



REGULAR COMMISSION MEETING
Tuesday, February 24, 2026, at 9:00 am
338 W. First St, Port Angeles, WA 98362
MINUTES

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit <https://portofpa.com/about-us/agenda-center/>

Connie Beauvais, Commissioner	Katharine Frazier, Grants & Gov Affairs Mgr
Steve Burke, Commissioner	Wilson Easton, Facilities Manager
Colleen McAleer, Commissioner	Sean Rose, Lead Mechanic
Paul Jarkiewicz, Chief Executive Officer	Kurt Hendrickson, Log Yard Lead
Chris Hartman, Chief Operating Officer	Jack Lowell, Operations Coordinator / Security Lead
Jennifer Baker, Director of Finance & Admin	Jenna Riley, Clerk to the Board
Caleb McMahon, Director of Econ & Dev.	

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:34)

Comm. Beauvais called the meeting to order at 9:00 am.

II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (0:35-20:40)

Jake Seegers of District 3 spoke on homeless encampments within the City, County, and Port property. Mr. Seegers asked the Commissioners to lead by example and work with the Port Angeles Police Department to clean up the Port property.

In response to Mr. Seeger, Jack Lowell, the Port Operations Coordinator/Security Lead, spoke to the Port's measures for working with the Port Angeles Police Department and 4PA to address the Port's property.

Comm. Beauvais made a note of the public comment in the Peninsula Daily News issue on Sunday under "Rants & Raves" regarding the JWM webcams not working. The Port team, in response, confirmed cameras are working and available on the website. It was noted that you must click the webcam to access the YouTube live stream.

III. APPROVAL OF AGENDA (20:41-21:21)

- Motion to approve the agenda as amended: Comm. McAleer
- 2nd: Comm. Burke
- Vote: 3-0 (Unanimous)

IV. WORK SESSION (21:22-1:28:21)

A. January Financial Report

- Presentation: Jennifer Baker
- Discussion
- No Action

B. Delegation of Authority Review & Discussion – Beginning at Section VIII

- Presentation: Paul Jarkiewicz
- Discussion
- Action: All comments and requests for revisions are to be submitted to Jenna Riley before the next meeting. The intent is to have the first reading at the next meeting on March 10, 2026.

V. APPROVAL OF CONSENT AGENDA (1:28:22-1:29:34)

A. Regular Commission Meeting Minutes – February 24, 2026

B. Vouchers in the amount of \$646,147.92

- Discussion
- Motion to approve the consent agenda as presented: Comm Burke
- 2nd: Comm. McAleer
- Vote: 3-0 (Unanimous)



VI. COMPLETION OF RECORDS

No items

VII. PLANNING AND CAPITAL PROJECTS (1:29:35-2:15:00)

- A. Item for Consideration – Resolution 26-1337, Application to the 2025 EDA Disaster Supplemental Program
- Presentation: Katharine Frazier
 - Discussion
 - Motion to introduce Resolution 26-1337 as amended, a Resolution of the Board of Commissioners of the Port of Port Angeles, Washington, committing matching funds and authorizing the Chief Executive Officer to apply for a Federal Economic Development Administration Grant for the construction of two marine trades industrial buildings (Marine Trades Expansion Project): Comm. Burke
 - 2nd: Comm. McAleer
 - Vote: 3-0 (Unanimous)
 - Motion to Waive Second Consideration: Comm. Beauvais
 - 2nd: Comm. Burke
 - Vote: 3-0 (Unanimous)
 - Motion to Adopt Resolution 26-1337 as amended, a Resolution of the Board of Commissioners of the Port of Port Angeles, Washington, committing matching funds and authorizing the Chief Executive Officer to apply for a Federal Economic Development Administration Grant for the construction of two marine trades industrial buildings (Marine Trades Expansion Project): Comm. McAleer
 - 2nd: Comm. Beauvais
 - Vote: 3-0 (Unanimous)
- B. Item for Consideration – New Wheeled Log Stacker Purchase - MARAD Port Infrastructure Development Program Grant (2024)
- Presentation: Katharine Frazier
 - Discussion
 - Motion to authorize the Chief Executive Officer to execute a purchase agreement for two CAT 988 wheeled log stackers and one 40 cubic yard bucket attachment with NC Machinery for an amount not to exceed \$3,498,802.37, and to make any necessary minor adjustments to the agreement: Comm. McAleer
 - 2nd: Comm. Beauvais
 - Vote: 3-0 (Unanimous)
 - Comm. Beauvais requested a public celebration when the new equipment arrives, inviting the Legislatures and the Peninsula Daily News.
- C. Item for Consideration – Interlocal Agreement Between the City of Bremerton & The Port for the Sale and Purchase of a Surplus Emergency Fire and Rescue Boat
- Presentation: Jenna Riley
 - Discussion
 - Motion to authorize the Chief Executive Officer to execute the Interlocal Agreement for the sale and purchase of a surplus emergency fire and rescue boat, and to make any necessary minor amendments to the agreement: Comm. Beauvais
 - 2nd: Comm. McAleer
 - Vote: 3-0 (Unanimous)

VIII. LOG YARD (2:15:01-2:28:29)

- A. Item for Consideration – Log Yard Site & Stormwater Improvements Bid Award
- Presentation: Chris Hartman
 - Discussion
 - Motion to authorize the Chief Executive Officer to execute a public works contract and potential future change orders with Interwest Construction, Inc. for the Port of Port Angeles Log Yard Site and Stormwater Improvements project for a total amount not to exceed Ten Million Four Hundred Seventy-Four Thousand Two Hundred Seventy-Five Dollars and Zero Cents (\$10,474,275.00) plus applicable Washington



State Sales Tax, and to make minor modifications as may be necessary: Comm. McAleer

- 2nd: Comm. Beauvais
- Vote: 3-0 (Unanimous)

IX. MARINE TRADES AND MARINE TERMINALS

No items

X. PROPERTY (2:25:30-2:35:05)

A. Item for Consideration – Arrow Launch Service Terminal 4, 5-Yr Lease Renewal

- Presentation: Caleb McMahon
- Discussion
- Motion to authorize the Chief Executive Officer to sign a lease renewal with Arrow Launch Service, Inc., per the terms and conditions presented: Comm. Beauvais
- 2nd: Comm. Burke
- Vote: 3-0 (Unanimous)

XI. MARINAS

No items

XII. AIRPORTS

No items

XIII. OTHER BUSINESS (2:35:06-2:52:10)

A. Letter of Support – Composite Recycling Technology Center (CRTC) Application to the 2025 EDA Disaster Supplemental Program

- Presentation: Katharine Frazier
- Discussion
- Motion to sign the letter of support for CRTC with modifications: Comm. Burke
- 2nd: Comm. Beauvais
- Vote: 3-0 (Unanimous)

B. Item for Discussion – Joyce Daze Wild Blackberry Festival Community Partner Program Application

- Presentation: Katharine Frazier
- Discussion
- Motion to approve the application for the funding in the amount of \$4,000.00 for the Joyce Daze Wild Blackberry Festival: Comm. Burke
- 2nd: Comm. Beauvais
- Vote: 3-0 (Unanimous)
- No presentation required from Joyce Daze per the Commissioners

C. Item for Discussion – Clallam County Fair Pro Logging Show Community Partner Program Application

- Presentation: Katharine Frazier
- Discussion
- Motion to approve the application for funding in the amount of \$2,500.00 for the Clallam County Fair Pro Logging Show: Comm. McAleer
- 2nd: Comm. Burke
- Vote: 3-0 (Unanimous)
- No presentation required from Clallam County Parks, Fair & Facilities per the Commissioners



XIV. ITEMS NOT ON THE AGENDA (2:52:11-3:01:21)

- A. Clallam County Revenue Advisory Committee Letter
- Discussion
 - Motion to give authority to give Comm. Beauvais on behalf of the Port Commission to sign a similar or the same letter as presented to go to the five corners and to our legislatures: Comm. McAleer
 - 2nd: Comm. Burke
 - Vote: 3-0 (Unanimous)

XV. COMMISSIONER REPORTS (3:01:22-3:01:29)

None

XVI. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (3:01:30-3:01:42)

None

XVII. FUTURE AGENDA (3:01:43-3:02:46)

XVIII. NEXT MEETINGS

- A. March 10, 2026 – Regular Commission Meeting
- B. March 24, 2026 – Regular Commission Meeting
- C. April 14, 2026 – Regular Commission Meeting
- D. April 27, 2026 – Special Joint Meeting with Board of County Commissioners
- E. (Hosted at the Port of Port Angeles)
- F. April 28, 2026 - Regular Commission Meeting

XIX. UPCOMING EVENTS

- A. March 4-6, 2026 – American Association of Port Authorities (AAPA) Legislative Summit, Washington, D.C.
- B. April 7-9, 2026 – American Forest Resource Council (AFRC) Annual Meeting, Stevenson – Skamania Lodge, WA
- C. April 16-17, 2026 – Northwest Marine Terminal Association (NWMTA) Spring Meeting Port of Astoria, WA
- D. April 22-24, 2026 –Olympic Logging Conference – Victoria, BC, Fairmount Empress Hotel
- E. May 19-21, 2026 –WPPA Spring Meeting – Stevenson – Skamania Lodge
- F. June 6, 2026 – Maritime Festival – Port Angeles Boat Haven

XX. EXECUTIVE SESSION (3:02:47-3:05:07)

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, the Open Public Meetings Act

- Comm. Beauvais recessed the meeting to convene an executive session with an anticipated length of 60 minutes. Following the executive session, the Commission is not expected to take action.
- Discussion:
 - One (1) item concerning real estate sale, purchase, or lease. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(c)
 - Two (2) items concerning legal or financial risk. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(i)



- Recessed Regular Meeting at 12:04 pm for 1 minute
- Start Time: 12:05 pm
- Extended: 15 minutes
- End Time: 1:20 pm

Public Session of Commission Meeting Reconvened: 1:20 pm

Comm. Beauvais noted that no action will be taken as a result of the executive session.

Regular Meeting Resumed: 1:20 pm

XXI. ADJOURN (3:05:08-3:05:18)

Comm. Beauvais adjourned the meeting at 1:20 pm

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS



Connie Beauvais, President



Colleen McAleer, Secretary