



SPECIAL COMMISSION MEETING
Thursday, October 30, 2025, at 8:00 am
338 W. First St, Port Angeles, WA 98362
MINUTES

The Special Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit <https://portofpa.com/about-us/agenda-center/>

Steve Burke, Commissioner
Colleen McAleer, Commissioner **via Zoom*
Connie Beauvais, Commissioner
Paul Jarkiewicz, Executive Director
Chris Hartman, Director of Engineering

Jennifer Baker, Director of Finance & Admin
Caleb McMahon, Director of Econ. Dev
Jenna Riley, Clerk to the Board
Amanda Saiz, Business Support Specialist

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:52)

Comm. Burke called the meeting to order at 8:00 am.

II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES)

None

III. APPROVAL OF AGENDA (0:53-02:13)

- Motion to approve the agenda as presented: Comm. Beauvais
- 2nd: Comm. McAleer
- Vote: 3-0 (Unanimous)

IV. WORK SESSION

No items

V. APPROVAL OF CONSENT AGENDA

No items

VI. COMPLETION OF RECORDS

No items

VII. PLANNING AND CAPITAL PROJECTS (02:14-23:51)

- A. Item for Consideration – Memorandum of Understanding (MOU) Wastewater Line Project
- Presentation: Chris Hartman
 - Discussion
 - No Action – Commissioners reviewed and tabled until the November 12, 2025, meeting

VIII. LOG YARD

No items

IX. MARINE TRADES AND MARINE TERMINALS

No items

X. PROPERTY (23:52-34:20)

- A. Item for Consideration – Assignment of Lease - ACTI
- Presentation: Caleb McMahon
 - Discussion
 - Motion to authorize the Executive Director to sign the Assignment of Lease from Angeles Composite Technologies, Inc. to Port Angeles Composites effective November 1, 2025, as amended: Comm. McAleer
 - 2nd: Comm. Beauvais
 - Vote: 3-0 (Unanimous)



XI. MARINAS

No items

XII. AIRPORTS

No items

XIII. OTHER BUSINESS

No items

XIV. ITEMS NOT ON THE AGENDA

No items

XV. COMMISSIONER REPORTS

No items

XVI. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (34:26-34:37)

None

XVII. FUTURE AGENDA (34:21-34:25)

XVIII. NEXT MEETINGS

- A. November 11, 2025 - Regular Commission Meeting – **CANCELLED**
- B. November 12, 2025 – Special Commission Meeting
- C. November 17, 2025 – Special Commission Meeting
- D. November 25, 2025 – Regular Commission Meeting – **CANCELLED**
- E. December 9, 2025 - Regular Commission Meeting
- F. December 23, 2025 - Regular Commission Meeting – **CANCELLED**

XIX. UPCOMING EVENTS

- A. November 18, 2025 – Marine Hwy 5 Roundtable, Tacoma, WA
- B. November 19-21, 2025 – WPPA Annual Meeting, Tacoma, WA
- C. November 20-22, 2025 – Pacific Marine Expo, Seattle, WA
- D. December 3-5 – International Workboat Show, New Orleans, LA

XX. EXECUTIVE SESSION (34:28-35:45)

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, The Open Public Meetings Act.

- Comm. Burke recessed the meeting to convene an executive session with an anticipated length of 30 minutes. Following the executive session, the Commission is not expected to take action.
- Discussion:
 - One (1) item concerning the performance of a public employee. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(g)
- Recessed Regular Meeting at 8:35 am for 0 minutes
- Start Time: 8:35 am
- End Time: 9:03 am

Public Session of Commission Meeting Reconvened: 9:03 am

Commissioner Burke noted that no action will be taken as a result of the executive session.



Regular Meeting Resumed: 9:03 am

XXI. ADJOURN (35:46-35:50)

Comm. Burke adjourned the meeting at 9:03 am.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS

A handwritten signature in blue ink, appearing to read "Steven Burke", is positioned above a horizontal line.

Steven Burke, President

A handwritten signature in blue ink, appearing to read "Connie Beauvais", is positioned above a horizontal line.

Connie Beauvais, Secretary