



REGULAR COMMISSION MEETING
Tuesday, April 14, 2026, at 9:00 am
338 W. First St, Port Angeles, WA 98362
MINUTES

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit <https://portofpa.com/about-us/agenda-center/>

Connie Beauvais, Commissioner
Steve Burke, Commissioner
Colleen McAleer, Commissioner
Paul Jarkiewicz, Chief Executive Officer
Chris Hartman, Chief Operating Officer

Jennifer Baker, Director of Finance & Admin
Caleb McMahon, Director of Econ & Dev.
Katharine Frazier, Grants & Gov't Affairs Manager
Jenna Riley, Clerk to the Board

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-1:27)

Comm. Beauvais called the meeting to order at 9:00 am.

Paul Jarkiewicz introduced two new Port team members: Lexi Lemon, Payroll Specialist and Zach Holsted, Capital Program Manager.

II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (1:28-7:28)

Eric Mueller of Port Angeles, WA, spoke on an incident involving an unmarked underwater hazard. Mr. Mueller struck an existing piling on the Northeast side of the Marina just outside of the main set of pilings, which was unmarked, causing significant damage to his vessel. He noted this could be a liability for the Port and requested that the Commission mark the piling so others do not hit it and ensure it is properly charted.

Mr. Jarkiewicz, in response, explained that Mr. Mueller will submit the details into evidence, the Port will make a Notice to Mariners, and will follow up with NGS to ensure it is appropriately noted on the charts. The Port will investigate options for temporary and long-term flagging of the piling.

III. APPROVAL OF AGENDA (7:29-7:42)

- Motion to approve the agenda as presented: Comm. McAleer
- 2nd: Comm. Burke
- Vote: 3-0 (Unanimous)

IV. WORK SESSION (7:43-12:36)

A. Monthly Cash & Investment Report

- Presentation By: Jennifer Baker
- Discussion
- No Action

B. City Boat Ramp

- Presentation By: Paul Jarkiewicz
- Discussion
- The Port to send a letter to the City of Port Angeles to frame who is responsible for what. Katharine Frazier to reach out to Courtney at the City of Port for support once there is notice of an application.

V. APPROVAL OF CONSENT AGENDA (12:37-13:48)

A. Regular Commission Meeting Minutes – March 24, 2026

B. Vouchers in the amount of \$601,953.47

- Discussion
- Motion to approve the consent agenda as presented: Comm. Beauvais
- 2nd: Comm. McAleer
- Vote: 3-0 (Unanimous)



VI. COMPLETION OF RECORDS (13:49-20:34)

- A. Monthly Delegation of Authority Report
- Presentation By: Paul Jarkiewicz
 - Discussion
 - No Action

VII. PLANNING AND CAPITAL PROJECTS

No items

VIII. LOG YARD

No items

IX. MARINE TRADES AND MARINE TERMINALS

No items

X. PROPERTY (20:35-26:14)

- A. Item for Consideration – Dockside Grill Sale – New Lease for JMS Hospitality
- Presentation By: Caleb McMahon
 - Discussion
 - Motion to authorize the Chief Executive Office to sign a lease with JMS Hospitality, per the terms and conditions presented, and to make minor modifications as may be necessary: Comm. McAleer
 - 2nd: Comm. Burke
 - Vote: 3-0 (Unanimous)

XI. MARINAS

No items

XII. AIRPORTS

No items

XIII. OTHER BUSINESS (26:15-54:29)

- A. Letter of Support - Olympic Coast Exploration Center
- Presentation By: Katharine Frazier
 - Discussion
 - Motion to sign the letter of support: Comm. Beauvais
 - 2nd: Comm. McAleer
 - Vote: 3-0 (Unanimous)
- B. Item for Discussion - Sequim City Band Community Partner Program Application
- Presentation By: Katharine Frazier
 - Discussion
 - Motion to authorize \$1,000 to be funded for the Sequim City Band Community Partner Program Application: Comm. McAleer
 - 2nd: Comm. Beauvais
 - Vote: 3-0 (Unanimous)
- C. Item for Consideration - Joyce Daze Community Partner Program Award Modification
- Presentation By: Katharine Frazier
 - Discussion
 - All Commissioners in favor of the modification to the award language



- D. Item for Consideration – Delegation of Authority Updates & Renewal, Res 26-1336
- Presentation By: Comm. Beauvais
 - Motion to adopt Resolution 26-1336 a Resolution of The Port of Port Angeles Renewing The Delegation of Administrative Authority to the Chief Executive Officer: Comm. McAleer
 - 2nd: Comm. Burke
 - Vote: 3-0 (Unanimous)
- E. Item for Consideration – Timber Advisory Committee (TAC) Recommendation to Proceed with Amicus Curiae Brief on Np Buffer Rule
- Presentation By: Jenna Riley & Paul Jarkiewicz
 - Discussion
 - Motion to proceed with the following with the intent to bring back to the Commission:
 - A. Poll other entities to confirm whether they are already producing an Amicus Brief and determine whether the Port will join; or
 - B. If another Amicus is not being produced, determine which other entities would like to join the Port: Comm. Burke
 - 2nd: Comm. McAleer
 - Vote: 3-0 (Unanimous)

XIV. ITEMS NOT ON THE AGENDA (54:30-54:36)

No items

XV. COMMISSIONER REPORTS (54:37-1:08:26)

Comm. McAleer spoke on attending the Golden Jubilee celebration with Mr. Jarkiewicz and Mr. Marchant for the Sequim Bay Yacht Club. The event was very well attended and Comm. McAleer was asked to read the Port Resolution for the Golden Jubilee.

Comm. Beauvais spoke about attending the AFRC Annual meeting. Spoke to Tom Schultz, the Forest Chief with the Forest Service, regarding the Olympic Peninsula and restoring Federal forests so they do not burn as hot.

XVI. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (1:08:27-1:08:42)

None

XVII. FUTURE AGENDA (1:08:43-1:10:49)

XVIII. NEXT MEETINGS

- A. April 14, 2026 – Regular Commission Meeting
- B. April 27, 2026 – Special Joint Meeting with Board of County Commissioners & The Clallam County Public Utility District (Hosted at the Port of Port Angeles)
- C. April 28, 2026 - Regular Commission Meeting
- D. May 12, 2026 – Regular Commission Meeting

XIX. UPCOMING EVENTS

- A. April 7-9, 2026 – American Forest Resource Council (AFRC) Annual Meeting, Stevenson, Skamania Lodge, WA
- B. April 16-17, 2026 – Northwest Marine Terminal Association (NWMTA) Spring Meeting, Port of Astoria, WA
- C. April 22-24, 2026 – Olympic Logging Conference – Victoria, BC, Fairmount Empress Hotel

***It was noted that two Commissioners will be in attendance of the OLC.**



D. May 19-21, 2026 –WPPA Spring Meeting – Stevenson, Skamania Lodge

XX. EXECUTIVE SESSION (1:10:50-1:13:07)

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, the Open Public Meetings Act

- Comm. Beauvais recessed the meeting to convene an executive session with an anticipated length of 60 minutes. Following the executive session, the Commission is not expected to take action.
- Discussion:
 - Two (2) items concerning real estate sale, purchase, or lease. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(c)
 - One (1) item concerning legal or financial risk. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(i)
- Recessed Regular Meeting at 10:11am for 2 minutes
- Start Time: 10:13 am
- Estimated End Time: 11:13 pm
- Extended: 67 minutes
- End Time: 12:22 pm

Public Session of Commission Meeting Reconvened: 12:22 pm

Commissioner Beauvais noted that no action will be taken as a result of the executive session.

XXI. ADJOURN (1:13:08-1:13:12)

Comm. Beauvais adjourned the meeting at 12:22 pm

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS


Connie Beauvais, President


Colleen McAleer, Secretary