



REGULAR COMMISSION MEETING
Tuesday, July 14, 2026, at 9:00 am
338 W. First St, Port Angeles, WA 98362
MINUTES

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit <https://portofpa.com/about-us/agenda-center/>

Connie Beauvais, Commissioner
Colleen McAleer, Commissioner **Excused Absence*
Kelly Kidwell, Commissioner
Paul Jarkiewicz, Chief Executive Officer
Chris Hartman, Chief Operating Officer

Caleb McMahon, Chief Commercial Officer
Jennifer Baker, Chief Finance & Administrative Officer
Katharine Frazier, Grants & Gov't Affairs Manager
Zach Holsted, Capital Program Manager
James Alton, Airport Manager
Jenna Riley, Procurement Manager / Clerk to the Board

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:34)

Comm. Beauvais called the meeting to order at 9:00 am.

II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (0:35-1:04)

None

III. APPROVAL OF AGENDA (1:05-2:03)

- Discussion
- Motion to approve the agenda as amended: Comm. Beauvais
- 2nd: Comm. Kidwell
- Vote: 2-0 (Unanimous)

IV. WORK SESSION (2:04-3:42)

- A. Monthly Cash & Investment Report
- Presentation By: Jennifer Baker
 - Discussion
 - No Action

V. APPROVAL OF CONSENT AGENDA (3:43-4:37)

- A. Regular Commission Meeting Minutes – June 23, 2026
- B. Special Commission Meeting Minutes – June 30, 2026
- C. Special Commission Meeting Minutes – July 6, 2026
- D. Vouchers in the amount of \$1,151,435.84
- Discussion
 - Motion to approve the consent agenda as presented: Comm. Beauvais
 - 2nd: Comm. Kidwell
 - Vote: 2-0 (Unanimous)

VI. COMPLETION OF RECORDS (4:38-6:45)

- A. Monthly Delegation of Authority Report
- Presentation By: Paul Jarkiewicz
 - Discussion
 - No Action



VII. PLANNING AND CAPITAL PROJECTS (6:46-31:27)

- A. Item for Consideration – Professional Services Agreement:
Wood Harbinger, Inc. Terminal 1 Zone 2 Fire Sprinkler Replacement Design & Construction Administration Project
- Presentation By: Jenna Riley
 - Discussion
 - Motion to Authorize the Chief Executive Officer to execute a Professional Service Agreement with Wood Harbinger, Inc. for the “Terminal 1 Zone 2 Fire Sprinkler Replacement Design & Construction Administration” project, for a total amount not to exceed Ninety-Three Thousand Five Hundred Six Dollars and Zero Cents (\$93,506.00), and to make minor modifications as may be necessary: Comm. Beauvais
 - 2nd: Comm. Kidwell
 - Vote: 2-0 (Unanimous)

VIII. LOG YARD (31:28-42:10)

- A. Log Yard Site and Stormwater Improvements Monthly Project Update
- Presentation By: Zach Holsted
 - Discussion
 - No Action. Commissioners requested a ribbon-cutting ceremony upon completion of the project.

IX. MARINE TRADES AND MARINE TERMINALS

No items

X. PROPERTY

No items

XI. MARINAS

No items

XII. AIRPORTS (42:11-56:57)

- A. Item for Consideration – WSDOT Sustainable Aviation Grant, Res 26-1346
- Presentation By: James Alton
 - Discussion
 - Motion to Introduce Resolution No. 26-1346 - A Resolution of the Board of Commissioners of The Port of Port Angeles, Washington, Committing Matching Funds in the amount of \$139,500 (15%) and Authorizing the Chief Executive Officer to Apply for a Washington State Department of Transportation (WSDOT) Aviation Division Grant for the Installation of Electric Aircraft Charging Infrastructure: Comm. Beauvais
 - 2nd: Comm. Kidwell
 - Vote: 2-0 (Unanimous)
 - Motion to waive second reading: Comm. Beauvais
 - 2nd: Comm. Kidwell
 - Vote: 2-0 (Unanimous)
 - Motion to Adopt Resolution No. 26-1346: Comm. Beauvais
 - 2nd: Comm. Kidwell
 - Vote: 2-0 (Unanimous)

XIII. OTHER BUSINESS

No items



XIV. ITEMS NOT ON THE AGENDA (56:58-1:12:44)

- A. Item for Consideration – Port Security Grant Program Application, Res 26-1347
- Presentation By: Katharine Frazier
 - Discussion
 - Motion to Introduce Resolution 26-1347, a Resolution of the Board of Commissioners of the Port of Port Angeles, Washington, Committing Matching Funds in the amount of \$21,250 and Authorizing the Chief Executive Officer to apply for a Federal Port Security Grant from the Department of Homeland Security: Comm. Beauvais
 - 2nd: Comm. Kidwell
 - Vote: 2-0 (Unanimous)
 - Motion to waive second reading: Comm. Beauvais
 - 2nd: Comm. Kidwell
 - Vote: 2-0 (Unanimous)
 - Motion to Adopt Resolution No. 26-1346: Comm. Beauvais
 - 2nd: Comm. Kidwell
 - Vote: 2-0 (Unanimous)

XV. COMMISSIONER REPORTS (1:12:45-1:12:55)

None

XVI. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (1:12:56-1:13:11)

None

XVII. FUTURE AGENDA (1:13:12-1:13:14)

XVIII. NEXT MEETINGS (1:13:15-1:13:34)

- A. July 27, 2026 – Special Joint Meeting with Board of County Commissioners & The Clallam County Public Utility District (Hosted at the PUD) (**Comm. Kidwell Excused Absence*)
- B. July 28, 2026 – Regular Commission Meeting (**Comm. Kidwell Excused Absence*)
- C. August 11, 2026 – Regular Commission Meeting
- D. August 25, 2026 – Regular Commission Meeting

XIX. UPCOMING EVENTS (1:13:35-1:14:42)

- A. July 20-22, 2026 – WPPA Commissioners Seminar, Wenatchee, Hilton Garden Inn
- B. July 23-24: Northwest Marine Terminal Association (NWMTA) Summer Meeting (Port of Pasco, WA)

XX. EXECUTIVE SESSION (1:14:43-1:16:38)

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, the Open Public Meetings Act

- Comm. Beauvais recessed the meeting to convene an executive session with an anticipated length of 60 minutes. Following the executive session, the Commission is not expected to take action.
- Discussion:
 - Three (3) items concerning legal or financial risk. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(i)
- Recessed Regular Meeting at 10:14 am
- Start Time: 10:20 am
- Estimated End Time: 11:20 am
- Extended: 60 minutes
- End Time: 12:22 pm



Public Session of Commission Meeting Reconvened: 12:22 pm

Comm. Beauvais noted that no action will be taken as a result of the executive session.

XXI. ADJOURN (1:16:39-1:16:41)

Comm. Beauvais adjourned the meeting at 12:23 pm.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS



Connie Beauvais, President



Colleen McAleer, Vice President