



REGULAR COMMISSION MEETING
Tuesday, March 10, 2026, at 9:00 am
338 W. First St, Port Angeles, WA 98362
AGENDA

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit <https://portofpa.com/about-us/agenda-center/>

- I. CALL TO ORDER / PLEDGE OF ALLEGIANCE**
- II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES)**
- III. APPROVAL OF AGENDA**

Presentations by the Community Boating Program, Port Angeles Yacht Club, and the Sequim Bay Yacht Club (Section XI.A / B / C)

- IV. WORK SESSION**
 - A. Monthly Cash & Investment Report.....1-2
- V. APPROVAL OF CONSENT AGENDA**
 - A. Regular Commission Meeting Minutes – February 24, 2026.....3-7
 - B. Vouchers in the amount of \$393,480.61.....8
- VI. COMPLETION OF RECORDS**
 - A. Monthly Delegation of Authority Report.....9-11
- VII. PLANNING AND CAPITAL PROJECTS**
 - A. Item for Consideration – Port Angeles Boat Yard Multi-User Building Design - Professional Services Agreement for Nelson Worldwide.....12-14
 - B. Item for Consideration – 1050 Roof Rehabilitation – Contract Acceptance for Cascade Industrial Services LLC.....15-17
- VIII. LOG YARD**

No items
- IX. MARINE TRADES AND MARINE TERMINALS**

No items



X. PROPERTY

- A. Item for Consideration – Atlas Tower 1 LLC Lease Amendment.....18-22
- B. Item for Discussion – Dockside Grill Sale.....23-24

XI. MARINAS

- A. Presentation – Community Boating Program & Port Angeles Yacht Club.....25-38
- B. Presentation – Sequim Bay Yacht Club Annual Report.....39-42
- C. Resolution 26-1338, Proclamation: Golden Jubilee Anniversary for the Sequim Bay Yacht Club.....43
- D. Item for Consideration – Port Resolution to Sell Abandoned Vessels, 26-1339.....44-46

XII. AIRPORTS

No items

XIII. OTHER BUSINESS

No items

XIV. ITEMS NOT ON THE AGENDA

XV. COMMISSIONER REPORTS

XVI. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES)

XVII. FUTURE AGENDA.....47

XVIII. NEXT MEETINGS

- A. March 24, 2026 – Regular Commission Meeting
- B. April 14, 2026 – Regular Commission Meeting
- C. April 27, 2026 – Special Joint Meeting with Board of County Commissioners & The Clallam County Public Utility District (Hosted at the Port of Port Angeles)
- D. April 28, 2026 - Regular Commission Meeting
- E. May 12, 2026 – Regular Commission Meeting



XIX. UPCOMING EVENTS

- A. April 7-9, 2026 – American Forest Resource Council (AFRC) Annual Meeting, Stevenson – Skamania Lodge, WA
- B. April 16-17, 2026 – Northwest Marine Terminal Association (NWMTA) Spring Meeting Port of Astoria, WA
- C. April 22-24, 2026 –Olympic Logging Conference – Victoria, BC, Fairmount Empress Hotel
- D. May 19-21, 2026 –WPPA Spring Meeting – Stevenson – Skamania Lodge
- E. June 6, 2026 – Maritime Festival – Port Angeles Boat Haven

XX. EXECUTIVE SESSION

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, The Open Public Meetings Act.

XXI. ADJOURN

RULES FOR ATTENDING COMMISSION MEETING

- Signs, placards, and noise making devices including musical instruments are prohibited.
- Disruptive behavior by audience members is inappropriate and may result in removal.
- Loud comments, clapping, and booing may be considered disruptive and result in removal at the discretion of the Chair.

RULES FOR SPEAKING AT A COMMISSION MEETING

- Members of the public wishing to address the Board on general items may do so during the designated times on the agenda or when recognized by the Chair.
- Time allotted to each speaker is determined by the Chair and, in general, is limited to 3 minutes.
- Total time planned for each public comment period is 20 minutes, subject to change by the Chair.
- All comments should be made from the speaker's rostrum, and any individual making comments shall first state their name and address for the official record.
- Speakers should not comment more than once per meeting unless their comments pertain to a new topic they have not previously spoken about.
- In the event of a contentious topic with multiple speakers, the Chair will attempt to provide equal time for both sides.

Port of Port Angeles
Cash Flow Summary
Cash Flow Summary as of February 2026

	<u>YTD</u>
<u>Beginning Cash Balance</u>	20,459,080
Operating Revenues	1,669,207
Non-Operating Revenues	530,852
Total Revenues	2,200,060
Operating Expenses	2,132,258
Non-Operating Expenses	261,413
Total Expenses	2,393,671
<u>Ending Cash Balance</u>	20,265,469
<u>Change in Cash Balance</u>	(193,611)

Cash & Investments held as of 2/28/2026

			9/30/25	10/31/25	11/30/25	12/31/25	1/31/26	2/28/26			
<u>Name</u>	<u>Type</u>	<u>Interest Rate</u>	<u>Face Value</u>	<u>Annual Interest</u>	<u>Maturity Date</u>	<u>Acquisition Date</u>					
FFCB 4-year (Piper Sandler)	Bond	3.98%	-	-	3,000,000	3,000,000	3,000,000	3,000,000	119,400	11/13/2029	11/13/2025
FHLB 5-year (Piper Sandler)	Bond	4.30%	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	215,000	7/15/2030	7/9/2025
First Federal	Cash	3.83%	2,754,190	4,406,555	4,421,520	4,437,859	4,451,881	4,464,725	170,999		
LGIP Balance	Cash	3.75%	9,499,264	9,232,053	7,959,776	7,685,091	7,709,732	7,431,371	278,535		
Columbia Bank Account	Cash	0.30%	656,394	692,264	758,668	336,130	441,624	369,373	1,108		

Investments Called or Matured

<u>Name</u>	<u>Type</u>	<u>Interest Rate</u>						<u>Annual Interest</u>	<u>Maturity Date</u>	<u>Redemption Date</u>
FFCB 4-year (Piper Sandler)	Bond	4.49%	1,250,000	1,250,000	-	-	-	-	8/12/2029	11/14/2025
FHLB 5-year step up** (LPL)	Bond	3.00%	2,000,000	-	-	-	-	-	3/29/2027	3/29/2022
FFCB 4-year (Piper Sandler)	Bond	4.80%	-	-	-	-	-	-	7/23/2029	4/23/2025
FHLB 5-year (Piper Sandler)	Bond	5.00%	-	-	-	-	-	-	10/22/2029	10/22/2024
FHLB 5-year (Piper Sandler)	Bond	5.00%	-	-	-	-	-	-	10/22/2029	4/16/2025

Ending Investment/Cash Balance

21,159,849	20,580,872	21,139,963	20,459,080	20,603,237	20,265,469	785,042
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Outstanding Debt

		9/30/25	10/31/25	11/30/25	12/31/25	1/31/26	2/28/26		
<u>Rate</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>		
2015 PABH 2006 refi	2.29%	357,505	357,505	357,505	-	-	-	10 year note, 2015 - 2025	
CERB Washdown	2.00%	605,359	605,359	605,359	605,359	570,354	570,354	20 year, 2020 - 2040	
CARB Airport Utilities	2.00%	622,602	622,602	622,602	622,602	589,186	589,186	20 year, 2021 - 2041	
Office of the State Treasurer	2.96%	520,302	520,302	520,302	520,302	467,188	467,188	7 year, 2025 - 2031	
		2,105,768	2,105,768	2,105,768	1,748,264	1,626,728	1,626,728		
Ending Balance		19,054,080	18,475,104	19,034,195	18,710,816	18,976,508	18,638,740		

* Cash balances shown do not include funds held as the Harbor Group treasurer or funds reserved for K-Ply monitoring activities.

* Cash and investments do include \$517,500 received from Shell for upcoming environmental cleanup at 220 Tumwater (former longshore parking lot)

** 5-year step up rates by year are 2%, 2.5%, 3%, 4%, 5%



REGULAR COMMISSION MEETING
Tuesday, February 24, 2026, at 9:00 am
338 W. First St, Port Angeles, WA 98362
MINUTES

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit <https://portofpa.com/about-us/agenda-center/>

Connie Beauvais, Commissioner	Katharine Frazier, Grants & Gov Affairs Mgr
Steve Burke, Commissioner	Wilson Easton, Facilities Manager
Colleen McAleer, Commissioner	Sean Rose, Lead Mechanic
Paul Jarkiewicz, Chief Executive Officer	Kurt Hendrickson, Log Yard Lead
Chris Hartman, Chief Operating Officer	Jack Lowell, Operations Coordinator / Security Lead
Jennifer Baker, Director of Finance & Admin	Jenna Riley, Clerk to the Board
Caleb McMahon, Director of Econ & Dev.	

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:34)

Comm. Beauvais called the meeting to order at 9:00 am.

II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (0:35-20:40)

Jake Seegers of District 3 spoke on homeless encampments within the City, County, and Port property. Mr. Seegers asked the Commissioners to lead by example and work with the Port Angeles Police Department to clean up the Port property.

In response to Mr. Seeger, Jack Lowell, the Port Operations Coordinator/Security Lead, spoke to the Port's measures for working with the Port Angeles Police Department and 4PA to address the Port's property.

Comm. Beauvais made a note of the public comment in the Peninsula Daily News issue on Sunday under "Rants & Raves" regarding the JWM webcams not working. The Port team, in response, confirmed cameras are working and available on the website. It was noted that you must click the webcam to access the YouTube live stream.

III. APPROVAL OF AGENDA (20:41-21:21)

- Motion to approve the agenda as amended: Comm. McAleer
- 2nd: Comm. Burke
- Vote: 3-0 (Unanimous)

IV. WORK SESSION (21:22-1:28:21)

A. January Financial Report

- Presentation: Jennifer Baker
- Discussion
- No Action

B. Delegation of Authority Review & Discussion – Beginning at Section VIII

- Presentation: Paul Jarkiewicz
- Discussion
- Action: All comments and requests for revisions are to be submitted to Jenna Riley before the next meeting. The intent is to have the first reading at the next meeting on March 10, 2026.

V. APPROVAL OF CONSENT AGENDA (1:28:22-1:29:34)

A. Regular Commission Meeting Minutes – February 24, 2026

B. Vouchers in the amount of \$646,147.92

- Discussion
- Motion to approve the consent agenda as presented: Comm Burke
- 2nd: Comm. McAleer
- Vote: 3-0 (Unanimous)



VI. COMPLETION OF RECORDS

No items

VII. PLANNING AND CAPITAL PROJECTS (1:29:35-2:15:00)

- A. Item for Consideration – Resolution 26-1337, Application to the 2025 EDA Disaster Supplemental Program
- Presentation: Katharine Frazier
 - Discussion
 - Motion to introduce Resolution 26-1337 as amended, a Resolution of the Board of Commissioners of the Port of Port Angeles, Washington, committing matching funds and authorizing the Chief Executive Officer to apply for a Federal Economic Development Administration Grant for the construction of two marine trades industrial buildings (Marine Trades Expansion Project): Comm. Burke
 - 2nd: Comm. McAleer
 - Vote: 3-0 (Unanimous)
 - Motion to Waive Second Consideration: Comm. Beauvais
 - 2nd: Comm. Burke
 - Vote: 3-0 (Unanimous)
 - Motion to Adopt Resolution 26-1337 as amended, a Resolution of the Board of Commissioners of the Port of Port Angeles, Washington, committing matching funds and authorizing the Chief Executive Officer to apply for a Federal Economic Development Administration Grant for the construction of two marine trades industrial buildings (Marine Trades Expansion Project): Comm. McAleer
 - 2nd: Comm. Beauvais
 - Vote: 3-0 (Unanimous)
- B. Item for Consideration – New Wheeled Log Stacker Purchase - MARAD Port Infrastructure Development Program Grant (2024)
- Presentation: Katharine Frazier
 - Discussion
 - Motion to authorize the Chief Executive Officer to execute a purchase agreement for two CAT 988 wheeled log stackers and one 40 cubic yard bucket attachment with NC Machinery for an amount not to exceed \$3,498,802.37, and to make any necessary minor adjustments to the agreement: Comm. McAleer
 - 2nd: Comm. Beauvais
 - Vote: 3-0 (Unanimous)
 - Comm. Beauvais requested a public celebration when the new equipment arrives, inviting the Legislatures and the Peninsula Daily News.
- C. Item for Consideration – Interlocal Agreement Between the City of Bremerton & The Port for the Sale and Purchase of a Surplus Emergency Fire and Rescue Boat
- Presentation: Jenna Riley
 - Discussion
 - Motion to authorize the Chief Executive Officer to execute the Interlocal Agreement for the sale and purchase of a surplus emergency fire and rescue boat, and to make any necessary minor amendments to the agreement: Comm. Beauvais
 - 2nd: Comm. McAleer
 - Vote: 3-0 (Unanimous)

VIII. LOG YARD (2:15:01-2:28:29)

- A. Item for Consideration – Log Yard Site & Stormwater Improvements Bid Award
- Presentation: Chris Hartman
 - Discussion
 - Motion to authorize the Chief Executive Officer to execute a public works contract and potential future change orders with Interwest Construction, Inc. for the Port of Port Angeles Log Yard Site and Stormwater Improvements project for a total amount not to exceed Ten Million Four Hundred Seventy-Four Thousand Two Hundred Seventy-Five Dollars and Zero Cents (\$10,474,275.00) plus applicable Washington



State Sales Tax, and to make minor modifications as may be necessary: Comm. McAleer

- 2nd: Comm. Beauvais
- Vote: 3-0 (Unanimous)

IX. MARINE TRADES AND MARINE TERMINALS

No items

X. PROPERTY (2:25:30-2:35:05)

A. Item for Consideration – Arrow Launch Service Terminal 4, 5-Yr Lease Renewal

- Presentation: Caleb McMahon
- Discussion
- Motion to authorize the Chief Executive Officer to sign a lease renewal with Arrow Launch Service, Inc., per the terms and conditions presented: Comm. Beauvais
- 2nd: Comm. Burke
- Vote: 3-0 (Unanimous)

XI. MARINAS

No items

XII. AIRPORTS

No items

XIII. OTHER BUSINESS (2:35:06-2:52:10)

A. Letter of Support – Composite Recycling Technology Center (CRTC) Application to the 2025 EDA Disaster Supplemental Program

- Presentation: Katharine Frazier
- Discussion
- Motion to sign the letter of support for CRTC with modifications: Comm. Burke
- 2nd: Comm. Beauvais
- Vote: 3-0 (Unanimous)

B. Item for Discussion – Joyce Daze Wild Blackberry Festival Community Partner Program Application

- Presentation: Katharine Frazier
- Discussion
- Motion to approve the application for the funding in the amount of \$4,000.00 for the Joyce Daze Wild Blackberry Festival: Comm. Burke
- 2nd: Comm. Beauvais
- Vote: 3-0 (Unanimous)
- No presentation required from Joyce Daze per the Commissioners

C. Item for Discussion – Clallam County Fair Pro Logging Show Community Partner Program Application

- Presentation: Katharine Frazier
- Discussion
- Motion to approve the application for funding in the amount of \$2,500.00 for the Clallam County Fair Pro Logging Show: Comm. McAleer
- 2nd: Comm. Burke
- Vote: 3-0 (Unanimous)
- No presentation required from Clallam County Parks, Fair & Facilities per the Commissioners



XIV. ITEMS NOT ON THE AGENDA (2:52:11-3:01:21)

- A. Clallam County Revenue Advisory Committee Letter
- Discussion
 - Motion to give authority to give Comm. Beauvais on behalf of the Port Commission to sign a similar or the same letter as presented to go to the five corners and to our legislatures: Comm. McAleer
 - 2nd: Comm. Burke
 - Vote: 3-0 (Unanimous)

XV. COMMISSIONER REPORTS (3:01:22-3:01:29)

None

XVI. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (3:01:30-3:01:42)

None

XVII. FUTURE AGENDA (3:01:43-3:02:46)

XVIII. NEXT MEETINGS

- A. March 10, 2026 – Regular Commission Meeting
- B. March 24, 2026 – Regular Commission Meeting
- C. April 14, 2026 – Regular Commission Meeting
- D. April 27, 2026 – Special Joint Meeting with Board of County Commissioners
- E. (Hosted at the Port of Port Angeles)
- F. April 28, 2026 - Regular Commission Meeting

XIX. UPCOMING EVENTS

- A. March 4-6, 2026 – American Association of Port Authorities (AAPA) Legislative Summit, Washington, D.C.
- B. April 7-9, 2026 – American Forest Resource Council (AFRC) Annual Meeting, Stevenson – Skamania Lodge, WA
- C. April 16-17, 2026 – Northwest Marine Terminal Association (NWMTA) Spring Meeting Port of Astoria, WA
- D. April 22-24, 2026 –Olympic Logging Conference – Victoria, BC, Fairmount Empress Hotel
- E. May 19-21, 2026 –WPPA Spring Meeting – Stevenson – Skamania Lodge
- F. June 6, 2026 – Maritime Festival – Port Angeles Boat Haven

XX. EXECUTIVE SESSION (3:02:47-3:05:07)

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, the Open Public Meetings Act

- Comm. Beauvais recessed the meeting to convene an executive session with an anticipated length of 60 minutes. Following the executive session, the Commission is not expected to take action.
- Discussion:
 - One (1) item concerning real estate sale, purchase, or lease. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(c)
 - Two (2) items concerning legal or financial risk. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(i)



- Recessed Regular Meeting at 12:04 pm for 1 minute
- Start Time: 12:05 pm
- Extended: 15 minutes
- End Time: 1:20 pm

Public Session of Commission Meeting Reconvened: 1:20 pm

Comm. Beauvais noted that no action will be taken as a result of the executive session.

Regular Meeting Resumed: 1:20 pm

XXI. ADJOURN (3:05:08-3:05:18)

Comm. Beauvais adjourned the meeting at 1:20 pm

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS

Connie Beauvais, President

Colleen McAleer, Secretary

**PORT OF PORT ANGELES
GENERAL FUND – LETTER OF TRANSMITTAL
VOUCHER APPROVAL**

We, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due, and unpaid obligation against the Port of Port Angeles, and that we are authorized to authenticate and certify to said claim.

This process is in compliance with the applicable RCWs and the State Auditor’s Budget Accounting and Reporting System (BARS) requirements. Further, the Port maintains effective internal controls to ensure that all disbursements are valid obligations authorized in accordance with the Delegation of Authority Policy.

SUMMARY TRANSMITTAL February 19, 2026 – March 4, 2026

CERTIFICATION

Accounts Payable

	Begin	End		
	Check #	Check #		
For General Expenses and Construction				
Accts Payable Checks (computer)	420208	420247	\$	84,309.32
Voided/Zero Payable	420160		\$	-
Accts Payable ACH	007038	007138	\$	134,807.89
VOIDED/ZERO PAYABLE ACH			\$	-
Wire Transfer - Expenses			\$	2,055.66
Wire Transfer - Excise Tax			\$	4,467.47
Wire Transfer - Leasehold Tax			\$	-
Total General Expenses and Construction			\$	225,640.34

Payroll

Employee Payroll Checks PPD (Direct Deposit)	007051	007117	\$	128,306.23
Voided Payroll Check	007079, 007094, 007106		\$	-
Wire Transfer - (Payroll Taxes, Retirement, Deferred Comp, L&I, PFML)			\$	39,534.04
Total Payroll			\$	167,840.27
Total General Exp & Payroll			\$	393,480.61

I, the Port Auditor or Deputy Auditor, do hereby clarify that the claims listed above are true and valid obligations and that appropriate and effective internal controls are in place to ensure that the outstanding obligations have been processed in accordance with the Port of Port Angeles procurement/payment policies and delegation of authority.

Auditor / Deputy Auditor

Commissioner, Connie Beauvais

Commissioner, Steven D. Burke

Commissioner, Colleen McAleer

* Detail is available upon request to Jennifer Baker, Director of Finance & Administration: jenniferb@portofpa.com

MONTHLY REPORT TO THE BOARD OF PORT COMMISSIONERS
February 2026

SUBJECT: REPORTS REQUIRED UNDER THE PROVISIONS OF THE DELEGATION OF AUTHORITY

REPORT	NO ACTION	ATTACHED
Lease Renewals/Options and 1 Year or Less Agreements at Market Rates; Leases, Assignments, Subleases, Berthage/Dockage, & Miscellaneous (Use, Equipment, Hangar, Marina Slips)		X
Lease Bond, Rental Insurance Deviations	X	
Work Contracts (\$50,000 or less) Executed	X	
Work Contracts Completed	X	
Change Orders Authorized	X	
Work by Port Crews or Day Labor (\$50,000 or less)	X	
Claims Settled	X	
Professional & Consulting Services Awarded and Architectural, Engineering & Technical Services Awarded		X
Fees Waived	X	
Uncollectible Accounts Written Off	X	
Experts Engaged for Litigation	X	
Grant Applications/Award	X	
Travel Outside WA, OR, ID and BC, Canada	X	
Surplus Personal Property (under \$10,000)	X	

LEASES, RENEWALS, AMENDMENTS, MISC. AGREEMENTS AND OPTIONS EXECUTED
 OF ONE YEAR OR LESS APPROVED BY EXECUTIVE DIRECTOR
 (In Accordance with the Delegation of Authority, Resolution 24-1290 dated 1.09.2024)

FEBRUARY 2026

TENANT NAME	DOCUMENT	LOCATION	FORM OF SURETY	SQ FEET	TERM	MONTHLY RENT
National Response Corp	Berthage	Terminal 7	\$68,623.14 Bond	Barge 248 LF	1 year Jan-Dec 2026	\$4,915.36 Jan-June \$5,220.40 July-Dec

**PROFESSIONAL & PERSONAL SERVICES
AWARDED BY THE EXECUTIVE DIRECTOR
(In Accordance with Delegation of Authority)
February 2026**

CONSULTANT	PROJECT	EST. COST	OTHER CONTRACT PROVISIONS
Personal Services Agreements:			
Port Advocate LLC	Leadership Coaching	Hourly Rate: \$225.00 NTE: \$25,000.00	Agreement through 01/31/2027
Professional Services Amendments:			
Moffatt & Nichol, Inc.	Marine Terminal Planning	Amendment 01: \$15,209.00 Updated NTE: \$314,480.00	Agreement extended through 12/31/2026

**ITEM FOR CONSIDERATION
BY THE
BOARD OF PORT COMMISSIONERS**

March 10, 2026

**Subject: PROFESSIONAL SERVICE AGREEMENT – NELSON WORLDWIDE
PORT ANGELES BOAT YARD MULTI-USER BUILDING DESIGN**

Presenter: Chris Hartman, Chief Operating Officer

RCW & POLICY REQUIREMENTS

RCW 39.80 requires state, local, and special purpose districts to procure professional services (architectural and engineering services) through a qualification-based selection process. Firms must be selected based only on their qualifications; price cannot be used as a factor. Once selected, the price must be negotiated with the most qualified firm.

Additionally, the Port's Delegation of Administrative Authority, Resolution 24-1290, Section III, as amended by the Commission's public action on February 11, 2025, requires the Commission to award contracts over \$75,000.

BACKGROUND:

The Port of Port Angeles is undertaking a project to develop a 20,000 square foot (sf) structural steel industrial building at the Port Angeles Boat Yard (PABY).

The Port engaged multiple small and medium-sized marine trades businesses and identified the need for a new covered work facility in the PABY. The multi-user building will be used for boat retrofit, repair, maintenance, and construction. It is anticipated that boats would be hauled to the building by a 70- to 75-ton mobile boat hoist or self-propelled transporter.

Based on preliminary discussions with marine trades businesses, the Port has planned a 20,000 square foot (sf) building comprising four (4) 5,000 sf bays. One 5,000 sf bay will be designed and constructed with proper systems to accommodate spray painting and vessel blasting activities.

The Port issued a Request for Qualifications (RFQ) on November 19, 2025, with a submission deadline of December 19, 2025. The RFQ outlined the scope of work, including the need for the full spectrum of anticipated disciplines, including architecture, structural, electrical, mechanical, civil, project permitting, and construction administration.

The Port received eight (8) proposals from Aetta Architects, Carletti Architects, Coates Design, Innova Architects, Nelson Worldwide, SHKS Architects, TKDA, and Wagner Architects. The Port's review team consisted of Chris Hartman, Chief Operations Officer; Katharine Frazier, Grants and Government Affairs Manager; and Jenna Riley, Procurement Manager. Following the review and scoring of proposals, Carletti Architects, Innova Architects, and Nelson Worldwide were shortlisted for interviews.

Each consultant proposal was scored independently by each review team member per the criteria included in the published RFQ. The scoring criteria were initially divided into three criteria:

1. Qualifications and Experience 50 points
2. Description of Approach 40 points
3. Capability to Perform Services 10 points

When it was decided that interviews were needed to make the final decision, the previous score could be awarded an additional 25 points based on the quality of the interview.

The Port review team selected Nelson Worldwide as the most qualified firm for the PABY Multi-User Building Design project. This decision reflects their demonstrated expertise in facilities with multiple bays, including paint and spray booths, and particularly in experience with the Olympic Region Clean Air Agency (ORCAA). The team has a working relationship with the City of Port Angeles, which could benefit in early permitting activities and approvals.

Nelson Worldwide has a highly qualified team, including AHBL (Civil & Structural Engineering) and Hults BHU Engineers, Inc. (Mechanical, Electrical, and Plumbing Engineers). Together, this team has the necessary experience, thoroughly understands the Port's project goals, and has laid out a well-thought-out, executable project plan.

ANALYSIS:

Port staff and Nelson Worldwide have come to a mutually agreeable proposal that includes the following tasks:

- | | |
|--------|------------------------|
| Task 1 | Schematic Design |
| Task 2 | Design Development |
| Task 3 | Construction Documents |
| Task 4 | Permitting |

Bid and construction assistance are not included in this proposal and will be addressed at a later date.

The estimated project duration for this design process is approximately five months, excluding jurisdictional review times.

ENVIRONMENTAL IMPACT:

The design phase of this project will have no direct environmental impacts. However, Nelson Worldwide will submit the completed design documents for SEPA, Building Permit, Shoreline Permit, and ORCAA submittals, ensuring that all required federal, state, and local permits and regulations are met.

FISCAL IMPACT:

There is \$290,000 allocated in the 2026 Capital Budget for planning efforts for the Marine Trades Multi-User Building. During the budget development, the expectation was to proceed to roughly 60% design while developing the funding scenario for construction.

Recently, \$2,000,000 has been included in all three versions of the State's Supplemental Budget. The Port has also applied for an Economic Development Administration Grant for additional funds. Both the state and federal funding would be for the construction of the facility and would not offset any of the cost of this design effort.

This agreement with Nelson would take the project through the point of receiving Contractor bids, with a total not-to-exceed amount of \$440,000.00. Below is a high-level breakdown of the costs associated with each task.

Task	Fee
Schematic Design	\$ 70,000
Design Development	\$ 150,000
Construction Documents	\$ 180,000
Permitting	\$ 30,000
Reimbursables	\$ 10,000
Total	\$ 440,000

RECOMMENDED ACTION:

Authorize the Chief Executive Officer to execute a Professional Service Agreement with Nelson Worldwide for the "Port Angeles Boat Yard Multi-User Building Design" project, for a total amount not to exceed Four Hundred Forty Thousand Dollars and Zero Cents (\$440,000.00), and to make minor modifications as may be necessary.

**ITEM FOR CONSIDERATION
FOR THE
BOARD OF PORT COMMISSIONERS**

March 10, 2026

**SUBJECT: 1050 ROOF REHABILITATION –
CASCADE INDUSTRIAL SERVICES LLC CONTRACT ACCEPTANCE**

Presented by: Jenna Riley, Procurement Manager

RCW & POLICY REQUIREMENTS

According to the Port's Purchasing Procedure, Public Works projects with a value exceeding \$350,000 will be presented to the commission for final acceptance. The Municipal Research and Service Center provides similar guidance that "larger" projects should be accepted by the council/commission, where "smaller" projects could be delegated to a department head

BACKGROUND:

The 1050 Roof Rehabilitation project was awarded to Cascade Industrial Services LLC (Cascade) by the Commission on April 22, 2025, for the amount of \$328,195.00 plus applicable Washington State Sales Tax, and a 20% contingency for a total contract amount of \$428,885.23. The contract included the rehabilitation of the roofs of the 1050 and 1010 buildings by applying a rubberized silicone roof coating. This project included all necessary roof preparations and a 20-year manufacturer's warranty, along with a three-year workmanship warranty from Cascade.

A partial contingency of \$18,061.07 was awarded to Cascade due to the manufacturer's request to increase the thickness to meet the 20-year warranty requirement.

The total final contract amount is \$377,072.86, including Washington State Sales Tax (WSST) and retainage. The Port will release the 5% retainage of \$17,312.80 after final acceptance of the project, provided that the following releases are received:

- Certificate of Payment of State Excise Taxes by Public Works Contractor, issued by the Washington State Department of Revenue
- Certificate of Payment of Contribution, Penalties, and Interest on Public Works Contract, issued by the Washington State Department of Enterprise Services
- Certificate of Release, issued by the Washington State Department of Labor and Industries Contract Release/Industrial Insurance

ANALYSIS:

Cascade received the Notice to Proceed (NTP) for the project on June 11, 2025, and mobilized to the site on August 11, 2025, with the intent to be substantially complete by August 29, 2025. The port granted substantial completion on September 5, 2025, following the final site inspection.

While physical work was completed in September 2025, the Port and Cascade negotiated warranty coverage per contract and addendum terms and received the final warranty on February 25, 2026. 'Final Completion' will be the date the Commission accepts the contract as complete.





ENVIRONMENTAL IMPACT:

The rehabilitation of the roofs has enhanced their durability and extended their lifespan, prolonging the need for complete demolition and reinstallation.

FISCAL IMPACT:

The Project Budget included in the 2025 Capital Budget was \$450,000, and the total completed project cost was \$377,072.86, including WSST, retainage, and partial contingency.

Below is a breakdown of the project cost:

2025 Capital Budget	\$ 450,000.00
Total Work Completed	\$ 377,072.86
Under Budget	\$ 72,927.14

The project came in approximately \$73,000 under budget. This is due to leftover funds in the contingency budget.

RECOMMENDED ACTION:

The Port Team recommends that the Commission accept the project as complete, with Cascade Industrial Services LLC, in the Final Amount of Three Hundred Seventy-Seven Thousand Seventy-Two Dollars and Eighty-Six Cents (\$377,072.86), including Washington State Sales Tax and 5% retainage.

The Commission's acceptance of the project as complete will start a 45-day waiting period before the Port can release Cascade's 5% retainage (\$17,312.80), along with their performance and payment bonds.

**ITEM FOR CONSIDERATION
BY THE
BOARD OF PORT COMMISSIONERS**

March 10, 2025

SUBJECT: ATLAS TOWER 1 LLC. LEASE AMENDMENT

Presented by: Caleb McMahon, Director of Economic Development

RCW & POLICY REQUIREMENTS

Per RCW 53.08.080 Lease of Property, a district may lease all lands, wharves, docks and real and personal property upon such terms as the port commission deems proper. No lease shall be for a period longer than fifty years, with an option up to an additional thirty years.

Per RCW 53.08.085, security for rent is required for every lease of more than one year. Rent may be secured by rental insurance, bond, or other security satisfactory to the port commission, in an amount equal to one-sixth the total rent, but in no case shall such security be less than one year's rent or more than three years' rent. If the security is not maintained, the lease shall be considered in default. The port commission may, in its discretion, waive the rent security requirement or lower the amount of such requirement on the lease of real and/or personal port property.

Per Section I of the Port's Delegation of Administrative Authority to the Executive Director, all term lease agreements or use agreements of real or personal property shall be leased only under an appropriate written lease instrument executed by the Commission. Per Section 1.B.1, Commission Approval is required for any lease with a term in excess of one year, and per Section 1.B.4, Commission approval is required for any lease that contains any material non-standard terms or conditions.

BACKGROUND:

Atlas Tower contacted the Port regarding the feasibility of locating a cellular tower on the northern portion of the Port's Airport Industrial Park property. After consulting with the engineering consultant and the City of Port Angeles, the project was deemed feasible. Furthermore, a satisfactory price was agreed upon, along with the use of the Port's standard lease template. A previous lease was approved by the Port Commission, but due to permitting and construction delays, Atlas requested a later start date.

Furthermore, Atlas has requested an amendment to its existing lease to allow for additional construction time.

AMENDMENT

1. COMMENCEMENT DATE. The section, which originally read "*Not to exceed five (5) months from the Scheduled Commencement Date. In no event shall the Actual Commencement Date be later than February 15, 2026,*" is hereby amended and replaced in its entirety to read as follows:

“Not to exceed twelve (12) months from the Scheduled Commencement Date. In no event shall the Actual Commencement Date be later than September 16, 2026. If construction is not completed by February 28, 2026, Lessee shall pay to Lessor the sum of Three Hundred Dollars (\$300.00) per month commencing March 1, 2026, and continuing until the earlier of (i) the date the tower is erected, and Base Rent commences, or (ii) September 16, 2026.”

FISCAL IMPACT OF THE AGREEMENT:

Atlas would pay the Port \$300 per month during the additional construction period.

Financial Security: Three months+\$1200

Other Special Considerations: None

ENVIRONMENTAL IMPACT:

None

RECOMMENDED ACTION:

Staff requests that the Commission authorize the Chief Executive Office to execute the lease amendment, granting Atlas an additional construction period.

AMENDMENT TO LEASE

This Amendment is made and entered into as of the date last written below, by and between the PORT OF PORT ANGELES, a Washington municipal corporation (the "**Port**"), and Atlas Tower 1, LLC, a Colorado Limited Liability Company ("**Lessee**") (individually "**Party**" and collectively "**Parties**").

RECITALS

WHEREAS, the Port is the owner of the following described premises situated in Clallam County, State of Washington:

The following described premises situated in Clallam County, State of Washington; 2500 square feet of unimproved land located at approximately 2600 18th Street, Port Angeles (the "**Premises**").

WHEREAS, the Port and Atlas 1, LLC, did heretofore on the sixth day of August 2025 enter into a lease for certain real property and,

WHEREAS, the Lessee has requested additional time to construct their improvements,

NOW, THEREFORE, in consideration of the mutual promises herein contained and other good and valuable considerations, the parties agree as follows:

1. COMMENCEMENT DATE. The section, which originally read "*Not to exceed five (5) months from the Scheduled Commencement Date. In no event shall the Actual Commencement Date be later than February 15, 2026,*" is hereby **amended and replaced in its entirety** to read as follows:

"Not to exceed twelve (12) months from the Scheduled Commencement Date. In no event shall the Actual Commencement Date be later than September 16, 2026. If construction is not completed by February 28, 2026, Lessee shall pay to Lessor the sum of Three Hundred Dollars (\$300.00) per month commencing March 1, 2026, and continuing until the earlier of (i) the date the tower is erected, and Base Rent commences, or (ii) September 16, 2026."

2. PRIOR LEASE. Except as amended herein, the terms, conditions, and provisions of the Lease and any Amendments remain in effect and are hereby incorporated by reference into this Renewal.

IN WITNESS WHEREOF, the Port has caused this instrument to be signed by its Executive Director, or other designee, by authority of the Commission of the Port of Port Angeles, and this instrument has been signed and executed by Lessee, the day and year written.

LESSOR:

LESSEE:

PORT OF PORT ANGELES

Atlas Tower 1 LLC.

BY _____
Paul Jarkiewicz
Chief Executive Officer

BY _____

Date: _____

Date: _____

STATE OF WASHINGTON)
) ss.
COUNTY OF _____)

On this _____ day of _____, 2026, before me the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared _____ to me known to be the _____ the entity that executed the within and foregoing instrument, and acknowledged the said instrument to be the free and voluntary act and deed of said entity for the uses and purposes therein mentioned, and on oath stated that he is authorized to execute the said instrument.

WITNESS my hand and official seal hereto affixed the day and year first above written.

NOTARY PUBLIC in and for the
State of Washington, residing
at _____
My Commission Expires: _____

STATE OF WASHINGTON)
) ss.
COUNTY OF CLALLAM)

On this _____ day of _____, 2026, before me the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared **PAUL JARKIEWICZ**, to me known to be the **EXECUTIVE DIRECTOR of the PORT OF PORT ANGELES**, the entity that executed the within and foregoing instrument, and acknowledged the said instrument to be the free and voluntary act and deed of said entity for the uses and purposes therein mentioned, and on oath stated that he is authorized to execute the said instrument.

WITNESS my hand and official seal hereto affixed the day and year first above written.

NOTARY PUBLIC in and for the
State of Washington, residing
at _____
My Commission Expires: _____

Port

Lessee

**ITEM FOR DISCUSSION
BY THE
BOARD OF PORT COMMISSIONERS**

March 10, 2025

Subject: DOCKSIDE GRILL SALE

Presenter: Caleb McMahon, Director of Economic Development

RCW & POLICY REQUIREMENTS

Per RCW 53.08.080 Lease of Property, a district may lease all lands, wharves, docks, and real and personal property upon such terms as the port commission deems proper. No lease shall be for a period longer than fifty years, with an option up to an additional thirty years.

Per RCW 53.08.085, security for rent is required for every lease of more than one year. Rent may be secured by rental insurance, bond, or other security satisfactory to the port commission, in an amount equal to one-sixth the total rent, but in no case shall such security be less than one year's rent or more than three years rent. If the security is not maintained, the lease shall be considered in default. The port commission may, in its discretion, waive the rent security requirement or lower the amount of such requirement on the lease of real and/or personal port property.

Per Section I of the Port's Delegation of Administrative Authority to the Executive Director, all term lease agreements or use agreements of real or personal property shall be leased only under an appropriate written lease instrument executed by the Commission. Per Section 1.B.1, Commission Approval is required for any lease with a term in excess of one year, and per Section 1.B.4, Commission approval is required for any lease that contains any material non-standard terms or conditions.

BACKGROUND:

Dockside Grill, situated at John Wayne Marina, has been operated by the Little family since it opened in 2007. The restaurant has enjoyed nearly two decades of success and holds a strong reputation.

The Port was recently informed that Dockside Grill is considering a sale to JMS Hospitality, which is owned by Joshua and Melody Souza. The Souzas have been involved with Dockside Grill as partners from the very beginning and have played an active role in its operations. In addition, JMS Hospitality already offers a range of catering services within the restaurant industry.

Rather than transferring the existing lease, the Souzas have requested a new fifteen-year lease agreement.

ANALYSIS:

The Port completed background and credit checks on the purchasing entity, with excellent results. All due diligence reports from JMS Hospitality were positive.

A third-party appraiser is assessing the lease space to update the price at the market rate using the latest lease template. The lease will be submitted to the Commission for approval within the next two meetings.

ENVIRONMENTAL IMPACT:

This acquisition will have no direct environmental impact related to the Port, its property, or its operations.

FISCAL IMPACT:

The financial impact is currently unknown, as we await the appraisal of the lease space. The fiscal impact on the Port is expected to be positive.

RECOMMENDED ACTION:

The Port Team recommends that the Commission consider the potential acquisition and provide feedback with any questions or concerns.



Community Boating Program

State of the Union: Growth, Impact & Partnership
2019–2025 Review & 2026 Outlook

Agenda

State of the Union: Growth Metrics

Port Partnership & Marina Impact

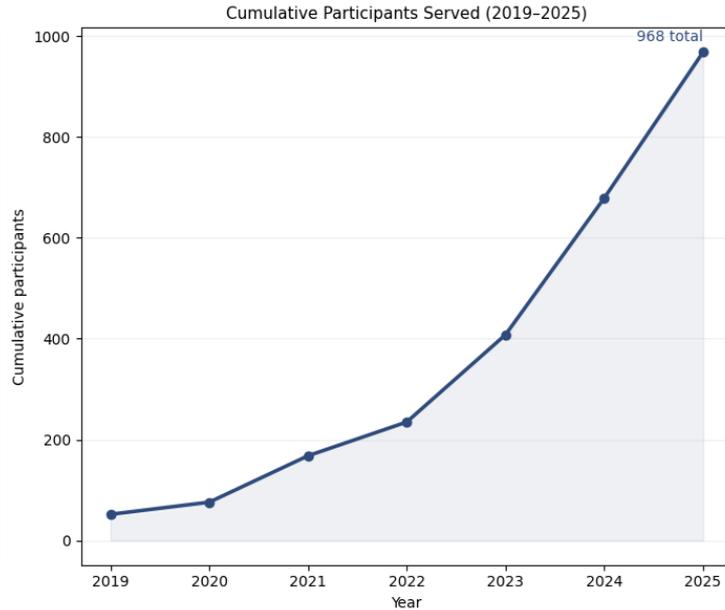
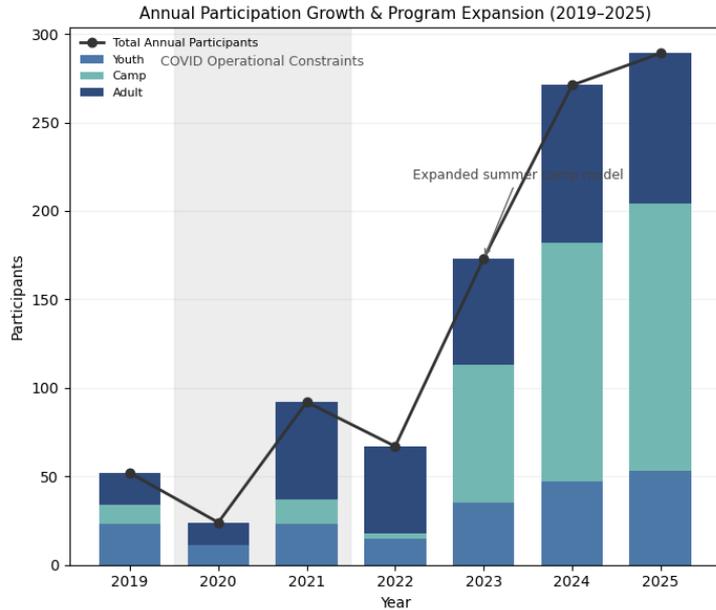
2025 Review

2026 Plan

Challenges

Looking Forward Together

Annual Participation Growth & Program Expansion (2019–2025)



Big Callouts:

- **968 Total Participants Served**
- **Youth Participation +130%**
- **Adult Programs +372%**
- **Camps Expanded from 11 → 151 participants**

This Growth Happened Because of Port Partnership

- Community Partner Grants enabled program expansion
- Marina accommodations supported operations
- Shared commitment to public waterfront access
- Long-term investment in maritime community development:
 - Highly skilled staff (US Sailing/CPR Certified)
 - Staff development (Youth Training)
 - Maritime trades (CG)



CBP Drives Marina Awareness & Utilization



Youth & Families
First Exposure to the
Marina



Adult Instruction
New Boaters and
Future Owners



**Community
Awareness**
Increased Use and
Visibility of the Facilities

Increased Marina Utilization and Economic Benefit

The Community Boating Program creates a pipeline of new participants into Port Facilities

What was new for 2025

Piloted summer camps at John Wayne Marina

- Strong community interest and engagement
- New pathway for participants, supporters & donors

Women's Monthly Sailing Program

- Strengthened Skills
- Created a safe learning space



Looking to 2026

John Wayne Marina

- Continue to build up awareness and opportunities.

Expand Education Offerings

- NOSPS was disbanded, looking to provide educational offerings to backfill.
- Coursework programs: Navigation, Charting
- On the Water Curriculum: Powerboat Operation



Looking at 2026

- Youth Teams - Spring/Fall
- Summer Camps - July and August
- Women's Sailing Program - Spring/Summer/Fall
- Keelboat Offerings - More Advanced courses
- Sea Scouts partnership - Charters and Mentorship



Challenges

Safety Boat Fleet

- Heavy usage reflects strong program demand
- Ended season with all three out of commission
- Two restored fully and operational
- Largest RIB is operational but the engine is failing



John Wayne Marina

- On-water boat storage
- Operational infrastructure similar to PABH



Partnering to Grow Boating in Port Angeles & Sequim

The Community Boating Program serves as the community entry point into boating — bringing new participants, families, and future marina users into Port facilities. Partnership with the Port of Port Angeles has been a key part of our success story.

Thank you!



Port Angeles Yacht Club: State of the Union Briefing to the Port of Port Angeles

Overview of current status and future plans discussed



Membership and Community Engagement



Membership Growth

Steady annual membership increase reflects rising local interest in nautical activities and club participation. Approx. 100 memberships presently.

Community Engagement Programs

Through our strong CBP partnership we empower educational programs, youth sailing camps, race teams, and volunteer projects that boost community involvement and participation.

Partnerships and Social Impact

Collaborations with other non-profits and environmental groups enhance maritime education and conservation efforts in the community. We have welcomed speakers from the Coastal Salmon Recovery Program and have lined up sessions from Surf-Rider Foundation and Grays Harbor Historical Society.

Member Satisfaction and Retention

Engagement initiatives strengthen member satisfaction and retention, establishing the club as a key social hub.

Sustainability Commitment and Upcoming Events



Commitment to Sustainability

The club emphasizes recreation with sustainable waterfront stewardship, strengthening regional maritime activity. We are planning a waterfront cleanup day in collaboration with Surf-Rider Foundation. This work aims to help with curb-appeal that boosts tourism and instills community bonding.

Upcoming Events

Annual Hands Across the Water Regatta, Maritime Festival Open House mixer, 4th of July Parade and a true crowd pleaser - Deck out the Docks 2026.

Weekly Races

PAYC is proud to continue our tradition of weekly social races. These events are designed to be fun and fulfilling, helping beginner sailors kick off their racing goals while allowing experienced sailors to sharpen their sail trim and helmsmanship.

Conclusion: Strengthening Our Community Through Collaboration and Engagement



Fostering Community Ties

The club strengthens bonds by encouraging active participation and mutual support among members.

Enhancing Member Engagement

Engagement is boosted through diverse activities and events that inspire involvement and loyalty.

Building Valuable Partnerships

Collaborations with local organizations foster growth and benefit both the club and the wider community.

Looking Toward a Vibrant Future

Upcoming events aim to unite members and create a thriving, inclusive environment.



SEQUIM BAY YACHT CLUB

Annual Report to the Port of Port Angeles

Board of Commissioners

March 10, 2026

Sequim Bay Yacht Club is proud to be a long-term partner with the Port of Port Angeles. Our mission, since SBYC's founding in 1976, includes promoting safe boating, a solid practice of seamanship and navigation, and fellowship and camaraderie among the members along with providing leadership in club sailing and cruising programs. John Wayne Marina is a critical component of Sequim's livability and appeal. Many of our members moved here because of the Marina and SBYC has been the portal to the recreational activities of Sequim Bay, the San Juan Islands, and beyond. Because of the accessibility of the Marina, our members enjoy the opportunities to sail, cruise, row, fish and crab, all within minutes of Sequim. Most of our active boating members have moorage at JWM and many also patronize Port Angeles Marine industries for boat repair and maintenance.

We presently have 135 members with more expressing interest every month. Several of our members first learned about SBYC from visiting the Marina and attending one of our public events such as Opening Day. Last year, Opening Day brought 60 people to our Marina home with experiences for the public in rowing, boating, and sailing. Refreshments were available in our clubroom. We held our flagpole Opening Day ceremony complete with the Blessing of the Fleet, Last Call and Eight Bells remembrance of members who passed away in the last year, and Commissioning of the Burgee. The bagpiper added a wonderful celebratory ambience to the event. The boat parade through Sequim Bay and our dinner afterwards capped the day off wonderfully. We look forward to continuing this important event this year on May 3rd and realize the importance of creating interest in the club and John Wayne Marina.



At the monthly SBYC General Meeting, we offer public speakers on a variety of topics; many of which promote programs in the Port Angeles and Sequim areas. Our speakers last year included Port Commissioner Colleen McAleer who talked about various things going on at the Port and at Fairchild Airport, Christian Hawk discussed boat maintenance, Alan Clark spoke on environmental issues of the Bay, Karl Kruger was the first person to finish the Race to Alaska on a stand up paddleboard, and Chris Butler-Minor is with the Olympic Coast National Marine Sanctuary.

SBYC continues to offer its popular Learn to Sail and Learn to Row programs. At the present time we have 22 individuals interesting in learning to row. We also host the Community Boating Program as they offer their Youth Sailing Program. Our clubroom is available for refreshments as well as a resting place for parents and students.

This past year, with a generous donation from one of our members, we rebuilt our aged, 31 year old float. Everything was taken care of by SBYC; research on what we needed and purchase of materials. The old float was dismantled, old parts were recycled as much as possible, and our new float was built by members. The float is lower to the water, making it easier to enter rowing skulls, boats, kayaks, etc. The entire project took two weeks.

This year we will continue to offer the same programs as we have for many years. Our monthly programs include General Meetings (with speakers) on the second Wednesday, Happy Hours on the 4th Fridays, and this year we're adding Birthday Bashes on the second Friday to celebrate members' birthdays during that month when we offer a casual dinner and birthday cake.



Our sailboat racing schedule has commenced with the Frostbite Series during the winter and Duck Dodge in the spring/summer. Our yearly events continue on with Opening Day, Men's Treat, Commodore's Ball, Summer Solstice, Annual Picnic and finally the Change of Watch in December.



Last year we continued our support of Volunteer Hospice of Clallam County with our Reach and Row program. We had a quite a bonus year with our Rowing and Sailing Regattas, along with the dinner and popular dessert auction. In the dessert auction, embers make desserts and our auctioneer extraordinaire, Jerry Fine, auctions them off at dinner. Last year, that event alone took in over \$3000. Our final total for 2025 for VHOCC exceeded \$36,000. That brings our total since we began this program in 1991 to over \$560,000!



But the biggest news and mega event this year will be the celebration SBYC's 50th Anniversary. We are so excited! In 1975 a group of friends got together and decided to form a club where they engaged in boating and other water activities. As you know, there was no marina. Just a house at Pitship Point and a beach. In 1975 John Wayne offered to donate land for a marina if a public access marina was built within 5 years. Meanwhile, these friends developed rules, by-laws, and planned activities. Many of these activities we continue today; Men's Treat (originally started as a way for the men to honor their first mates), a Commodore's Ball, an annual picnic, etc.

By way of history of this area; in 1975 John Wayne offered to donate land for a marina if a public access marina was built within 5 years. The early yacht club members were very active in advocating for the marina. But the marina did not open until 1985. So, the club met at restaurants until 1981, when they were then able to meet at a building on Pitship Point from 1981-83. The Port cancelled their rental contract, and they began advocating for a space in the Marina. In 1984 the marina opened for moorage and the clubroom was finished out by club members working as volunteers. In Sept. 1985 the dedication of the Marina took place.

Their first General Meeting was held on April 10, 1976 so this year our BIG celebration will be held in the Hendricks Room on Friday, April 10. We have an anniversary logo and we have hung the anniversary banner in our clubroom. The celebration is being planned to be fun and memorable with gifts, prizes, and a catered dinner complete with a prime rib carving station. We will honor those first leaders, our past leaders throughout the years, and our members. As I said before, we are very excited!

Sequim Bay Yacht Club thanks the Port of Port Angeles and its continued support of our organization. We operate on a tight budget (and it's getting tighter every year!) and the Port's In-Kind assistance truly makes it possible for our club to continue on. We value the Port's support and help, we look forward to continuing our partnership, and we are excited about the future!

Thank you for the opportunity to give our report to the Port or Port Angeles.

Respectfully submitted,

Sue Baden, 2026 Commodore
Sequim Bay Yacht Club



**A RESOLUTION PROCLAIMING: GOLDEN JUBILEE ANNIVERSARY
SEQUIM BAY YACHT CLUB
1976-2026**

WHEREAS, the Port of Port Angeles is a municipal corporation that operates and makes investments in marinas, and

WHEREAS, the Port of Port Angeles strives to create and participate in a thriving community in Clallam County, and

WHEREAS, the Sequim Bay Yacht Club, founded in 1976, was established by a group of dedicated boating enthusiasts with a vision to promote camaraderie, seamanship, and the enjoyment of our waterways; and

WHEREAS, the Sequim Bay Yacht Club was instrumental in helping realize John Wayne Marina through advocacy, lobbying, and building local support, and

WHEREAS, the Sequim Bay Yacht Club has been an anchor tenant of the John Wayne Marina since 1985, and

WHEREAS, for fifty years, the Sequim Bay Yacht Club has served as a premier maritime hub on Sequim Bay, fostering a love for sailing, powerboating, rowing, and a vibrant community spirit, including: hosting community boating Opening Day activities; hosting an annual Community Boating Program Youth Sailing Program, and actively engaging the community through the monthly meeting guest speaker program, and

WHEREAS, the Club has consistently provided these exceptional facilities, boating, activities, and social events, creating lasting memories for generations of members; and

WHEREAS, the Sequim Bay Yacht Club has been and continues to be a strong community supporter, including since 1991 raising more than \$550,000.00 for Hospice of Clallam County, and

WHEREAS, through five decades of stewardship, the members of Sequim Bay Yacht Club have shown an unwavering commitment to safety on the water, youth sailing, and charitable support of your local community.

NOW, THEREFORE, we, the Port of Port Angeles Board of Commissioners, do hereby proclaim April 2026 as the 50th Anniversary Month of the Sequim Bay Yacht Club, and urge the community and your members, past and present, to celebrate your organization's accomplishments on this golden milestone in your club's history.

PROCLAIMED this tenth (10) day of March 2026.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS

Connie L. Beauvais, President

Steven D. Burke, Vice President

Colleen M McAleer, Secretary

**ITEM FOR CONSIDERATION
BY THE
BOARD OF PORT COMMISSIONERS**

March 10, 2026

SUBJECT: PORT RESOLUTION TO SELL ABANDONED VESSELS

Presented by: Martin Marchant, Marine Trades Manager

RCW & POLICY REQUIREMENTS:

The Port follows the Revised Code of Washington (RCW) statutes in selling vessels that have failed to pay outstanding marina charges. Under the RCW, such vessels are deemed abandoned and may be sold to recover outstanding charges.

RCW 53.08 requires a separate Port resolution before the sale of such vessels occurs.

Article VIII A. of the Commission Bylaws requires that resolutions be introduced at one meeting before they can be considered for adoption at the next meeting. This provision may be superseded by the unanimous consent of the Commission.

BACKGROUND:

To facilitate the passage of boat sale resolutions that are identical except for the names of the vessels, their owners, and the auction date, staff introduced a draft on August 10, 1998.

The Commission approved the form of these resolutions (first reading) and directed staff to fill in appropriate vessel, owner, and auction date information in the final resolutions (second and final reading).

ANALYSIS:

The owners of the vessels listed in Resolution No. 26-1339 have failed to adequately respond to several notices regarding their delinquency. An auction will be held to sell the vessels. If the sale proceeds do not fully reimburse the Port, the account will be turned over to a collection agency.

ENVIRONMENTAL IMPACT:

None.

FISCAL IMPACT:

The charges accrued by the vessel have already been recognized as revenues in the Port accounts. Conducting an auction enables the Port to begin the process of collecting on this receivable.

<u>Customer</u>	<u>Boat</u>	<u>Description</u>	<u>Moorage/Storage</u>	<u>Other Charges</u>	<u>LHT</u>	<u>Current Balance</u>
Alan Hollison	Hales Navy 260511	Wooden Cruiser	\$5,772.71	\$491.71	\$735.00	\$6,999.42

RECOMMENDED ACTION:

Adopt Resolution No. 26-1339 and authorize the auction to proceed.

Hollison Boat



26-1339

A RESOLUTION DIRECTING SALE OF ABANDONED VESSELS.

WHEREAS, the Commission of the Port of Port Angeles has seized the vessel described below for failure to pay Port charges; and

WHEREAS, the owners of such vessels have failed to make satisfactory payment of such charges; and

WHEREAS, the Port has complied with provisions of Revised Code of Washington (RCW) 53.08 and the Port's Rules and Regulations adopted pursuant to such statute in notifying such owners of their delinquencies;

NOW THEREFORE BE IT RESOLVED that the Commission directs the following vessels be sold at public auction pursuant to procedures provided in RCW 53.08 and the Port's Rules and Regulations pursuant to such statute.

"HALES NAVY-260511"

The time and date of this auction will be scheduled in accordance with applicable statutes; public notice of these auctions will be made in conformity with RCW regulations.

ADOPTED this 10th day of March 2026.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS

Connie L Beauvais, President

Steve D. Burke, Vice President

Colleen M. McAleer, Secretary

Future Agenda Items – Commission Meeting

03/10/2026

March 24, 2026 (Regular Commission Meeting)

- February Financial Report

April 14, 2026 (Regular Commission Meeting)

- Monthly Delegation of Authority Report
- Monthly Cash and Investment Report

April 27, 2026 (Special Joint Meeting w/ Board of County Commissioners & The Clallam County Public Utility District)

- Hosted at the Port of Port Angeles from 11:00 am – 2:30 pm

April 28, 2026 (Regular Commission Meeting)

- March Financial Report
- 1st Quarter Operations Report

May 12, 2026 (Regular Commission Meeting)

- Monthly Delegation of Authority Report
- Monthly Cash and Investment Report

Upcoming Events

April 7-9: American Forest Resource Council (AFRC) Annual Meeting (Stevenson – Skamania Lodge, WA)

April 16-17: Northwest Marine Terminal Association (NWMTA) Spring Meeting (Port of Astoria, WA)

April 22-24: Olympic Logging Conference (Victoria, BC – Fairmont Empress Hotel)

May 19-21: WPPA Spring Meeting (Stevenson – Skamania Lodge)

May 18-20: Washington Airport Managers Association Conference (Walla Walla, WA)

June 6: Maritime Festival (Port Angeles Boat Haven)

June 24-26: WPPA Finance Seminar (Everett – Hotel Indigo)

July 8-10: WPPA Directors Seminar (Pullman – Courtyard by Marriott)

Future

- Boatyard and Marina Rules & Regulations
- Port Emergency Response Plans and Activities
- Employee Handbook Update and Resolutions