

REGULAR COMMISSION MEETING
Tuesday, August 26, 2025, at 9:00 am
338 W. First St, Port Angeles, WA 98362
MINUTES

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit <https://portofpa.com/about-us/agenda-center/>

Steve Burke, Commissioner
Colleen McAleer, Commissioner
Connie Beauvais, Commissioner
Paul Jarkiewicz, Executive Director
Chris Hartman, Director of Engineering

Jennifer Baker, Director of Finance & Admin
Martin Marchant, Marine Trades Manager
Jesse Waknitz, Senior Environmental Manager
James Alton, Airport Manager
Jenna Riley, Clerk to the Board

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:36)

Comm. Burke called the meeting to order at 9:00 am.

II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (0:37-2:41)

James Taylor, of Port Angeles, WA, spoke about the Working Forests Coalition of Washington flyer and the need to establish a community forum to reach a broader audience.

III. APPROVAL OF AGENDA (2:42-3:28)

- Discussion
- Motion to approve the agenda as amended: Comm. McAleer
- 2nd: Comm. Beauvais
- Vote: 3-0 (Unanimous)

IV. WORK SESSION (3:29-50:10)

A. Cash & Investment Report

- Presentation: Jennifer Baker
- Discussion
- No Action

B. June Financial Report

- Presentation: Jennifer Baker
- Discussion
- No Action

C. Strategic Pillars

- Presentation: Paul Jarkiewicz
- Discussion
- No Action

D. Reading of the Letter from the City of Port Angeles regarding the Petrocard Indian Creek Oil Spill

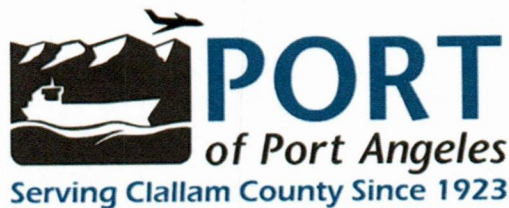
- Presentation: Paul Jarkiewicz
- Discussion
- No Action

V. APPROVAL OF CONSENT AGENDA (50:11-53:14)

A. Regular Commission Meeting Minutes – August 12, 2025

B. Vouchers in the amount of \$395,195.53

- Discussion
- Motion to approve the consent agenda as amended: Comm. Beauvais
- 2nd: Comm. McAleer
- Vote: 3-0 (Unanimous)



VI. COMPLETION OF RECORDS

No items

VII. PLANNING AND CAPITAL PROJECTS

No items

VIII. LOG YARD

No items

IX. MARINE TRADES AND MARINE TERMINALS (53:15-59:31)

- A. Item for Consideration – Professional Service Agreement – Floyd | Snider K-Ply Cleanup Site – Work Order #7, Amendment #2
- Presentation: Jesse Waknitz
 - Discussion
 - Motion to authorize the Executive Director to execute Amendment #2 for the Professional Services Agreement with Floyd | Snider for Work Order #7, in the amount of \$62,540, and to make minor amendments to the work order as may be needed: Comm. Beauvais
 - 2nd: Comm. McAleer
 - Vote: 3-0 (Unanimous)

X. PROPERTY

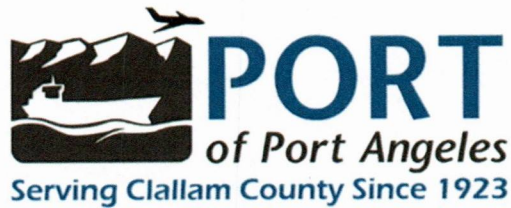
No items

XI. MARINAS (59:32-1:15:06)

- A. Item for Consideration – EPS (Expanded Polystyrene) Flotation Policy and Marina Rules Update
- Presentation: Paul Jarkiewicz
 - Discussion
 - Motion to approve the proposed EPS flotation policy and authorize the Executive Director to amend the Port of Port Angeles Marina Rules and Regulations accordingly, effective August 26, 2025, as amended: Comm. McAleer
 - 2nd: Comm. Beauvais
 - Vote: 3-0 (Unanimous)

XII. AIRPORTS (1:15:07-1:21:35)

- A. Item for Consideration – FAA Airport Improvement Program (AIP) (046) Grant Agreement Offer for Taxiway A Reconstruction/Rehabilitation (Construction), Resolution No. 25-1328
- Presentation: James Alton
 - Discussion
 - Motion to introduce Resolution No. 25-1328 accepting the Airport Improvement Program (046) Grant funding from the Federal Aviation Administration for Taxiway Reconstruction / Rehabilitation (Construction): Comm. Beauvais
 - 2nd: Comm. McAleer
 - Vote: 3-0 (Unanimous)
 - Motion to waive second consideration: Comm. McAleer
 - 2nd: Comm. Beauvais
 - Vote: 3-0 (Unanimous)
 - Motion to adopt Resolution No. 25-1328 accepting the Airport Improvement Program (046) Grant funding from the Federal Aviation Administration for Taxiway Reconstruction / Rehabilitation (Construction): Comm. McAleer
 - 2nd: Comm. Beauvais
 - Vote: 3-0 (Unanimous)
 - Motion to authorize the Executive Director to sign and submit the corresponding FAA AIP grant application for \$5,692,773.45 for the Taxiway Reconstruction/Rehab



(Construction) project, and to make any minor changes as may be needed: Comm. Beauvais

- 2nd: Comm. McAleer
- Vote: 3-0 (Unanimous)

XIII. OTHER BUSINESS

No items

XIV. ITEMS NOT ON THE AGENDA (1:21:36-1:21:54)

XV. COMMISSIONER REPORTS (1:21:55-1:31:26)

Comm. McAleer shared about attending the Washington Economic Development Association Conference (WEDA).

Comm. Beauvais shared about the meeting of the Clallam County Revenue Advisory Committee and the continued pause of \$7.9 million worth of sales by the Department of Natural Resources (DNR).

XVI. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (1:31:27-1:31:35)

None

XVII. FUTURE AGENDA

XVIII. NEXT MEETINGS (1:31:36-1:31:53)

- A. September 9, 2025 – Regular Commission Meeting
- B. September 23, 2025 – Regular Commission Meeting
- C. October 14, 2025 – Regular Commission Meeting
- D. October 28, 2025 - Regular Commission Meeting

XIX. UPCOMING EVENTS

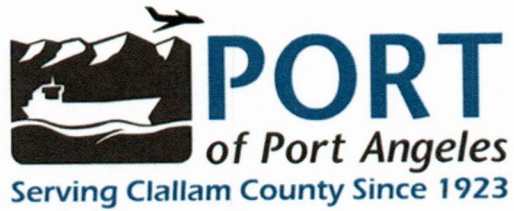
- A. September 14-17, 2025 – NAFTAZ Conference, Kansas City, MO
- B. September 25-26, 2025 – WPPA Environmental Seminar, Union, WA
- C. October 6-8, 2025 – AAPA, Quebec City, Canada
- D. November 19-21, 2025 – WPPA Annual Meeting, Tacoma, WA
- E. November 20-22, 2025 – Pacific Marine Expo, Seattle, WA
- F. December 15-17, 2025 – International Workboat Show, New Orleans, LA

Recessed Regular Meeting: 10:33 am

XX. EXECUTIVE SESSION

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, The Open Public Meetings Act.

- Comm. Burke recessed the meeting to convene an executive session with an anticipated length of 90 minutes. Following the executive session, the Commission may take action.
- Discussion:
 - One (1) item concerning real estate sale, purchase, or lease. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(c)
 - Three (3) items concerning legal or financial risk. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(i)
 - One (1) item concerning the performance of a public employee. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(g)
- Recess: 2 minutes



- Start Time: 10:35 am
- Extended: 10 minutes
- End Time: 12:15 pm

Public Session of Commission Meeting Reconvened: 12:09 pm

Commissioner Burke noted that no action will be taken as a result of the executive session.

Regular Meeting Resumed: 12:09 pm

XXI. ADJOURN (1:33:26-1:33:38)

Comm. Burke adjourned the meeting at 12:09 pm.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS

A handwritten signature in blue ink, which appears to read "Steven Burke", is written over a horizontal line.

Steven Burke, President

A handwritten signature in blue ink, which appears to read "Connie Beauvais", is written over a horizontal line.

Connie Beauvais, Secretary