



REGULAR COMMISSION MEETING
Tuesday, June 9, 2026, at 9:00 am
338 W. First St, Port Angeles, WA 98362
AGENDA

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit <https://portofpa.com/about-us/agenda-center/>

- I. CALL TO ORDER / PLEDGE OF ALLEGIANCE**
- II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES)**
- III. APPROVAL OF AGENDA**
- IV. WORK SESSION**
 - A. Monthly Cash & Investment Report.....1-2
- V. APPROVAL OF CONSENT AGENDA**
 - A. Regular Commission Meeting Minutes – May 26, 2026.....3-6
 - B. Vouchers in the amount of \$562,765.29.....7
- VI. COMPLETION OF RECORDS**
 - A. Monthly Delegation of Authority Report.....8-11
- VII. PLANNING AND CAPITAL PROJECTS**
 - A. Item for Consideration – Environmental Protection Agency (EPA) Clean Ports Grant – New Electric Conveyor Telestacker Purchase.....12-13
 - B. Item for Consideration – Maritime Administration (MARAD) Port Infrastructure Development Program (PIDP) Grant – New Electric Conveyor System Purchase...14-16
- VIII. LOG YARD**
 - A. Log Yard Site and Stormwater Improvements Project Update.....17-25
- IX. MARINE TRADES AND MARINE TERMINALS**
 - None
- X. PROPERTY**
 - A. Annual Month-to-Month Lease Update.....26



XI. MARINAS

No items

XII. AIRPORTS

No items

XIII. OTHER BUSINESS

No items

XIV. ITEMS NOT ON THE AGENDA

XV. COMMISSIONER REPORTS

XVI. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES)

XVII. FUTURE AGENDA.....27

XVIII. NEXT MEETINGS

- A. June 13, 2026 – Special Commission Meeting (Review & Shortlist Applicants)
- B. June 16, 2026 – Special Commission Meeting (Applicant Interviews)
- C. June 23, 2026 – Regular Commission Meeting (Appointment of District 2 Commission)
- D. July 14, 2026 – Regular Commission Meeting
- E. July 27, 2026 – Special Joint Meeting with Board of County Commissioners & The Clallam County Public Utility District (Hosted at the PUD)
- F. July 28, 2026 – Regular Commission Meeting

XIX. UPCOMING EVENTS

- A. June 24-26, 2026 – WPPA Finance Seminar, Everett, Hotel Indigo
- B. July 8-10, 2026 – WPPA Directors Seminar, Pullman, Courtyard by Marriott
- C. July 20-22, 2026 – WPPA Commissioners Seminar, Wenatchee, Hilton Garden Inn
- D. July 23-24: Northwest Marine Terminal Association (NWMTA) Summer Meeting (Port of Pasco, WA)

XX. EXECUTIVE SESSION

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, The Open Public Meetings Act.



XXI. ADJOURN

RULES FOR ATTENDING COMMISSION MEETING

- Signs, placards, and noise making devices including musical instruments are prohibited.
- Disruptive behavior by audience members is inappropriate and may result in removal.
- Loud comments, clapping, and booing may be considered disruptive and result in removal at the discretion of the Chair.

RULES FOR SPEAKING AT A COMMISSION MEETING

- Members of the public wishing to address the Board on general items may do so during the designated times on the agenda or when recognized by the Chair.
- Time allotted to each speaker is determined by the Chair and, in general, is limited to 3 minutes.
- Total time planned for each public comment period is 20 minutes, subject to change by the Chair.
- All comments should be made from the speaker's rostrum, and any individual making comments shall first state their name and address for the official record.
- Speakers should not comment more than once per meeting unless their comments pertain to a new topic they have not previously spoken about.
- In the event of a contentious topic with multiple speakers, the Chair will attempt to provide equal time for both sides.

Port of Port Angeles
Cash Flow Summary
Cash Flow Summary as of May 2026

	<u>YTD</u>
<u>Beginning Cash Balance</u>	20,464,446
Operating Revenues	4,389,981
Non-Operating Revenues	3,006,897
Total Revenues	7,396,878
Operating Expenses	5,295,368
Non-Operating Expenses	702,810
Total Expenses	5,998,178
<u>Ending Cash Balance</u>	21,863,146
<u>Change in Cash Balance</u>	1,398,700

Cash & Investments held as of 5/31/2026

			12/31/25	1/31/26	2/28/26	3/31/26	4/30/26	5/31/26			
<u>Name</u>	<u>Type</u>	<u>Interest Rate</u>	<u>Face Value</u>	<u>Face Value</u>	<u>Face Value</u>	<u>Face Value</u>	<u>Face Value</u>	<u>Face Value</u>	<u>Annual Interest</u>	<u>Maturity Date</u>	<u>Acquisition Date</u>
FFCB 4-year (Piper Sandler)	Bond	3.98%	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	119,400	11/13/2029	11/13/2025
FHLB 5-year (Piper Sandler)	Bond	4.30%	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	215,000	7/15/2030	7/9/2025
First Federal	Cash	3.76%	4,437,859	4,451,881	4,464,725	4,479,309	4,492,914	4,506,105	169,430		
LGIP Balance	Cash	3.67%	7,685,091	7,709,732	7,431,371	7,454,787	8,379,642	8,906,413	327,133		
Columbia Bank Account	Cash	0.30%	341,496	434,860	369,373	356,659	382,041	450,628	1,352		

Investments Called or Matured

<u>Name</u>	<u>Type</u>	<u>Interest Rate</u>							<u>Maturity Date</u>	<u>Redemption Date</u>
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Ending Investment/Cash Balance

20,464,446	20,596,473	20,265,469	20,290,755	21,254,597	21,863,146	832,314
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Outstanding Debt

		12/31/25	1/31/26	2/28/26	3/31/26	4/30/26	5/31/26		
<u>Rate</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>		
CERB Washdown	2.00%	605,359	570,354	570,354	570,354	570,354	570,354	20 year, 2020 - 2040	
CARB Airport Utilities	2.00%	622,602	589,186	589,186	589,186	589,186	589,186	20 year, 2021 - 2041	
Office of the State Treasurer	2.96%	520,302	467,188	467,188	467,188	467,188	467,188	7 year, 2025 - 2031	
		1,748,264	1,626,728	1,626,728	1,626,728	1,626,728	1,626,728		
Ending Balance		18,716,182	18,969,744	18,638,740	18,664,027	19,627,869	20,236,418		

* Cash balances shown do not include funds held as the Harbor Group treasurer.

* Cash and investments do include \$517,500 received from Shell for upcoming environmental cleanup at 220 Tumwater (former longshore parking lot)



REGULAR COMMISSION MEETING
Tuesday, May 26, 2026, at 9:00 am
338 W. First St, Port Angeles, WA 98362
MINUTES

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit <https://portofpa.com/about-us/agenda-center/>

Connie Beauvais, Commissioner
Colleen McAleer, Commissioner
Chris Hartman, Chief Executive Officer

Jennifer Baker, Director of Finance & Admin
Katharine Frazier, Grants & Gov't Affairs Manager
Jenna Riley, Clerk to the Board

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:33)

Comm. Beauvais called the meeting to order at 9:00 am.

II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (0:34-6:00)

Roger Scannell of Port Angeles, WA, spoke about parking at the Port Angeles Boat Haven for sections L/K and J/I. Mr. Scannell also spoke on the management of the Boat Haven.

III. APPROVAL OF AGENDA (6:01-6:13)

- Motion to approve the agenda as presented: Comm. McAleer
- 2nd: Comm. Beauvais
- Vote: 2-0 (Unanimous)

IV. WORK SESSION (6:14-18:09)

- A. April Financial Report
- Presentation By: Jennifer Baker
 - Discussion
 - No Action

V. APPROVAL OF CONSENT AGENDA (18:20-19:00)

- A. Regular Commission Meeting Minutes – May 12, 2026
- B. Vouchers in the amount of \$597,171.72
- Discussion
 - Motion to approve the consent agenda as presented: Comm. Beauvais
 - 2nd: Comm. McAleer
 - Vote: 2-0 (Unanimous)

VI. COMPLETION OF RECORDS

No items

VII. PLANNING AND CAPITAL PROJECTS (19:01-32:32)

- A. Item for Consideration – Port Infrastructure Development Program Grant Application (PIDP), Resolution 26-1344
- Presentation By: Katharine Frazier
 - Discussion
 - Motion to Introduce Res 26-1344, a resolution of the Board of Commissioners of the Port of Port Angeles, Washington, committing matching funds and authorizing the Chief Executive Officer to apply for a Federal Maritime Administration grant for Terminal 3 Cargo Efficiency Upgrades: Comm. McAleer
 - 2nd: Comm. Beauvais
 - Vote: 2-0 (Unanimous)
 - Motion to waive second consideration: Comm. Beauvais
 - 2nd: Comm. McAleer
 - Vote: 2-0 (Unanimous)
 - Motion to adopt Res 26-1344: Comm. Beauvais
 - 2nd: Comm. McAleer
 - Vote: 2-0 (Unanimous)



VIII. LOG YARD

No items

IX. MARINE TRADES AND MARINE TERMINALS

No items

X. PROPERTY

No items

XI. MARINAS

No items

XII. AIRPORTS

No items

XIII. OTHER BUSINESS (32:33-1:06:00)

A. Item for Consideration - Notice of Vacancy for District 2 Commissioner

- Presentation By: Jenna Riley
- Discussion
- Motion to officially announce the Notice of Vacancy for the “nominees” (Tom Swanson, Kelly Kidwell, and Marc Abshire) pursuant to RCW 42.12.080, which will begin the 15-day period during which additional applications may be received, and further the applications we have received will serve as the “nominees” in accordance with RCW 42.12.080: Comm. Beauvais
- 2nd: Comm. McAleer
- Vote: 2-0 (Unanimous)

B. Letter of Support for the Emerald Coast Opportunity Zone Application

- Presentation By: Katharine Frazier
- Discussion
- Motion to sign the LOS as presented: Comm. Beauvais
- 2nd: Comm. McAleer
- Vote: 2-0 (Unanimous)

C. Letter confirming commitment of matching funds to the 2025 Economic Development Administration (EDA) 2025 Disaster Supplemental Grant Program

- Presentation By: Katharine Frazier
- Discussion
- Motion to sign the letter as presented: Comm. McAleer
- 2nd: Comm. Beauvais
- Vote: 2-0 (Unanimous)

XIV. ITEMS NOT ON THE AGENDA (1:06:01-1:06:03)

No items

XV. COMMISSIONER REPORTS (1:06:04-1:07:43)

Comm. Beauvais spoke on attending the WPPA Spring Meeting with the Port CEO. She noted the highlight was the Amicus Brief and picking up additional Ports to join.

Comm. McAleer spoke on the Port Angeles Business Association joining the Amicus Brief. It was noted that the Port Angeles Chamber of Commerce would likely join as well.



XVI. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (1:07:44-1:11:22)

Dan O'Keefe of Port Angeles, WA, spoke on the Notice of Vacancy and the grant process.

Jeremy Cornelson of Port Angeles, WA, spoke on the Port's business plan, grant welfare, and mentoring youth in the Boat Yard/industry.

**The end of Mr. Cornelson's public comment was not recorded due to technical difficulties.*

***Transmission of the Zoom recording was dropped at 1:11:22. The following was not recorded due to technical difficulties. Between 1:11:22 and the end of the recording (1:14:09), nothing was being transmitted.**

XVII. EXECUTIVE SESSION

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, the Open Public Meetings Act

- Comm. Beauvais recessed the meeting to convene an executive session with an anticipated length of 30 minutes. Following the executive session, the Commission is not expected to take action.
- Discussion:
 - Two (2) items concerning legal or financial risk. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(i)
- Recessed Regular Meeting at 10:14 am
- Start Time: 10:15am
- Estimated End Time: 10:45 am
- Extended: 15 minutes
- End Time: 11:00 am

Public Session of Commission Meeting Reconvened: 11:00 am

Comm. Beauvais noted that no action will be taken on any agenda items as a result of the executive session.

XVIII. FUTURE AGENDA

Comm. Beauvais noted the future agenda is listed on Page 24 of the agenda packet, and the following meeting and events were noted.

XIX. NEXT MEETINGS

- A. June 9, 2026 – Regular Commission Meeting
- B. June 13, 2026 – Special Commission Meeting (Review & Shortlist Applicants)
- C. June 16, 2026 – Special Commission Meeting (District 2 Commissioner Interviews)
- D. June 23, 2026 – Regular Commission Meeting (Appointment of District 2 Comm.)
- E. July 14, 2026 – Regular Commission Meeting
- F. July 28, 2026 – Regular Commission Meeting

XX. UPCOMING EVENTS

- A. June 6, 2026 – Maritime Festival, Port Angeles
 - It was noted on 5/26 that both Comm. Beauvais and McAleer will be in attendance
- B. June 24-26, 2026 – WPPA Finance Seminar, Everett, Hotel Indigo
- C. July 8-10, 2026 – WPPA Directors Seminar, Pullman, Courtyard by Marriott
- D. July 20-22, 2026 – WPPA Commissioners Seminar, Wenatchee, Hilton Garden Inn



XXI. ADJOURN

Comm. Beauvais adjourned the meeting at 11:02 am.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS

Connie Beauvais, President

Colleen McAleer, Vice President

**PORT OF PORT ANGELES
GENERAL FUND – LETTER OF TRANSMITTAL
VOUCHER APPROVAL**

We, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due, and unpaid obligation against the Port of Port Angeles, and that we are authorized to authenticate and certify to said claim.

This process is in compliance with the applicable RCWs and the State Auditor’s Budget Accounting and Reporting System (BARS) requirements. Further, the Port maintains effective internal controls to ensure that all disbursements are valid obligations authorized in accordance with the Delegation of Authority Policy.

SUMMARY TRANSMITTAL May 21, 2026 – June 3, 2026

CERTIFICATION

Accounts Payable

	Begin	End		
For General Expenses and Construction	Check #	Check #		
Accts Payable Checks (computer)	420509	420564	\$	154,937.67
Voided/Zero Payable				
Accts Payable ACH	07739	007780	\$	122,492.78
VOIDED/ZERO PAYABLE ACH				
Wire Transfer - Expenses			\$	47,591.74
Wire Transfer - Excise Tax			\$	4,655.05
Wire Transfer - Leasehold Tax				
Total General Expenses and Construction			\$	329,677.24

Payroll

Employee Payroll Checks PPD (Direct Deposit)	007670	007338	\$	136,601.87
Voided Payroll Check	007699, 07715, 007727		\$	-
Wire Transfer - (Payroll Taxes, Retirement, Deferred Comp, L&I, PFML)			\$	96,486.18
Total Payroll			\$	233,088.05
Total General Exp & Payroll			\$	562,765.29

I, the Port Auditor or Deputy Auditor, do hereby clarify that the claims listed above are true and valid obligations and that appropriate and effective internal controls are in place to ensure that the outstanding obligations have been processed in accordance with the Port of Port Angeles procurement/payment policies and delegation of authority.

Auditor / Deputy Auditor

Commissioner, Connie Beauvais

Commissioner, Colleen McAleer

* Detail is available upon request to Jennifer Baker, Chief Finance & Administrative Officer: jenniferb@portofpa.com

MONTHLY REPORT TO THE BOARD OF PORT COMMISSIONERS
May 2026

SUBJECT: REPORTS REQUIRED UNDER THE PROVISIONS OF THE DELEGATION OF AUTHORITY

REPORT	NO ACTION	ATTACHED
Lease Renewals/Options and 1 Year or Less Agreements at Market Rates; Leases, Assignments, Subleases, Berthage/Dockage, & Miscellaneous (Use, Equipment, Hangar, Marina Slips)		X
Lease Bond, Rental Insurance Deviations	X	
Work Contracts (\$50,000 or less) Executed	X	
Work Contracts Completed	X	
Change Orders Authorized	X	
Work by Port Crews or Day Labor (\$50,000 or less)	X	
Claims Settled	X	
Professional & Consulting Services Awarded and Architectural, Engineering & Technical Services Awarded		X
Fees Waived	X	
Uncollectible Accounts Written Off	X	
Experts Engaged for Litigation	X	
Grant Applications/Award	X	
Travel Outside WA, OR, ID, and BC, Canada		X
Surplus Personal Property (under \$10,000)	X	

LEASES, RENEWALS, AND OTHER REAL ESTATE DOCUMENTS
 OF ONE YEAR OR LESS APPROVED BY CHIEF EXECUTIVE OFFICER
 (In Accordance with the Delegation of Administrative Authority, Resolution 26-1336 dated
 4.14.2026)

MAY 2026

TENANT NAME	DOCUMENT & LOCATION	FORM OF SURETY AND AMOUNT	PREMISES SQ FEET	THIS TERM	MONTHLY RENT AMT.
North Olympic Healthcare Network	Lease Renewal 323 W 1st Street	\$2,689 on file	7,400 SF Land	1 year 6.01.26 - 5.31.27	\$991.60 \$0.134/SF
Atlas Tower 1, LLC	Amendment to Lease 2600 18th St.	\$1,200	2,500 SF Land	Commencement Date changed to 9.16.2026	\$300 until 9.15.26. Standard rent resumes 9.16.26

**PROFESSIONAL & PERSONAL SERVICES
AWARDED BY THE CHIEF EXECUTIVE OFFICER
(In Accordance with Delegation of Authority)
May 2026**

CONSULTANT	PROJECT	EST. COST	OTHER CONTRACT PROVISIONS
Personal Services Agreements / Amendments:			
Westech Consulting LLC	Wetland survey for short plat at 2255 W. Edgewood Drive	\$4,820.00	Agreement through 9/30/2026
Hillis Clark Martin & Peterson P.S.	Amendment 06: Legal Services for Environmental Cleanup Efforts	No additional costs were added to this amendment	Amendments to the hourly rate schedule & addition of approved attorney
Professional Services Agreements / Amendments:			
N/A			

TRAVEL APPROVED BY THE CHIEF EXECUTIVE OFFICER *
(In Accordance with Delegation of Authority)
May 2026

STAFF	LOCATION OF MTG.	DATE(S)	PURPOSE
Caleb McMahon Chris Hartman	Tampa, FL	5/11 – 5/15	American Association of Port Authorities POWERS + SMART Conference
James Alton	Walla Walla, WA.	5/18 – 5/20	Washington Airport Managers Association Annual Conference

VIII. POLICY GOVERNING TRAVEL OF EMPLOYEES AND OTHER AUTHORIZED REPRESENTATIVES OF THE PORT:

A. Chief Executive Officer's Authority: To facilitate necessary normal Port operations, the Chief Executive Officer may authorize travel by Port employees and/or other Port representatives for Port business, in accordance with the Port's Travel Policy adopted pursuant to RCW 53.08.176 and RCW 42.24.090 and per Port Resolution 24-1304. Reimbursable personal travel expenses per trip shall not exceed \$5,000 per person without advance approval by the Commission.

B. The Commission shall be advised at the first regularly scheduled meeting of the following month of all such authorizations for travel outside of Washington, Oregon, Idaho, and British Columbia, Canada.

**ITEM FOR CONSIDERATION
BY THE
BOARD OF PORT COMMISSIONERS**

June 9, 2026

**Subject: NEW ELECTRIC CONVEYOR TELESTACKER PURCHASE | EPA
CLEAN PORTS GRANT**

Presenter: Katharine Frazier, Grants & Government Affairs Manager

RCW & POLICY REQUIREMENTS

The Port's Delegation of Authority (Resolution 26-1336), Section IV, requires Commission approval to purchase any single piece of equipment whose purchase price exceeds \$75,000.00.

BACKGROUND:

In December 2024, the Port was awarded \$9,457,361 in federal funds from the Environmental Protection Agency's Clean Ports Program. The scope of this grant includes the purchase of new zero-emissions conveyor cargo handling equipment to increase the Port's ability to move cargo across its waterfront facilities.

Clean Ports equipment includes:

- 5-ton electric forklift
- 10-ton electric forklift
- 45-ton electric reachstacker
- Cable management units for shore power
- Electric telestacker

The total project cost, including a required 10% non-federal match, is \$10,508,178. To help cover the non-federal match of \$1,050,817, the Port applied for funding from WSDOT's Port Electrification Grant Program and was awarded \$525,408. This means that all components of the Clean Ports project will be 95% grant funded (90% federal, 5% state).

On November 12, 2025, the Port issued Request for Quotations (RFQs) for a 54" x 190' electric telestacker. The RFQs were publicly advertised in the Peninsula Daily News and the Seattle Daily Journal of Commerce with a submission deadline of December 1, 2025.

The RFQs included detailed equipment specifications that were developed by the Marine Terminal and Mechanical Shop teams. Additionally, the RFQs outlined the evaluation criteria, which specifically required compliance with the Build America, Buy America requirements to meet standards set by EPA's Clean Ports Program.

ANALYSIS:

Two companies, Superior Industries, Inc. and Kimball Equipment Company provided quotes in response to the advertised RFQs. Superior and Kimball have a manufacturer – dealer partnership. As a result, the two proposals were for the same equipment for the same price. Ultimately, the Purchase Order will be with Kimball because they are the area dealer for Superior-manufactured equipment. The quoted price for the 54”W x 190’L Telestacker is \$1,300,000.00.

The quoted equipment meets all grant and operational requirements. The vendor, Kimball Equipment Company (Licensed in Washington as Kimball Rentals, LLC, a Foreign Limited Liability Company), is legally registered and active in the Washington Secretary of State database in accordance with RCW 23.95.505.

ENVIRONMENTAL IMPACT:

New battery-electric & electric equipment will both lower the Port’s emissions and expand capacity to handle additional cargo volumes and types.

FISCAL IMPACT:

The EPA Clean Ports Grant will provide 90% of the funds to purchase the new marine terminal/log yard equipment. WSDOT’s Port Electrification Grant Program will cover 5% of equipment costs, and the Port will provide the final 5% of funding. Below is a breakdown of the costs for the telestacker:

54 x 190 Telestacker	\$ 1,193,755.75
o <u>8.9% WSST</u>	<u>\$ 106,244.25</u>
Total	\$ 1,300,000.00

Total costs per funding source are as follows:

EPA Clean Ports (90%)	\$1,170,000.00
Port Match (5%)	\$ 65,000.00
<u>WSDOT Port Electrification (5%)</u>	<u>\$ 65,000.00</u>
Total	\$1,300,000.00

RECOMMENDED ACTION:

Authorize the Chief Executive Officer, or his designee, to execute a purchase agreement for a Superior 54 x 190 Pit Portable Telestacker with Kimball Equipment Company, WA, for an amount not to exceed \$1,300,000.00.

**ITEM FOR CONSIDERATION
BY THE
BOARD OF PORT COMMISSIONERS**

June 9, 2026

Subject: New Electric Conveyor System Purchase | MARAD Port Infrastructure Development Program Grant (2024)

Presenter: Katharine Frazier, Grants & Government Affairs Manager

RCW & POLICY REQUIREMENTS

The Port's Delegation of Authority (Resolution 26-1336), Section IV, requires Commission approval to purchase any single piece of equipment with a purchase price exceeding \$75,000.00.

BACKGROUND:

In June 2025, the Port was awarded \$9,000,000 in federal funds from the Maritime Administration (MARAD) through the Port Infrastructure Development Program (PIDP). The scope of this grant is equipment purchases to increase the Port's ability to move cargo safely and efficiently through its facilities.

Clean Ports equipment includes:

- Two-wheeled log stackers
- One conveying system
- Two material handlers

The total project cost, including a required 20% non-federal match, is \$11,250,000. The budget for the conveyor system was set at \$2,000,000.

On September 22, 2025, the Port issued a Request for Quotations (RFP) for a new electric conveyor system. The RFP was publicly advertised in the Peninsula Daily News and the Seattle Daily Journal of Commerce with a submission deadline of October 10, 2025.

The RFP included detailed equipment specifications developed by the Marine Terminal and Mech Shop teams. Additionally, the RFP outlined the evaluation criteria, which specifically required compliance with the Build America, Buy America (BABA) requirements to meet standards set by MARAD.

ANALYSIS:

The Port received quotes from the following vendors: Dos Santos, Kimball Equipment (Superior), and Evergreen Tractor.

Vendor	Proposal	Cost
Evergreen Tractor	Marco 2-Part System	\$4,853,000.00
Kimball Equipment	Combination of jump, static conveyors & hoppers	\$3,059,494.00
Dos Santos	DSI overland conveyor	\$2,660,000.00

The Port Team, including Marine Terminal and Mech Shop staff, evaluated the equipment quotes. Feedback was also received from the local chapter of the International Longshore & Warehouse Union (ILWU). Based on machine quality and ability to fulfill the Port’s needs, the team selected Kimball Equipment’s system.

The delivery date is expected to be 6-8 months from the Purchase Order date.

ENVIRONMENTAL IMPACT:

The conveyor system runs on electricity (not diesel), allowing the Port to move cargo without creating emissions. In addition, because the conveyor system is long enough to reach directly from the cargo surge area to Terminal 3, cargo will no longer need to be trucked between the surge area and terminal. This will eliminate approximately 6 tons of greenhouse gas emissions per year.

FISCAL IMPACT:

The Port Team finalized the quotes with Kimball Equipment earlier this month. Below is a breakdown of the costs for the two pieces of equipment, including Washington State Sales Tax (WSST):

Superior 10’-6” x 40’ Skid Mounted Feed Hopper	\$	437,235.03
Superior 48” x 200’ Groundline Channel Frame Conveyor	\$	319,316.28
Superior 48” x 125’ Jump Conveyor	\$	1,372,645.12
Superior 48” x 100’ Jump Conveyor	\$	830,297.34
Cord for electrical system	\$	50,000.00
Camera and lights	\$	50,000.00
Total		\$ 3,059,494.00 (rounded)

The purchase is 80% funded by the 2024 PIDP grant, resulting in the following cost share:

MARAD Share (80%) \$ 2,447,595.20

Port Share (20%)	\$ 611,898.80
	<u>\$ 3,059,494.00</u>

Payment will be made in four installments:

• Down payment at time of purchase	20% (\$611,899.00)
• Completion of machine engineering	30% (\$917,848.00)
• Prior to shipment	40% (\$1,223,798.00)
• <u>Delivery to the Port</u>	<u>10% (\$305,949.00)</u>
Total	\$3,059,494.00

The final price is over the original MARAD budget; this is due to increased operational and environmental features on the equipment, and the conveyor system was sized up from the original model to accommodate greater throughput. However, due to the MARAD-funded logstackers coming in \$1.5M under budget, the overall grant is still \$441,703 under budget.

RECOMMENDED ACTION:

The team recommends that the Commission authorize the Chief Executive Officer to execute a purchase agreement with Kimball Equipment Company for the conveyor system for an amount not to exceed \$3,059,494.00, and to make any necessary minor adjustments to the agreement.



May 2026: Log Yard Update

June 9, 2026

Log Yard and Site Improvements: From the East - Then



Log Yard and Site Improvements: From the East - Now



Log Yard and Site Improvements: From the West - Then



Log Yard and Site Improvements: From the West - Now



Log Yard and Site Improvements: Current Activities



Log Yard and Site Improvements: Current Activities



Schedule and Cost

Activity ID	Activity Name	Original Duration	Remaining Duration	Schedule % Complete	Start	Finish	Early Start	Early Finish	Budgeted Total Cost	Actual Total Cost	Qtr 2, 2026		Qtr 3, 2026			Qtr 4, 2026		
											May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1546 LOG YARD - POPA		166	166	0%	04-May-26	30-Dec-26	04-May-26	30-Dec-26	\$0.00	\$0.00								
1546.1 Project Startup		1	1	0%	04-May-26	04-May-26	04-May-26	04-May-26	\$0.00	\$0.00								
A1000	NOTICE TO PROCEED	0	0	0%	04-May-26	04-May-26	04-May-26	04-May-26	\$0.00	\$0.00								
A1010	SITE SURVEY	1	1	0%	04-May-26	04-May-26	04-May-26	04-May-26	\$0.00	\$0.00								
1546.2 PHASE 1		33	33	0%	05-May-26	19-Jun-26	05-May-26	19-Jun-26	\$0.00	\$0.00								
A1020	MOBILIZATION	3	3	0%	05-May-26	07-May-26	05-May-26	07-May-26	\$0.00	\$0.00								
A1030	TESC	5	5	0%	08-May-26	14-May-26	08-May-26	14-May-26	\$0.00	\$0.00								
A1040	SURVEY EXISTING TOPO	5	5	0%	15-May-26	21-May-26	15-May-26	21-May-26	\$0.00	\$0.00								
A1050	PULVERIZATION	5	5	0%	22-May-26	29-May-26	22-May-26	29-May-26	\$0.00	\$0.00								
A1060	GRADING	5	5	0%	01-Jun-26	05-Jun-26	01-Jun-26	05-Jun-26	\$0.00	\$0.00								
A1070	PLACE CSBC / GEOGRID	10	10	0%	08-Jun-26	19-Jun-26	08-Jun-26	19-Jun-26	\$0.00	\$0.00								
1546.3 PHASES 2 & 3		88	88	0%	22-Jun-26	23-Oct-26	22-Jun-26	23-Oct-26	\$0.00	\$0.00								
A1080	CLEAR AND GRUB	2	2	0%	22-Jun-26	23-Jun-26	22-Jun-26	23-Jun-26	\$0.00	\$0.00								
A1090	DEMO	15	15	0%	24-Jun-26	15-Jul-26	24-Jun-26	15-Jul-26	\$0.00	\$0.00								
A1130	PULVERIZE ALL OF REMAINING SITE	7	7	0%	16-Jul-26	24-Jul-26	16-Jul-26	24-Jul-26	\$0.00	\$0.00								
A1140	SUBGRADE PHASE 2 & 3 OF LOGYARD	7	7	0%	27-Jul-26	04-Aug-26	27-Jul-26	04-Aug-26	\$0.00	\$0.00								
A1142	PERIMETER BLOCKWALL	10	10	0%	05-Aug-26	18-Aug-26	05-Aug-26	18-Aug-26	\$0.00	\$0.00								
A1150	PLACE CSBC / GEOGRID	10	10	0%	19-Aug-26	01-Sep-26	19-Aug-26	01-Sep-26	\$0.00	\$0.00								
A1160	HMA PAVE PHASE 1, 2 & 3 ONSITE	10	10	0%	21-Sep-26	02-Oct-26	21-Sep-26	02-Oct-26	\$0.00	\$0.00								
A1100	SUBGRADE FRONTAGE	2	2	0%	05-Oct-26	06-Oct-26	05-Oct-26	06-Oct-26	\$0.00	\$0.00								
A1450	BANDING PLATFORM	10	10	0%	05-Oct-26	16-Oct-26	05-Oct-26	16-Oct-26	\$0.00	\$0.00								
A1110	FRONTAGE CONCRETE	3	3	0%	07-Oct-26	09-Oct-26	07-Oct-26	09-Oct-26	\$0.00	\$0.00								
A1460	BOOM SHACK	5	5	0%	12-Oct-26	16-Oct-26	12-Oct-26	16-Oct-26	\$0.00	\$0.00								
A1112	CURE CONC. RAMPS	5	5	0%	12-Oct-26	16-Oct-26	12-Oct-26	16-Oct-26	\$0.00	\$0.00								
A1120	DISCOVERY TRAIL PREP	3	3	0%	19-Oct-26	21-Oct-26	19-Oct-26	21-Oct-26	\$0.00	\$0.00								
A1470	STORAGE CONNEX	5	5	0%	19-Oct-26	23-Oct-26	19-Oct-26	23-Oct-26	\$0.00	\$0.00								
A1420	HMA PAVE FRONTAGE	1	1	0%	22-Oct-26	22-Oct-26	22-Oct-26	22-Oct-26	\$0.00	\$0.00								
1546.4 PHASE 2 - COFFERDAM		78	78	0%	08-Sep-26	30-Dec-26	08-Sep-26	30-Dec-26	\$0.00	\$0.00								
A1170	DEMO/EXCAVATE	10	10	0%	08-Sep-26	21-Sep-26	08-Sep-26	21-Sep-26	\$0.00	\$0.00								
A1180	EXPOSE LANDWARD WALER	1	1	0%	22-Sep-26	22-Sep-26	22-Sep-26	22-Sep-26	\$0.00	\$0.00								
A1190	EXCAVATE TO ELEV. +3.0	3	3	0%	23-Sep-26	25-Sep-26	23-Sep-26	25-Sep-26	\$0.00	\$0.00								
A1200	REMOVE SEAWARD WALER	2	2	0%	28-Sep-26	29-Sep-26	28-Sep-26	29-Sep-26	\$0.00	\$0.00								
A1210	PREP EXISTING SHEETPILE	10	10	0%	30-Sep-26	13-Oct-26	30-Sep-26	13-Oct-26	\$0.00	\$0.00								
A1220	INSTALL FRPPANELS	20	20	0%	14-Oct-26	10-Nov-26	14-Oct-26	10-Nov-26	\$0.00	\$0.00								
A1230	PLACE GROUT AT FRPPANELS	3	3	0%	11-Nov-26	13-Nov-26	11-Nov-26	13-Nov-26	\$0.00	\$0.00								
A1240	RESTORE EXISTING TIE RODS	3	3	0%	16-Nov-26	18-Nov-26	16-Nov-26	18-Nov-26	\$0.00	\$0.00								
A1250	INSTALL NEW SEAWARD WALER	3	3	0%	19-Nov-26	23-Nov-26	19-Nov-26	23-Nov-26	\$0.00	\$0.00								
A1260	BACKFILL TO ELEV. +8.0	5	5	0%	24-Nov-26	02-Dec-26	24-Nov-26	02-Dec-26	\$0.00	\$0.00								
A1270	WELD PILE EXTENSIONS	3	3	0%	03-Dec-26	07-Dec-26	03-Dec-26	07-Dec-26	\$0.00	\$0.00								
A1280	PLACE GROUT PLUGS	3	3	0%	08-Dec-26	10-Dec-26	08-Dec-26	10-Dec-26	\$0.00	\$0.00								
A1290	MSE WALL	10	10	0%	11-Dec-26	28-Dec-26	11-Dec-26	28-Dec-26	\$0.00	\$0.00								
A1300	CRUSHED SURFACING	2	2	0%	29-Dec-26	30-Dec-26	29-Dec-26	30-Dec-26	\$0.00	\$0.00								

Cost to date – \$425,799

Budget – \$9,975,500



Questions?



MONTH TO MONTH AND LICENSES - As of June 1, 2026						
	June 2022 we had 29 June 2023 we had 21 June 2024 we had 19 June 2025 we had 18 June 2026 we have 19					
	Tenant Name / Location	Document	SF	Current Monthly Rent	Start Date	Comments
1	Accurate Angle Crane Boathaven parking (crane storage)	MTM	480 SF Land	\$65.14	4/17/2014	Rent paid annually \$781.63
2	A.M. Holdings Cedar Street, Land and Storage	Holdover	Area C	\$1,976.27	6/1/1995	Deciding future use
3	Andy Choi 801 Marine	License	10,322 SF Bldg	\$597.53	7/1/2018	Port desires flexibility
4	Arrow Launch Service, Inc. 2007 S. O Street (#B Warehouse)	MTM	3,750 SF Warehouse	1,743.44	4/16/2026	Temporary until MTC Development
5	Arrow Launch Service, Inc. 430 Marine Dr. (Garage)	MTM	1,150 SF Bldg 10,959 SF Land	\$2,894.73	4/16/2026	Temporary until MTC Development
6	Biobased Trading 202 N Cedar #1 Office / Telestacker	MTM	399 SF Bldg 2,400 Land	\$1,288.78	8/1/2017	Port desires flexibility
7	Bluewater Boatworks 830 W Boathaven	License	1,500 SF Bldg	\$1,253.90	4/1/2021	Port desires flexibility
8	Borte, Josh Critchfield Road	License	30 AC (Mowing)	\$0.00	8/1/2025	In Kind Services
9	Clallam County Fire District Seiku Airport	MTM	3,200 SF Hangar 5,400 SF Access	\$450	3/1/2011	Non escalating rent
10	Clallam County Emergency Command Center (DART) at FIA	License	970 SF Bldg	\$0.00	4/28/2023	In-Kind Services
11	Ebb Carbon 2140 W 18th (Land at 1050 Bldg)	MTM	2,160 SF Land	\$216.00	4/16/2026	Land for Conex boxes
12	High Tide Seafoods 3rd Street Lot	MTM	3,000 SF Land	\$50	6/1/1989	To Replace with new term lease
13	High Tide Seafoods 820 Marine Dr	Holdover	6,000 SF Bldg	\$1,866.80	1/15/2003	To Replace with new term lease
14	Insitu Ecosystems LLC 2140 W 18th St (1050 Bldg)	MTM	2,801 SF Bldg 1,239 SF Land	\$433.27 \$100.00 Util	9/15/2019	Port desires flexibility
15	Merrill & Ring Airport Log yard	MTM	1 Acre	\$1,120.25	5/27/2014	Flexibility for Tenant
16	Port Angeles Hardwood, LLC 2140 W 18th St (1050 Bldg)	MTM	23,625 SF	\$9,171.59	11/1/2022	Flexibility for Tenant
17	Project Macoma LLC 1301 Marine (Mech Shop)	License	500 SF	\$200	3/27/2025	Temporary Storage
18	WA Fish & Wildlife 202 N. Cedar Street #3	License	380 SF Office	\$600.00	3/26/2026	Office while 1st Street location is prepared for long-term lease
19	Westport LLC Dry Hull Storage	Holdover	13,847 SF Land	\$2,178.99	8/1/2021	Port desires flexibility

Future Agenda Items – Commission Meeting

06/09/2026

June 13, 2026 (Special Commission Meeting)

- Review & Shortlist Applicants for District 2 Commissioner Vacancy

June 16, 2026 (Special Commission Meeting)

- Applicant Interviews for District 2 Commissioner Vacancy

June 23, 2026 (Regular Commission Meeting)

- Appointment of District 2 Commissioner
- May Financial Report
- Maritime Festival Recap
- Q2 Grant Update

July 14, 2026 (Regular Commission Meeting)

- Monthly Delegation of Authority Report
- Monthly Cash and Investment Report

July 27, 2026 (Special Joint Meeting w/ BOCC & The Clallam County PUD)

- Hosted at the PUD from 11:00 am – 2:30 pm

July 28, 2026 (Regular Commission Meeting)

- June Financial Report
- 2nd Quarter Operations Report

Upcoming Events

June 24-26: WPPA Finance Seminar (Everett – Hotel Indigo)

July 8-10: WPPA Directors Seminar (Pullman – Courtyard by Marriott)

July 20-22: WPPA Commissioners Seminar (Wenatchee – Hilton Garden Inn)

July 23-24: Northwest Marine Terminal Association (NWMTA) Summer Meeting (Port of Pasco, WA)

September 24-25: WPPA Environmental Seminar (Seattle, WA – Renaissance Seattle Hotel)

September 28-30: American Association of Port Authorities (AAPA) Annual Conf. (New Orleans, LA)

October 13-15: Pacific Northwest Waterways Assoc. (PNWA) Annual Meeting (Vancouver, WA)

October 18-21: NAFTAZ Annual Conference & Exposition (San Diego, CA – Loews Coronado Bay)

October 22-23: WPPA Small Ports (Chelan – Campbell's Resort Lake Chelan)

November 19-21: Pacific Marine Expo (Seattle, WA – Seattle Convention Center Arch Building)

December 2-4: International Workboat Show (New Orleans, LA)

December 9-11: WPPA Annual Meeting (Vancouver, WA – Hilton Vancouver)

Future

Boatyard and Marina Rules & Regulations / Port Emergency Response Plans and Activities / Employee Handbook Update and Resolutions