



REGULAR COMMISSION MEETING
Tuesday, June 9, 2026, at 9:00 am
338 W. First St, Port Angeles, WA 98362
MINUTES

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit <https://portofpa.com/about-us/agenda-center/>

Connie Beauvais, Commissioner
Colleen McAleer, Commissioner
Chris Hartman, Chief Operating Officer
Caleb McMahon, Chief Commercial Officer

Jennifer Baker, Chief Finance & Administrative Officer
Katharine Frazier, Grants & Gov't Affairs Manager
Zach Holsted, Capital Program Manager
Jenna Riley, Clerk to the Board

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:34)

Comm. Beauvais called the meeting to order at 9:00 am.

II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (0:35-0:59)

None

III. APPROVAL OF AGENDA (1:00-1:11)

- Motion to approve the agenda as presented: Comm. McAleer
- 2nd: Comm. Beauvais
- Vote: 2-0 (Unanimous)

IV. WORK SESSION (1:12-4:04)

- A. Monthly Cash & Investment Report
- Presentation By: Jennifer Baker
 - Discussion
 - No Action

V. APPROVAL OF CONSENT AGENDA (4:05-5:46)

- A. Regular Commission Meeting Minutes – May 26, 2026
- B. Vouchers in the amount of \$562,765.29
- Discussion
 - Motion to approve the consent agenda with modifications to the Regular Meeting Minutes from May 26, 2026: Comm. Beauvais
 - 2nd: Comm. McAleer
 - Vote: 2-0 (Unanimous)

VI. COMPLETION OF RECORDS (5:47-10:25)

- A. Monthly Delegation of Authority Report
- Presentation By: Chris Hartman
 - Discussion
 - No Action

VII. PLANNING AND CAPITAL PROJECTS (10:26-32:54)

- A. Item for Consideration – Environmental Protection Agency (EPA) Clean Ports Grant – New Electric Conveyor Telestacker Purchase
- Presentation By: Katharine Frazier
 - Discussion
 - Motion to authorize the Chief Executive Officer, or his designee, to execute a purchase agreement for a Superior 54 x 190 Pit Portable Telestacker with Kimball Equipment Company, WA, for an amount not to exceed \$1,300,000.00: Comm. McAleer
 - 2nd: Comm. Beauvais
 - Vote: 2-0 (Unanimous)



- B. Item for Consideration – Maritime Administration (MARAD) Port Infrastructure Development Program (PIDP) Grant – New Electric Conveyor System Purchase
- Presentation By: Katharine Frazier
 - Discussion
 - Motion to authorize the Chief Executive Officer, or his designee, to execute a purchase agreement with Kimball Equipment Company for the conveyor system for an amount not to exceed \$3,059,494.00, and to make any necessary minor adjustments to the agreement: Comm. McAleer
 - 2nd: Comm. Beauvais
 - Vote: 2-0 (Unanimous)

VIII. LOG YARD (32:55-44:09)

- A. Log Yard Site and Stormwater Improvements Project Update
- Presentation By: Zach Holsted
 - Discussion
 - Action: Comm. Beauvais requested a monthly update until the project is completed.

IX. MARINE TRADES AND MARINE TERMINALS

No items

X. PROPERTY (44:10-47:26)

- A. Annual Month-to-Month Lease Update
- Presentation By: Caleb McMahon
 - Discussion
 - No Action

XI. MARINAS

No items

XII. AIRPORTS

No items

XIII. OTHER BUSINESS

No items

XIV. ITEMS NOT ON THE AGENDA (47:27-47:31)

No items

XV. COMMISSIONER REPORTS (47:32-56:32)

Comm. Beauvais spoke on attending the Maritime festival and noted her van tours were full in the morning.

Comm. McAleer also spoke on attending the Maritime Festival and noted her van tours were not full in the afternoon and suggested revisiting the times of the tours for next year.

XVI. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (56:33-56:59)

None

XVII. FUTURE AGENDA (57:00-1:02:02)



XVIII. NEXT MEETINGS

- A. June 13, 2026 – Special Commission Meeting (Review & Shortlist Applicants)
- B. June 16, 2026 – Special Commission Meeting (District 2 Commissioner Interviews)
- C. June 23, 2026 – Regular Commission Meeting (Appointment of District 2 Comm.)
- D. July 14, 2026 – Regular Commission Meeting (**Comm. McAleer Excused Absence*)
- E. July 27, 2026 – Special Joint Meeting with Board of County Commissioners & The Clallam County Public Utility District (Hosted at the PUD)
- F. July 28, 2026 – Regular Commission Meeting

XIX. UPCOMING EVENTS

- A. June 24-26, 2026 – WPPA Finance Seminar, Everett, Hotel Indigo
- B. July 8-10, 2026 – WPPA Directors Seminar, Pullman, Courtyard by Marriott
- C. July 20-22, 2026 – WPPA Commissioners Seminar, Wenatchee, Hilton Garden Inn
- D. July 23-24: Northwest Marine Terminal Association (NWMTA) Summer Meeting (Port of Pasco, WA)

XX. EXECUTIVE SESSION (1:02:03-1:03:22)

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, the Open Public Meetings Act

- Comm. Beauvais recessed the meeting to convene an executive session with an anticipated length of 90 minutes. Following the executive session, the Commission is not expected to take action.
- Discussion:
 - Five (5) items concerning legal or financial risk. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(i)
- Recessed Regular Meeting at 10:01 am
- Start Time: 10:05am
- Estimated End Time: 11:35 am
- Extended: 10 minutes
- End Time: 11:47 am

Public Session of Commission Meeting Reconvened: 11:47 am

Comm. Beauvais noted that no action will be taken on any agenda items as a result of the executive session.

XXI. ADJOURN (1:03:23-1:03:30)

Comm. Beauvais adjourned the meeting at 11:47 am.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS


Connie Beauvais, President


Colleen McAleer, Vice President