



**REGULAR COMMISSION MEETING**  
**Tuesday, May 12, 2026, at 9:00 am**  
**338 W. First St, Port Angeles, WA 98362**  
**MINUTES**

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit <https://portofpa.com/about-us/agenda-center/>

Connie Beauvais, Commissioner  
Colleen McAleer, Commissioner  
Paul Jarkiewicz, Chief Executive Officer  
Jennifer Baker, Director of Finance & Admin

Jesse Waknitz, Senior Env. & Planning Manager  
Katharine Frazier, Grants & Gov't Affairs Manager  
Jenna Riley, Clerk to the Board

**I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:33)**

Comm. Beauvais called the meeting to order at 9:00 am.

**II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (0:34-4:40)**

Lisa Cornelson of Port Angeles, WA, spoke on the need for oversight within Government and for information to be public and available.

**III. APPROVAL OF AGENDA (4:41-4:51)**

- Motion to approve the agenda as presented: Comm. McAleer
- 2<sup>nd</sup>: Comm. Beauvais
- Vote: 2-0 (Unanimous)

**IV. WORK SESSION (4:52-32:32)**

**A. Washington State Auditor Exit Conference – Time Specific 9:00 am**

- Presentation By: Melinda Seibert & Annalisa Lawrence with the State Auditors Office
- Discussion
- No Action

**B. Monthly Cash & Investment Report**

- Presentation By: Jennifer Baker
- Discussion
- No Action

**C. 2025 Year-End Unaudited Financials**

- Presentation By: Jennifer Baker
- Discussion
- No Action

**V. APPROVAL OF CONSENT AGENDA (32:33-34:06)**

A. Joint Commission Meeting Minutes – April 27, 2026

B. Regular Commission Meeting Minutes – April 28, 2026

C. Special Commission Meeting Minutes – May 1, 2026

D. Vouchers in the amount of \$722,130.00

- Discussion
- Motion to approve the consent agenda as presented: Comm. McAleer
- 2<sup>nd</sup>: Comm. Beauvais
- Vote: 2-0 (Unanimous)



**VI. COMPLETION OF RECORDS (34:07-38:15)**

- A. Monthly Delegation of Authority Report
- Presentation By: Paul Jarkiewicz
  - Discussion
  - Action: None

**VII. PLANNING AND CAPITAL PROJECTS (38:16-49:40)**

- A. W. Port Angeles Harbor Site Remedial Design – Tetra Tech Contract Amendment 1
- Presentation By: Jesse Waknitz
  - Discussion
  - Motion to authorize the Chief Executive Officer to execute Amendment #1 to Task Order #1 under the Professional Services Agreement with Tetra Tech, Inc., increasing the total not-to-exceed amount to \$561,180.00, for completion of the Remedial Design Work Plan for the Western Port Angeles Harbor Sediment Cleanup: Comm. McAleer
  - 2nd: Comm. Beauvais
  - Vote: 2-0 (Unanimous)
- B. Port's Position on Valley Creek Master Plan Letter
- Presentation By: Jesse Waknitz
  - Discussion
  - Motion for the Commissioners to sign the letter as presented: Comm. McAleer
  - 2nd: Comm. Beauvais
  - Vote: 2-0 (Unanimous)

**VIII. LOG YARD**

No items

**IX. MARINE TRADES AND MARINE TERMINALS**

No items

**X. PROPERTY**

No items

**XI. MARINAS**

No items

**XII. AIRPORTS**

No items

**XIII. OTHER BUSINESS (49:41-1:23:45)**

- A. District 2 Commissioner Burke's Resignation & Commissioner Board Election
- Presentation By: Paul Jarkiewicz
  - Discussion
  - Motion to accept the resignation letter from Steven D. Burke effective May 1, 2026, as presented: Comm. McAleer
  - 2nd: Comm. Beauvais
  - Vote: 2-0 (Unanimous)
  - Motion to appoint Comm. McAleer to serve as Vice President for the remainder of this year: Comm. Beauvais
  - 2nd: Comm. McAleer
  - Vote: 2-0 (Unanimous)



**B. Port Commission Appointment Process & Call for Applicants**

- Presentation By: Jenna Riley
- Discussion
- Motion to make a call for applicants for nominees for the official notice of vacancy:  
Comm. Beauvais
- 2nd: Comm. McAleer
- Vote: 2-0 (Unanimous)

**C. Letter of Support – Dry Creek Water Association application to the Clallam County Opportunity Fund**

- Presentation By: Katharine Frazier
- Discussion
- Motion to sign the letter of support with modifications as discussed: Comm. Beauvais
- 2nd: Comm. McAleer
- Vote: 2-0 (Unanimous)

**XIV. ITEMS NOT ON THE AGENDA (1:23:46-1:24:37)**

No items

**XV. COMMISSIONER REPORTS (1:24:28-1:24:46)**

No items

**XVI. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (1:24:47-1:31:51)**

Eric Mueller of Port Angeles, WA, spoke about the previously unmarked underwater hazards, noting that one remained, and thanked the Commissioners for taking action.

Jeremy Cornelson of Port Angeles, WA, spoke on the District 2 Commission vacancy.

Lisa Cornelson of Port Angeles, WA, spoke on Port purchases and their purposes.

**XVII. FUTURE AGENDA (1:31:52-1:32:57)**

**XVIII. NEXT MEETINGS**

- A. May 12, 2026 – Regular Commission Meeting
- B. May 26, 2026 – Regular Commission Meeting
- C. June 9, 2026 – Regular Commission Meeting
- D. June 23, 2026 – Regular Commission Meeting

**XIX. UPCOMING EVENTS**

- A. May 19-21, 2026 – WPPA Spring Meeting – Stevenson, Skamania Lodge
- B. May 18-20, 2026 – Washington Airport Managers Association Conference, Walla Walla
- C. June 6, 2026 – Maritime Festival, Port Angeles
  - It was noted that both Comm. Beauvais and McAleer will be in attendance
- D. June 24-26, 2026 – WPPA Finance Seminar, Everett, Hotel Indigo



**XX. EXECUTIVE SESSION (1:32:58-1:34:34)**

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, the Open Public Meetings Act

- Comm. Beauvais recessed the meeting to convene an executive session with an anticipated length of 60 minutes. Following the executive session, the Commission may take action.
- Discussion:
  - Three (3) items concerning real estate sale, purchase, or lease. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(c)
  - Two (2) items concerning legal or financial risk. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(i)
- Recessed Regular Meeting at 10:32 am
- Start Time: 10:35 am
- Estimated End Time: 11:35 am
- Extended: 10 minutes
- End Time: 11:50 am

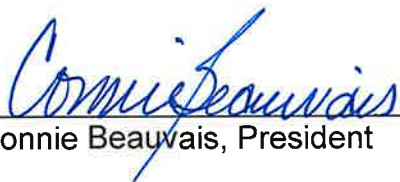
**Public Session of Commission Meeting Reconvened: 11:50 am**

Comm. Beauvais noted that no action will be taken on any agenda items as a result of the executive session.

**XXI. ADJOURN (1:35:35-1:35:01)**

Comm. Beauvais adjourned the meeting at 11:50 am.

PORT OF PORT ANGELES  
BOARD OF COMMISSIONERS

  
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Connie Beauvais, President

  
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Colleen McAleer, Vice President