTANT	PROJECT	EST. COST	OTHER CONTRACT PROVISIONS
Personal Services Agreements / Amendments:			
N/A			
Professional Services Agreements / Amendments:			
Geophysical Survey LLC	Private Utility Locates at Composites Manufacturing Campus	\$6,400.00	Agreement through 12/31/2026

**ITEM FOR CONSIDERATION
BY THE
BOARD OF PORT COMMISSIONERS**

July 14, 2026

**Subject: PROFESSIONAL SERVICE AGREEMENT – WOOD HARBINGER, INC.
TERMINAL 1 ZONE 2 FIRE SPRINKLER REPLACEMENT DESIGN &
CONSTRUCTION ADMINISTRATION**

Presenter: Jenna Riley, Procurement Manager

RCW & POLICY REQUIREMENTS:

RCW 39.80 requires state, local, and special purpose districts to procure professional services (architectural and engineering services) through a qualification-based selection process. Firms must be selected based only on their qualifications; price cannot be used as a factor. Once selected, the price must be negotiated with the most qualified firm.

Additionally, the Port's Delegation of Administrative Authority, Resolution 26-1336, Section VI, as amended by the Commission's public action on April 14, 2026, requires the Commission to award contracts over \$75,000.

BACKGROUND:

The Port of Port Angeles is undertaking a project to replace the Terminal 1, Zone 2 sprinkler system as it approaches the end of its useful lifespan.

This phase of the project will consist of developing plans, specifications, technical manuals, and construction cost estimates for the replacement system. It will also include developing as-builts for the entire existing Terminal 1 system.

The Port initially considered utilizing a Cooperative Purchasing Agreement through Sourcwell. Following receipt of a quotation, it was determined that the project should be divided into two phases: design and construction, and to move to a competitive bidding process.

With the estimated design phase cost approximating \$100,000, which remains below the \$200,000 threshold that mandates a formal solicitation of services, the Port utilized the MRSC Roster to evaluate the qualifications of three firms: FSi Engineers, HDR, Inc., and Wood Harbinger, Inc. Each firm was contacted with project-specific details and invited to submit additional Statements of Qualifications (SOQs).

The Port's review team consisted of Zach Holsted, Capital Program Manager; Wilson Easton, Facilities Manager; and Jenna Riley, Procurement Manager.

Each consultant proposal was scored independently by each review team member per the standard evaluation criteria. The scoring criteria were initially divided into three criteria:

1. Qualifications and Experience 50 points
2. Description of Approach 40 points
3. Capability to Perform Services 10 points

The Port review team selected Wood Harbinger, Inc. as the most qualified firm for the Terminal 1 Zone 2 Fire Sprinkler Replacement Design & Construction Administration project. This decision reflects Wood Harbinger's demonstrated expertise in fire suppression systems on piers, particularly the City Pier in Port Angeles. Wood Harbinger has the necessary experience, thoroughly understands the Port's project goals, and has developed a well-thought-out, executable project plan.

ANALYSIS:

Port staff and Wood Harbinger, Inc. have come to a mutually agreeable proposal that includes the following tasks:

- | | |
|--------|---------------------------------|
| Task 1 | Design Development |
| Task 2 | Permit & Construction Documents |
| Task 3 | Bid Support |
| Task 4 | Construction Administration |

The estimated project duration for this design process is approximately 4 months, with an estimated construction completion set for September 2027.

ENVIRONMENTAL IMPACT:

The design phase of this project will have no direct environmental impacts. However, Wood Harbinger will submit the completed design documents for all required federal, state, and local permits to ensure compliance with all applicable regulations.

FISCAL IMPACT:

The 2026 Capital Budget initially allocated \$170,000 for what was thought to be the replacement of the Zone 2 system. However, during the procurement process, it became clear that this estimate needs revision. As a result, the project's construction phase will be added to the 2027 Capital Budget.

This agreement with Wood Harbinger, Inc. shall encompass the project up to the submission of Contractor bids, and through construction with a maximum total amount not to exceed \$93,506.00. The following provides a high-level overview of the costs associated with each task.

Task	Fee
50% Design Development	\$ 17,486
90% Permit & 100% Final Design	\$ 30,658
Bid Support	\$ 6,848
Construction Administration	\$ 38,514
Total	\$ 93,506

RECOMMENDED ACTION:

Authorize the Chief Executive Officer to execute a Professional Service Agreement with Wood Harbinger, Inc. for the “Terminal 1 Zone 2 Fire Sprinkler Replacement Design & Construction Administration” project, for a total amount not to exceed Ninety-Three Thousand Five Hundred Six Dollars and Zero Cents (\$93,506.00), and to make minor modifications as may be necessary.

June 2026: Log Yard Update

July 14, 2026

Log Yard and Site Improvements: From the East Then



Log Yard and Site Improvements: From the East Now



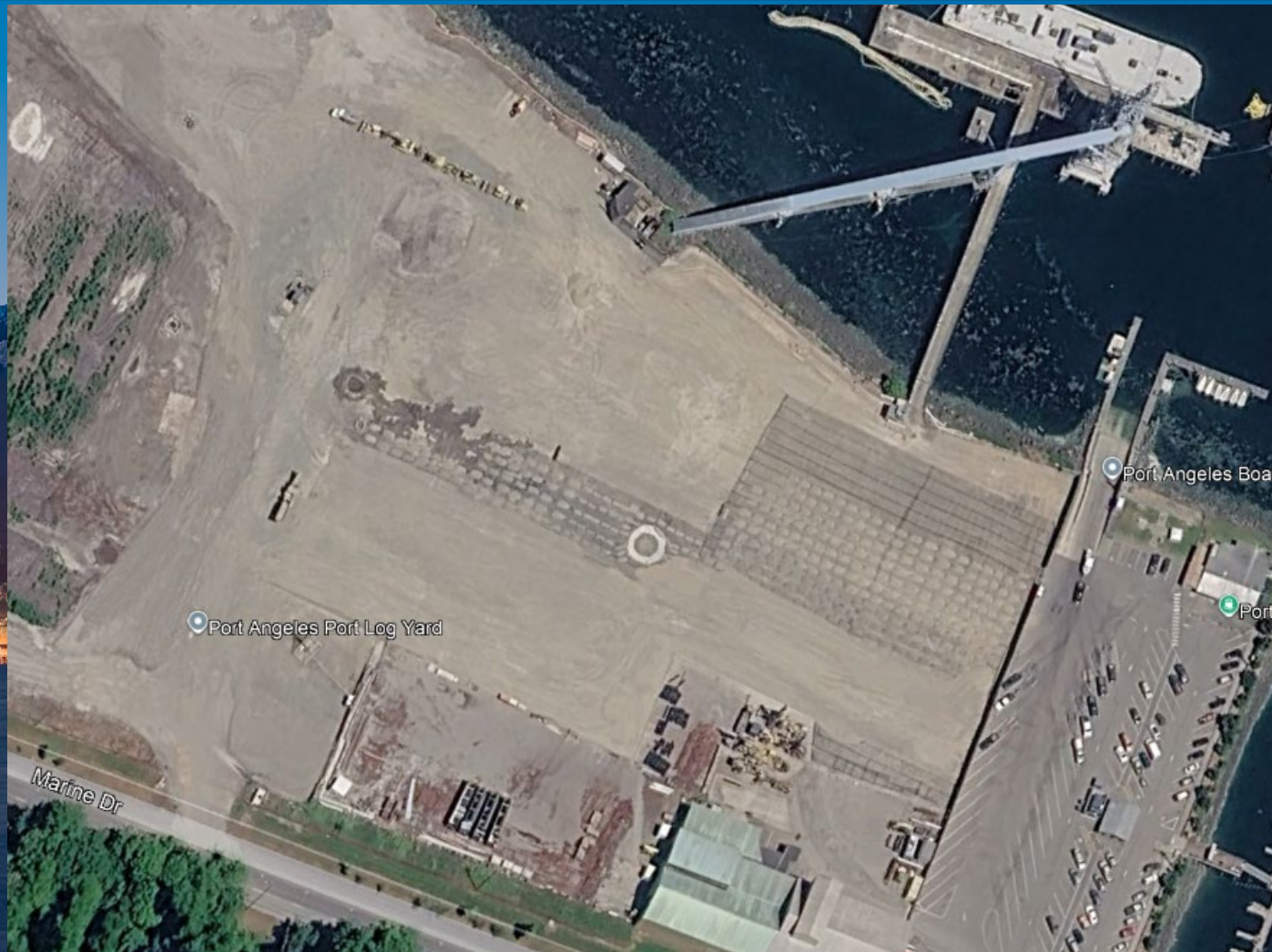
Log Yard and Site Improvements: From the West Then



Log Yard and Site Improvements: From the West Now



Log Yard and Site Improvements: Satellite 6/13/26



Log Yard and Site Improvements: Current Activities



Log Yard and Site Improvements: Current Activities



Questions?



**ITEM FOR DISCUSSION
BY THE
BOARD OF PORT COMMISSIONERS**

July 14, 2026

Subject: WSDOT Sustainable Aviation Grant

Presenter: James Alton, Airport Manager

RCW & POLICY REQUIREMENTS

Under RCW 47.68.090, any city, county, airport authority, political subdivision, federally recognized Indian tribe, public corporation, or person(s) that owns and operates a public-use airport included in the Washington Aviation System Plan (WASP) is considered an eligible airport sponsor and may apply for WSDOT Airport Aid grant funds.

BACKGROUND:

The Washington State Department of Transportation (WSDOT) Aviation Division offers the Sustainable Aviation grant program to fund projects that support the reduction of aviation-related emissions through the adoption of clean energy airport infrastructure. The program's goal is to move airports across the state toward more environmentally sustainable operations.

The program was introduced in the 2023-2025 biennium and received another round of funding for the 2025-2027 biennium; applications for the current round are due on July 17, 2026, and selected projects will be funded in 2027.

This grant program can be used to invest in the region's growing interest in advanced air mobility initiatives. One such initiative is the use of short-distance electric aircraft to increase connectivity between rural and urban communities, reduce congestion in crowded urban corridors, and improve the sustainability of the state's aviation sector.

In response, the Port Team has worked with its consultant, Century West Engineering (Century West), to develop a proposal to design and install electric aircraft charging infrastructure at William R. Fairchild International Airport (CLM).

CLM's location on the Olympic Peninsula makes it an ideal demonstration site for electric aviation applications, including regional connectivity, flight training, and short-haul transportation. The charging station will create opportunities to attract new aviation-related tenants, including electric aircraft operators, flight training organizations transitioning to electric fleets, aircraft demonstration and testing programs, maintenance and repair providers specializing in electric propulsion systems, and companies involved in clean-energy and advanced transportation technologies. These businesses often seek locations where required infrastructure already exists. By constructing this

charging station now, the airport will be prepared to accommodate emerging aircraft technologies.

This project supports economic development by creating infrastructure that will attract innovative aviation businesses, support workforce development opportunities, and enhance long-term competitiveness.

ANALYSIS:

Century West coordinated with BETA Technologies, an aerospace company that is developing electric vertical takeoff and landing (eVTOL) aircraft to understand what infrastructure would be needed at CLM to support emerging needs. Based on this, the proposed grant application seeks funding for a Charge Cube system that provides a “plug-and-charge experience,” similar to electric vehicle charging systems.

FISCAL IMPACT:

The project cost estimate is \$930,000. This includes both engineering and construction costs, which have been provided by BETA Technologies and Century West.

Port of Port Angeles - William R. Fairchild Int'l Airport Electric Aircraft Charging Station	
Estimated Construction Cost <i>(provided by BETA Technologies)</i>	
Description	Unit Price
1 - Charge Cube with Power Tower	\$250,000
2 - Warranty	\$10,000
3 - Support Equipment (Panelboard, etc.)	\$30,000
4 - Site Construction	\$250,000
5 - Charge Cube Commissioning	\$10,000
Subtotal	\$550,000
<i>Washington State Sales Tax (8.9%)</i>	\$48,950
<i>Contingency (15%)</i>	\$82,500
Total Construction Cost	\$682,000
Engineering Costs <i>(provided by BETA & Century West)</i>	
Site Design and Permitting	\$80,000
BETA - Construction Management Fee	\$60,000
BETA - PM Consultant Hours	\$45,000
Century West - Aviation Consultant Support	\$30,000
Subtotal	\$215,000
<i>Contingency (15%)</i>	\$32,250
Total Construction Cost	\$248,000
Total Estimated Project Cost	\$930,000

WSDOT does not require any local match for the Sustainable Aviation grant program. However, it is common knowledge that contributing local dollars to a project increases the application's likelihood of being funded.

The standard match percentage on other WSDOT Aviation grants is 5%. The Port Team seeks feedback from the Commission on which match percentage to propose. The following are examples based on the \$930,000 project cost:

- 0%: \$0
- 5%: \$46,500
- 10%: \$93,000
- 15%: \$139,500

Resolution No. 26-1346 authorizes the Chief Executive Officer to apply for the Sustainable Aviation grant. Upon Commission discussion and approval, the Resolution will also authorize the Chief Executive Officer to commit the Commission's chosen match percentage to the project, should it receive WSDOT funding.

RECOMMENDED ACTION:

Introduce Resolution No. 26-1346. If unanimous approval is given to introduce, then adopt Resolution No. 26-1346.

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF PORT ANGELES WASHINGTON, COMMITTING MATCHING FUNDS AND AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO APPLY FOR A WASHINGTON STATE DEPARTMENT OF TRANSPORTATION (WSDOT) AVIATION DIVISION GRANT FOR THE INSTALLATION OF ELECTRIC AIRCRAFT CHARGING INFRASTRUCTURE.

WHEREAS, the Washington State Department of Transportation (WSDOT) Aviation Division administers the Sustainable Aviation Grant, which makes grant funds available to support the adoption of clean energy airport infrastructure to transition airports to more environmentally sustainable operations; and

WHEREAS, the Port of Port Angeles is an eligible public agency sponsor; and

WHEREAS, the Port of Port Angeles seeks funding to install electric aircraft charging stations; and

WHEREAS, electric aircraft are a key part of regional advanced air mobility initiatives, which focus on providing increased connectivity to rural communities, reducing congestion in urban areas, and improving the environmental sustainability of the aviation sector; and

WHEREAS, the Port of Port Angeles's William R. Fairchild International Airport is ideally located to serve electric aircraft traveling between the Olympic Peninsula and the urban Seattle-Tacoma region; and

WHEREAS, WSDOT intends to make Sustainable Aviation grant awards in 2027; and

WHEREAS, the total project cost has been estimated at \$930,000; and

WHEREAS, WSDOT Aviation does not require applicants to supply a local match, but common knowledge indicates that providing local match funding increases the chances of receiving grant funding; and

WHEREAS, the Port Team finds it appropriate to provide a 5% match (\$46,500); and

WHEREAS, the Port of Port Angeles will reserve these funds in its 2027 Capital Budget; and

WHEREAS, the Port of Port Angeles finds that an application should be submitted for consideration by WSDOT Aviation, and that such submission will lower aircraft greenhouse gas emissions while simultaneously enhancing the William R. Fairchild International Airport's ability to support advanced air mobility initiatives.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Port of Port Angeles, Washington, as follows:

- 1. That the Chief Executive Officer is hereby authorized to apply to the WSDOT Aviation Division, for and on behalf of the Port of Port Angeles, for Sustainable Aviation funding in the approximate amount of \$883,500, or 95% of the total project cost, for the electric aircraft charging infrastructure project; and
- 2. That the Chief Executive Officer is hereby further authorized to provide such additional information as may be necessary to secure approval of such application; and
- 3. That, in the event such application is approved, the Chief Executive Officer is authorized to enter into an agreement for such funding; and
- 4. That this Resolution shall be effective upon passage and signatures listed below in accordance with the law.

ADOPTED by the Board of Commissioners of the Port of Port Angeles at a regular meeting thereof held this 14th day of July 2026.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS

Connie L. Beauvais, President

Colleen M. McAleer, Vice-President

Kelly G. Kidwell, Secretary

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF PORT ANGELES WASHINGTON, COMMITTING MATCHING FUNDS AND AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO APPLY FOR A WASHINGTON STATE DEPARTMENT OF TRANSPORTATION (WSDOT) AVIATION DIVISION GRANT FOR THE INSTALLATION OF ELECTRIC AIRCRAFT CHARGING INFRASTRUCTURE.

WHEREAS, the Washington State Department of Transportation (WSDOT) Aviation Division administers the Sustainable Aviation Grant, which makes grant funds available to support the adoption of clean energy airport infrastructure to transition airports to more environmentally sustainable operations; and

WHEREAS, the Port of Port Angeles is an eligible public agency sponsor; and

WHEREAS, the Port of Port Angeles seeks funding to install electric aircraft charging stations; and

WHEREAS, electric aircraft are a key part of regional advanced air mobility initiatives, which focus on providing increased connectivity to rural communities, reducing congestion in urban areas, and improving the environmental sustainability of the aviation sector; and

WHEREAS, the Port of Port Angeles's William R. Fairchild International Airport is ideally located to serve electric aircraft traveling between the Olympic Peninsula and the urban Seattle-Tacoma region; and

WHEREAS, WSDOT intends to make Sustainable Aviation grant awards in 2027; and

WHEREAS, the total project cost has been estimated at \$930,000; and

WHEREAS, WSDOT Aviation does not require applicants to supply a local match, but common knowledge indicates that providing local match funding increases the chances of receiving grant funding; and

WHEREAS, the Port Team finds it appropriate to provide a 10% match (\$93,000); and

WHEREAS, the Port of Port Angeles will reserve these funds in its 2027 Capital Budget; and

WHEREAS, the Port of Port Angeles finds that an application should be submitted for consideration by WSDOT Aviation, and that such submission will lower aircraft greenhouse gas emissions while simultaneously enhancing the William R. Fairchild International Airport's ability to support advanced air mobility initiatives.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Port of Port Angeles, Washington, as follows:

- 1. That the Chief Executive Officer is hereby authorized to apply to the WSDOT Aviation Division, for and on behalf of the Port of Port Angeles, for Sustainable Aviation funding in the approximate amount of \$837,000, or 90% of the total project cost, for the electric aircraft charging infrastructure project; and
- 2. That the Chief Executive Officer is hereby further authorized to provide such additional information as may be necessary to secure approval of such application; and
- 3. That, in the event such application is approved, the Chief Executive Officer is authorized to enter into an agreement for such funding; and
- 4. That this Resolution shall be effective upon passage and signatures listed below in accordance with the law.

ADOPTED by the Board of Commissioners of the Port of Port Angeles at a regular meeting thereof held this 14th day of July 2026.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS

Connie L. Beauvais, President

Colleen M. McAleer, Vice-President

Kelly G. Kidwell, Secretary

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF PORT ANGELES WASHINGTON, COMMITTING MATCHING FUNDS AND AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO APPLY FOR A WASHINGTON STATE DEPARTMENT OF TRANSPORTATION (WSDOT) AVIATION DIVISION GRANT FOR THE INSTALLATION OF ELECTRIC AIRCRAFT CHARGING INFRASTRUCTURE.

WHEREAS, the Washington State Department of Transportation (WSDOT) Aviation Division administers the Sustainable Aviation Grant, which makes grant funds available to support the adoption of clean energy airport infrastructure to transition airports to more environmentally sustainable operations; and

WHEREAS, the Port of Port Angeles is an eligible public agency sponsor; and

WHEREAS, the Port of Port Angeles seeks funding to install electric aircraft charging stations; and

WHEREAS, electric aircraft are a key part of regional advanced air mobility initiatives, which focus on providing increased connectivity to rural communities, reducing congestion in urban areas, and improving the environmental sustainability of the aviation sector; and

WHEREAS, the Port of Port Angeles's William R. Fairchild International Airport is ideally located to serve electric aircraft traveling between the Olympic Peninsula and the urban Seattle-Tacoma region; and

WHEREAS, WSDOT intends to make Sustainable Aviation grant awards in 2027; and

WHEREAS, the total project cost has been estimated at \$930,000; and

WHEREAS, WSDOT Aviation does not require applicants to supply a local match, but common knowledge indicates that providing local match funding increases the chances of receiving grant funding; and

WHEREAS, the Port Team finds it appropriate to provide a 15% match (\$139,500); and

WHEREAS, the Port of Port Angeles will reserve these funds in its 2027 Capital Budget; and

WHEREAS, the Port of Port Angeles finds that an application should be submitted for consideration by WSDOT Aviation, and that such submission will lower aircraft greenhouse gas emissions while simultaneously enhancing the William R. Fairchild International Airport's ability to support advanced air mobility initiatives.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Port of Port Angeles, Washington, as follows:

- 1. That the Chief Executive Officer is hereby authorized to apply to the WSDOT Aviation Division, for and on behalf of the Port of Port Angeles, for Sustainable Aviation funding in the approximate amount of \$790,500, or 85% of the total project cost, for the electric aircraft charging infrastructure project; and
- 2. That the Chief Executive Officer is hereby further authorized to provide such additional information as may be necessary to secure approval of such application; and
- 3. That, in the event such application is approved, the Chief Executive Officer is authorized to enter into an agreement for such funding; and
- 4. That this Resolution shall be effective upon passage and signatures listed below in accordance with the law.

ADOPTED by the Board of Commissioners of the Port of Port Angeles at a regular meeting thereof held this 14th day of July 2026.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS

Connie L. Beauvais, President

Colleen M. McAleer, Vice-President

Kelly G. Kidwell, Secretary

Future Agenda Items – Commission Meeting

07/14/2026

July 27, 2026 (Special Joint Meeting w/ BOCC & The Clallam County PUD)

- Hosted at the PUD from 11:00 am – 2:30 pm

July 28, 2026 (Regular Commission Meeting)

- June Financial Report
- 2nd Quarter Operations Report

August 11, 2026 (Regular Commission Meeting)

- Monthly Delegation of Authority Report
- Monthly Cash and Investment Report
- Log Yard Site & Stormwater Project – July Update

August 25, 2026 (Regular Commission Meeting)

- July Financial Report

September 8, 2026 (Regular Commission Meeting)

- Monthly Delegation of Authority Report
- Monthly Cash and Investment Report
- Log Yard Site & Stormwater Project – August Update

September 22, 2026 (Regular Commission Meeting)

- August Financial Report
- Q3 Grant Update

Upcoming Events

June 24-26: WPPA Finance Seminar (Everett – Hotel Indigo)

July 8-10: WPPA Directors Seminar (Pullman – Courtyard by Marriott)

July 20-22: WPPA Commissioners Seminar (Wenatchee – Hilton Garden Inn)

July 23-24: Northwest Marine Terminal Association (NWMTA) Summer Meeting (Port of Pasco, WA)

July 30: Ribbon Cutting – Peninsula College Mobile Programs (Port Angeles Campus, West Parking Lot)

September 24-25: WPPA Environmental Seminar (Seattle, WA – Renaissance Seattle Hotel)

September 28-30: American Association of Port Authorities (AAPA) Annual Conf. (New Orleans, LA)

October 13-15: Pacific Northwest Waterways Assoc. (PNWA) Annual Meeting (Vancouver, WA)

October 18-21: NAFTAZ Annual Conference & Exposition (San Diego, CA – Loews Coronado Bay)

October 22-23: WPPA Small Ports (Chelan – Campbell's Resort Lake Chelan)

November 19-21: Pacific Marine Expo (Seattle, WA – Seattle Convention Center Arch Building)

December 2-4: International Workboat Show (New Orleans, LA)

December 9-11: WPPA Annual Meeting (Vancouver, WA – Hilton Vancouver)

Future

Boatyard and Marina Rules & Regulations / Port Emergency Response Plans and Activities / Employee Handbook Update and Resolutions