



**REGULAR COMMISSION MEETING**  
**Tuesday, January 13, 2026, at 9:00 am**  
**338 W. First St, Port Angeles, WA 98362**  
**MINUTES**

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit <https://portofpa.com/about-us/agenda-center/>

Steve Burke, Commissioner  
Colleen McAleer, Commissioner  
Connie Beauvais, Commissioner  
Paul Jarkiewicz, Chief Executive Officer  
Chris Hartman, Director of Engineering  
Jennifer Baker, Director of Finance & Admin

Caleb McMahon, Director of Econ & Dev.  
Martin Marchant, Marine Trades Manager  
Katharine Frazier, Grants & Gov Affairs Mgr  
Jenna Riley, Clerk of the Board  
Amanda Saiz, Business Support Specialist

**I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:35)**

Comm. Burke called the meeting to order at 9:00 am.

**II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (0:36-5:36)**

Robert Beausoleil of Port Angeles spoke about the resurrection of the Port Angeles Salmon Club and the annual Salmon Derby that will be held on Memorial Day Weekend. Mr. Beausoleil requested that the Port waive launch fees and provide additional parking.

**III. APPROVAL OF AGENDA (5:37-6:05)**

- Motion to approve the agenda as amended: Comm. Beauvais
- 2<sup>nd</sup>: Comm. McAleer
- Vote: 3-0 (Unanimous)

**IV. WORK SESSION (24:17-1:22:50)**

**A. Conduct Board Elections**

- Motion to appoint Comm. Beauvais as President, Comm. Burke as Vice President, and Comm. McAleer as Secretary: Comm. Burke
- 2nd: Comm McAleer
- Vote: 3-0 (Unanimous)
- \*New appointment will be effective upon adjournment of this meeting

**B. Review of Port Representation for 2026**

- Discussion
- Motion to approve Port Representation for 2026: Comm. Beauvais
- 2<sup>nd</sup>: Comm McAleer
- Vote: 3-0 (Unanimous)

**C. Monthly Cash & Investment Report**

- Presentation: Jennifer Baker
- Discussion
- No Action

**D. November 2025 Financial Report**

- Presentation: Jennifer Baker
- Discussion
- No Action

**E. Composite Manufacturing Building Design Request for Qualification**

- Presentation: Chris Hartman
- Discussion
- No Action



**V. APPROVAL OF CONSENT AGENDA (1:22:51-1:26:47)**

- A. Regular Commission Meeting Minutes – December 9, 2025
- B. Special Commission Meeting Minutes – December 29, 2025
- C. Vouchers in the amount of \$1,395,950.23
  - Discussion
  - Motion to approve the consent agenda as presented: Comm Beauvais
  - 2<sup>nd</sup>: Comm. McAleer
  - Vote: 3-0 (Unanimous)

**VI. COMPLETION OF RECORDS (1:26:48-1:28:10)**

- A. Monthly Delegation of Authority Report
  - Discussion
  - No Action

**VII. PLANNING AND CAPITAL PROJECTS (1:28:11-1:37:32)**

- A. Item for Consideration – Log Yard Site and Stormwater Improvements Advertisement for Bids
  - Presentation: Chris Hartman
  - Discussion
  - No Action
- B. Item for Consideration – Kennedy Jenks Contract Amendment 6 – Log Yard Site and Stormwater Improvements
  - Discussion
  - Motion to authorize the Chief Executive Officer to execute Amendment 6 of the Professional Services Agreement with Kennedy Jenks for an amount not to exceed Three Hundred Fifty-Three Thousand Nine Hundred Twenty Dollars and No Cents (\$353,920.00): Comm. Beauvais
  - 2<sup>nd</sup>: Comm. McAleer
  - Vote: 3-0 (Unanimous)

**VIII. LOG YARD**

No items

**IX. MARINE TRADES AND MARINE TERMINALS**

No items

**X. PROPERTY**

No items

**XI. MARINAS (1:37:33-1:41:44)**

- A. Item for Consideration – Port Resolution to Sell Abandoned Vessels – 26-1335
  - Presentation: Martin Marchant
  - Discussion
  - Motion to adopt Resolution 26-1335: Comm. McAleer
  - 2<sup>nd</sup>: Comm. Beauvais
  - Vote: 3-0 (Unanimous)

**XII. AIRPORTS**

No items



### **XIII. OTHER BUSINESS (6:06-24:16) & (1:41:45-1:51:55)**

- A. Presentation – Sequim School District Career & Technical Education (CTE) Application to the Community Partner Program
  - Presentation: Bill McFarlen & Ned Floeter
  - Discussion
  - Motion to authorize the Chief Executive Officer to coordinate with Sequim CTE to support their small engineer repair facility in an amount not to exceed \$10,000 in cash or in-kind services: Comm. McAleer
  - 2<sup>nd</sup>: Comm. Burke
  - Vote: 3-0 (Unanimous)
- B. Item for Discussion – Annual Port Commission Bylaws Review
  - Presentation: Jenna Riley
  - Discussion
  - Comm. Beauvais and Port CEO to review and determine any possible amendments
- C. Item for Consideration – Proposed Approval of General Legal Services Contract Amendment 01
  - Presentation: Paul Jarkiewicz
  - Discussion
  - Motion to authorize the Chief Executive Officer to execute Amendment 01 with the proposed changes as presented to the current personal services agreement with Goodstein Law Group PLLC for continued General Legal Services: Comm. McAleer
  - 2<sup>nd</sup>: Comm. Beauvais
  - Vote: 3-0 (Unanimous)

### **XIV. ITEMS NOT ON THE AGENDA (1:51:56-1:52:02)**

No items

### **XV. COMMISSIONER REPORTS**

No items

### **XVI. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (1:52:03-1:54:38)**

Comm. McAleer spoke on John Nutter's Celebration of Life, and its scheduled time and place.

### **XVII. FUTURE AGENDA (1:54:39-1:56:14)**

### **XVIII. NEXT MEETINGS**

- A. December 23, 2025 - Regular Commission Meeting – **CANCELLED**
- B. January 13, 2026 – Regular Commission Meeting
- C. January 27, 2026 – Regular Commission Meeting
- D. February 10, 2026 – Regular Commission Meeting

### **XIX. UPCOMING EVENTS**

- A. January 12, 2026 – March 12, 2026: State Legislative Session, Olympia, WA
- B. January 29-30, 2026 – NWMTA Winter Meeting, Port of Portland, OR
- C. January 30, 2026 – February 7, 2026: Seattle Boat Show, Seattle, WA
- D. February 5-6, 2026 – WPPA Port Day, Olympia, WA



**Recessed Regular Meeting: 10:56 am**

**XX. INDUSTRIAL DEVELOPMENT CORPORATION (IDC) ANNUAL MEETING (1:56:15-2:08:13)**

**Regular Meeting Resumed: 11:08 am**

**XXI. EXECUTIVE SESSION (2:08:14-2:12:29)**

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, The Open Public Meetings Act.

- Comm. Burke recessed the meeting to convene an executive session with an anticipated length of 60 minutes. Following the executive session, the Commission is not expected to take action.
- Discussion:
  - Two (2) items legally allowed pursuant to RCW 42.30.110(1)(c), "To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public."
  - One (1) item legally allowed pursuant to RCW 42.30.110(1)(i), "To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency."
- Recessed Regular Meeting at 11:11 am for 4 minutes
- Start Time: 11:15 am
- Extended: 40 minutes
- End Time: 12:52 pm

**Public Session of Commission Meeting Reconvened: 12:52 pm**

Commissioner Burke noted that no action will be taken as a result of the executive session.

**XXII. ADJOURN (2:12:30-2:12:35)**

Comm. Burke adjourned the meeting at 12:52 pm.

PORT OF PORT ANGELES  
BOARD OF COMMISSIONERS

  
Steven Burke, President  
Connie Beauvais, Secretary