



REGULAR COMMISSION MEETING
Tuesday, August 12, 2025, at 9:00 am
338 W. First St, Port Angeles, WA 98362
AGENDA

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit <https://portofpa.com/about-us/agenda-center/>

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE

II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES)

III. APPROVAL OF AGENDA

IV. WORK SESSION

No items

V. APPROVAL OF CONSENT AGENDA

A. Special Commission Meeting Minutes – July 31, 2025.....1-3

B. Vouchers in the amount of \$932,566.51.....4

VI. COMPLETION OF RECORDS

A. Monthly Delegation of Authority Report.....5-7

VII. PLANNING AND CAPITAL PROJECTS

No items

VIII. LOG YARD

No items

IX. MARINE TRADES AND MARINE TERMINALS

No Items

X. PROPERTY

No items

XI. MARINAS

No items

XII. AIRPORTS

No items



XIII. OTHER BUSINESS

- A. Item for Consideration – Sale of Abandoned Vessels, Resolution 25-1326.....8-10
- B. Item for Consideration: Port Infrastructure Development Program (PIDP) 2025, Resolution 25-1325.....11-15
- C. Item for Consideration: Port Security Grant Program, Resolution 25-1322.....16-20
- D. Item for Consideration: Type N Buffer Rulemaking Letter.....21

XIV. ITEMS NOT ON THE AGENDA

XV. COMMISSIONER REPORTS

XVI. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES)

XVII. FUTURE AGENDA.....22

XVIII. NEXT MEETINGS

- A. August 26, 2025 – Regular Commission Meeting
- B. September 9, 2025 – Regular Commission Meeting
- C. September 23, 2025 – Regular Commission Meeting
- D. October 14, 2025 – Regular Commission Meeting
- E. October 28, 2025 - Regular Commission Meeting

XIX. UPCOMING EVENTS

- A. September 14-17, 2025 – NAFTZ Conference, Kansas City, MO
- B. September 25-26, 2025 – WPPA Environmental Seminar, Union, WA
- C. October 6-8, 2025 – AAPA, Quebec City, Canada
- D. November 19-21, 2025 – WPPA Annual Meeting, Tacoma, WA
- E. November 20-22, 2025 – Pacific Marine Expo, Seattle, WA
- F. December 15-17, 2025 – International Workboat Show, New Orleans, LA

BROWN BAG LUNCH AND OPEN DISCUSSION WITH THE COMMISSION (TIME PERMITTING)



XX. EXECUTIVE SESSION

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, The Open Public Meetings Act.

XXI. ADJOURN

RULES FOR ATTENDING COMMISSION MEETING

- Signs, placards, and noise making devices including musical instruments are prohibited.
- Disruptive behavior by audience members is inappropriate and may result in removal.
- Loud comments, clapping, and booing may be considered disruptive and result in removal at the discretion of the Chair.

RULES FOR SPEAKING AT A COMMISSION MEETING

- Members of the public wishing to address the Board on general items may do so during the designated times on the agenda or when recognized by the Chair.
- Time allotted to each speaker is determined by the Chair and, in general, is limited to 3 minutes.
- Total time planned for each public comment period is 20 minutes, subject to change by the Chair.
- All comments should be made from the speaker's rostrum, and any individual making comments shall first state their name and address for the official record.
- Speakers should not comment more than once per meeting unless their comments pertain to a new topic they have not previously spoken about.
- In the event of a contentious topic with multiple speakers, the Chair will attempt to provide equal time for both sides.



SPECIAL COMMISSION MEETING
Thursday, July 31, 2025, at 8:00 am
338 W. First St, Port Angeles, WA 98362
MINUTES

The Special Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit <https://portofpa.com/about-us/agenda-center/>

Steve Burke, Commissioner
Colleen McAleer, Commissioner
Connie Beauvais, Commissioner **via Zoom*
Paul Jarkiewicz, Executive Director

Jennifer Baker, Director of Admin & Finance
Caleb McMahon, Dir. of Economic Development
Jenna Riley, Clerk to the Board

- I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:33)**
Comm. Burke called the meeting to order at 8:00 am.
- II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (0:34-1:16)**
None
- III. APPROVAL OF AGENDA (1:17-1:32)**
 - Motion to approve the agenda as presented: Comm. Beauvais
 - 2nd: Comm. Burke
 - Vote: 2-0 (Unanimous)
- IV. WORK SESSION**
No items
- V. APPROVAL OF CONSENT AGENDA (1:33-2:03)**
 - A. Regular Commission Meeting Minutes – July 22, 2025
 - Motion to approve the consent agenda as presented: Comm. Beauvais
 - 2nd: Comm. Burke
 - Vote: 2-0 (Unanimous)
- VI. COMPLETION OF RECORDS**
No items
- VII. PLANNING AND CAPITAL PROJECTS**
No Items
- VIII. LOG YARD**
No items
- IX. MARINE TRADES AND MARINE TERMINALS**
No items
- X. PROPERTY**
No items
- XI. MARINAS**
No items
- XII. AIRPORTS**
No items
- XIII. OTHER BUSINESS**
No items



XIV. ITEMS NOT ON THE AGENDA

No items

XV. COMMISSIONER REPORTS

No items

XVI. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (4:00-4:11)

None

XVII. FUTURE AGENDA

XVIII. NEXT MEETINGS (4:12-4:21)

- A. August 12, 2025 – Regular Commission Meeting **Comm. McAleer excused absence*
- B. August 26, 2025 – Regular Commission Meeting
- C. September 9, 2025 – Regular Commission Meeting
- D. September 23, 2025 – Regular Commission Meeting
- E. October 14, 2025 – Regular Commission Meeting

XIX. UPCOMING EVENTS

- A. September 25-26, 2025 – WPPA Environmental Seminar, Union, WA
- B. October 6-8, 2025 – AAPA, Quebec City, Canada
- C. November 19-21, 2025 – WPPA Annual Meeting, Tacoma, WA
- D. November 20-22 – Pacific Marine Expo, Seattle, WA

BROWN BAG LUNCH AND OPEN DISCUSSION WITH THE COMMISSION *(TIME PERMITTING)*

Recessed Regular Meeting: 8:02 am

**Comm. McAleer joined the meeting at 8:05 am.*

XX. EXECUTIVE SESSION

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, The Open Public Meetings Act.

- Comm. Burke recessed the meeting to convene an executive session with an anticipated length of 60 minutes. The Commission is not expected to take final action on any items identified.
- Discussion:
One (1) item concerning legal or financial risk. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(i).
- Recess: 3 minutes
- Start Time: 8:05 am
- Extended: 25 minutes
- End Time: 9:30 am

Public Session of Commission Meeting Reconvened: 9:30 am

Comm. Burke noted that no action will be taken as a result of the executive session.

Regular Meeting Resumed: 9:30 am



XXI. ADJOURN (4:22-4:25)

Comm. Burke adjourned the meeting at 9:31 am.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS

Steven Burke, President

Connie Beauvais, Secretary

**PORT OF PORT ANGELES
GENERAL FUND – LETTER OF TRANSMITTAL
VOUCHER APPROVAL**

We, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due, and unpaid obligation against the Port of Port Angeles, and that we are authorized to authenticate and certify to said claim.

This process is in compliance with the applicable RCWs and the State Auditor's Budget Accounting and Reporting System (BARS) requirements. Further, the Port maintains effective internal controls to ensure that all disbursements are valid obligations authorized in accordance with the Delegation of Authority Policy.

SUMMARY TRANSMITTAL July 17, 2025 – August 6, 2025

CERTIFICATION

Accounts Payable

	Begin	End	
For General Expenses and Construction	Check #	Check #	
Accts Payable Checks (computer)	419530	419595	\$ 272,514.84
Voided/Zero Payable			\$ -
Accts Payable ACH	005455	005578	\$ 180,028.81
VOIDED/ZERO PAYABLE ACH			
Wire Transfer - Expenses			
Wire Transfer - Excise Tax			\$ 6,964.72
Wire Transfer - Leasehold Tax			\$ 198,229.26
Total General Expenses and Construction			\$ 657,737.63

Payroll

Employee Payroll - Draws (Direct Deposit)			
Voided Payroll Check	005497, 005511, 005524		\$ -
Employee Payroll Checks PPD (Direct Deposit)	005468	005533	\$ 119,713.98
Wire Transfer - (Payroll Taxes, Retirement, Deferred Comp, L&I, PFML)			\$ 155,114.90
Total Payroll			\$ 274,828.88
Total General Exp & Payroll			\$ 932,566.51

I, the Port Auditor or Deputy Auditor, do hereby clarify that the claims listed above are true and valid obligations and that appropriate and effective internal controls are in place to ensure that the outstanding obligations have been processed in accordance with the Port of Port Angeles procurement/payment policies and delegation of authority.

Auditor / Deputy Auditor

Commissioner, Connie Beauvais

Commissioner, Steven D. Burke

Commissioner, Colleen McAleer

* Detail is available upon request to Jennifer Baker, Director of Finance & Administration: jenniferb@portofpa.com

MONTHLY REPORT TO THE BOARD OF PORT COMMISSIONERS

July 2025

SUBJECT: REPORTS REQUIRED UNDER THE PROVISIONS OF THE DELEGATION OF AUTHORITY

REPORT	NO ACTION	ATTACHED
Lease Renewals/Options and 1 Year or Less Agreements at Market Rates; Leases, Assignments, Subleases, Berthage/Dockage, & Miscellaneous (Use, Equipment, Hangar, Marina Slips)		X
Lease Bond, Rental Insurance Deviations	X	
Work Contracts (\$50,000 or less) Executed	X	
Work Contracts Completed	X	
Change Orders Authorized	X	
Work by Port Crews or Day Labor (\$50,000 or less)	X	
Claims Settled	X	
Professional & Consulting Services Awarded and Architectural, Engineering & Technical Services Awarded		X
Fees Waived	X	
Uncollectible Accounts Written Off	X	
Experts Engaged for Litigation	X	
Grant Applications/Award	X	
Travel Outside WA, OR, ID and BC, Canada	X	
Surplus Personal Property (under \$10,000)	X	

LEASES, RENEWALS, AMENDMENTS, MISC. AGREEMENTS AND OPTIONS EXECUTED
OF ONE YEAR OR LESS APPROVED BY EXECUTIVE DIRECTOR
(In Accordance with the Delegation of Authority, Resolution 24-1290 dated 1.09.2024)

JULY 2025

TENANT NAME	DOCUMENT	LOCATION	FORM OF SURETY	SQ FEET	TERM	MONTHLY RENT
Lambert Consulting LLC	Lease Renewal	338 W 1st Street Office	\$1,035 on file	230 SF	9.01.2025 1 year	\$363.40 Util/CAM: \$190.00
Joshua Borte	Temporary License	Critchfield Rd Acreage	Waived	30 AC	8.01.25 1 year	\$100 (waived) for in-kind mowing
J. Eric Bert	Second Lease Renewal	812 W Boathaven Workshop	\$2,182.95 on file	945 SF	9.01.2025 1 Year	\$765.45

PROFESSIONAL & PERSONAL SERVICES
AWARDED BY THE EXECUTIVE DIRECTOR
(In Accordance with Delegation of Authority)
July 2025

CONSULTANT	PROJECT	EST. COST	OTHER CONTRACT PROVISIONS
Century West Engineering (June)	EOC Development Project at William R. Fairchild International Airport	Amendment 01 \$300.00	New Contract NTE \$31,367.00
Braedi Joutsen	Port Human Resources Support, Executive Assistance Support, and Clerk to the Board of Commissioners Support	\$15,000.00	\$85.00/hr Contract NTE \$15,000.00

**ITEM FOR CONSIDERATION
BY THE
BOARD OF PORT COMMISSIONERS**

August 12, 2025

**SUBJECT: PORT RESOLUTION TO SELL ABANDONED VESSELS –
PORT RESOLUTION NO. 25-1326**

Presented by: Martin Marchant, Marine Trades Manager

RCW & POLICY REQUIREMENTS:

The Port follows the Revised Code of Washington (RCW) statutes in selling vessels that have failed to pay outstanding marina charges. According to the RCW, such vessels are deemed to be abandoned and may be sold to recover outstanding charges.

RCW 53.08 requires a separate Port resolution before sales of such vessels occur.

Article VIII A. of the Commission Bylaws requires that resolutions be introduced at one meeting before they can be considered for adoption at the next meeting. This provision may be superseded by the unanimous consent of the Commission.

BACKGROUND:

To facilitate the passage of boat sale resolutions, which are identical except for the names of the vessels, their owners, and the auction date, staff introduced a draft of boat sale resolutions on August 10, 1998. The Commission approved the form of these resolutions (first reading) and directed staff to fill in appropriate vessel, owner, and auction date information in the final resolutions (second and final reading).

ANALYSIS:

The owners of the vessels listed in Resolution No. 25-1326 have failed to adequately respond to several notices regarding their delinquency. An auction will be held to sell the vessels. If the sale proceeds fail to reimburse the Port completely, then the account will be turned over to a collection agency.

ENVIRONMENTAL IMPACT:

None.

FISCAL IMPACT:

The charges accrued by the vessel have already been recognized as revenues in Port accounts. Conducting an auction enables the Port to begin the process of collecting on this receivable.

<u>Customer</u>	<u>Boat</u>	<u>Description</u>	<u>Moorage/ Storage</u>	<u>Other Charges</u>	<u>LHT</u>	<u>Current Balance</u>
Gerald Fuller	SIKA II	Sail Boat	\$6,246.83	\$ 968.05	\$802.13	\$8,017.01
Mark Gaskill	CF 7348 AJ	Power Boat	\$5,531.20	\$1,790.73	\$710.16	\$8,032.09
Peter Halstead	WN 0890 JF	Sail Boat	\$6,051.68	\$ 566.63	\$757.55	\$7,375.86
Scott Jewett	WN 2607 GC	Power Boat	\$3,837.73	\$ 588.27	\$492.77	\$4,918.77
Josh Nelson	CF 1928 ZP	Catamaran	\$6,936.00	\$1,260.85	\$890.63	\$9,087.48
Richard Niblock	AK 9118 AM	Power Boat	\$4,046.00	\$ 764.73	\$519.51	\$5,330.24

RECOMMENDED ACTION:

Adopt Resolution No. 25-1326 and authorize the auction to proceed.

Fuller Boat



Gaskill Boat



Halstead Boat



Jewett Boat



Nelson Boat



Niblock Boat



A RESOLUTION DIRECTING SALE OF ABANDONED VESSELS

WHEREAS, the Commission of the Port of Port Angeles has seized the vessel described below for failure to pay Port charges; and

WHEREAS, the owners of such vessels have failed to make satisfactory payment of such charges; and

WHEREAS, the Port has complied with provisions of Revised Code of Washington (RCW) 53.08 and the Port’s Rules and Regulations adopted pursuant to such statute in notifying such owners of their delinquencies;

NOW THEREFORE BE IT RESOLVED that the Commission directs the following vessels be sold at public auction pursuant to procedures provided in RCW 53.08 and the Port’s Rules and Regulations pursuant to such statute.

- “SIKA II”
- “CF 7348 AJ”
- “WN 0890 JF”
- “WN 2607 GC”
- “AK 9118 AM”

The time and date of this auction will be scheduled in accordance with applicable statutes; public notice of these auctions will be made in conformity with RCW regulations.

ADOPTED this 12th day of August, 2025.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS

Steven D. Burke, President

Colleen M. McAleer, Vice President

Connie L. Beauvais, Secretary

**ITEM FOR CONSIDERATION
BY THE
PORT BOARD OF COMMISSIONERS**

August 12, 2025

**SUBJECT: PORT INFRASTRUCTURE DEVELOPMENT PROGRAM GRANT
APPLICATION – PORT RESOLUTION NO. 25-1325**

Presenter: Katharine Frazier, Grants & Government Affairs Manager

RCW & POLICY REQUIREMENTS:

A resolution authorizing the Executive Director to submit a grant application, certifying the Port has the required matching funds available and, if successful, execute a funding award per the Delegation of Administrative Authority Section XVIII under Port Resolution 24-1290.

BACKGROUND:

The Port is in the process of applying for funding under the United States Department of Transportation Maritime Administration's Port Infrastructure Development Program (PIDP) for its "Cargo Efficiency Upgrades" project on Terminal 3.

This funding application is for major upgrades to Terminal 3, which were discussed at the July 8, 2025 Commission meeting. The scope of work includes:

- Removal of Terminal 3's eastern wooden dock and trestle
- Construction of a new rectangular dock with trestle on Terminal 3's east side
- Removal of the abandoned fuel dock (Chevron trestle) adjacent to Terminal 3 for environmental mitigation



The project scope was defined by an alternatives analysis process undertaken by the Port with its consultant, Moffatt & Nichol, during Q2 2025. Four alternatives were considered, and the Port Team selected this alternative for its operational improvements and appropriately-scaled budget. This planning work, which includes a preliminary engineering report and environmental narrative, was funded by the Economic Development Administration (EDA) Public Works & Economic Adjustment Assistance (PWEAA) grant awarded to the Clallam Economic Development Council (EDC) in January 2025.

ANALYSIS:

Resolution 25-1325 authorizes the Executive Director to submit additional grant application material, sign the grant agreement if the Port is awarded funding and commits grant matching funds.

ENVIRONMENTAL IMPACT:

The Port Team anticipates that the project will require a full NEPA review process, including an Environmental Impact Statement (EIS), due to the in- and over-water nature of the work.

The following table includes a comprehensive list of permits, approvals, and reviews that will be required to complete the project.

Environmental Review/Permit/Approval	Agency/Contact	Documents/Application
Section 10/404 Permit	US Army Corps of Engineers (USACE)	Joint Aquatic Resource Permit Application (JARPA), Mitigation Plan (if needed)
Section 106 National Historic Preservation Action	WA State Department of Archaeological and Historic Preservation (DAHP), interested tribes	Cultural Resources/Historic Structures Survey
Section 7 ESA Consultation	NMFS, USFWS	SSNP/BE/BA/EFHA, NMFS Calculator, eelgrass survey, Mitigation Plan (if needed)
National Environmental Policy Act (NEPA)	Federal Funding Agency if Federal Funding received; otherwise USACE who conducts in-house	Categorical Exclusion (CATEX) or Environmental Assessment (EA) depending on federal lead
Clean Water Act (CWA) Section 401 Water Quality Certification (WQC)	Washington State Department of Ecology (Ecology)	JARPA, Water Quality Monitoring Plan
Coastal Zone Management (CZM) Consistency	Ecology	CZM Form

Hydraulic Project Approval (HPA)	Washington Department of Fish and Wildlife (WDFW)	HPA online form, Mitigation Plan (if needed)
SEPA Checklist and Mitigated Determination of Non-significance (MDNS) or DNS	Port	SEPA Checklist, technical support surveys if needed
Shoreline Substantial Development Permit (SSDP) or Exemption	City	JARPA, City SSDP form, SEPA Checklist
Western Port Angeles Cleanup Area Manager	Ecology	JARPA

The Port is working closely with the Moffatt & Nichol consulting team to prepare permit documentation and anticipates initiating the consultation process with the U.S. Army Corps of Engineers before the end of 2025.

FISCAL IMPACT:

While the precise costs for each grant-funded activity are still being determined, the Port anticipates applying for a “small project at a small port.” These awards are capped at \$11.25 million. A high-level cost estimate is below:

	Cost	Port	PIDP
Terminal 3 Cargo Efficiency Upgrades	\$11,250,000	\$2,250,000	\$9,000,000

RECOMMENDED ACTION:

Introduce Resolution No 25-1325. If unanimous approval is given to introduce, then adopt Resolution No. 25-1325.

25-1325

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF PORT ANGELES, WASHINGTON, COMMITTING MATCHING FUNDS AND AUTHORIZING THE EXECUTIVE DIRECTOR TO APPLY FOR A FEDERAL MARITIME ADMINISTRATION GRANT FOR TERMINAL 3 CARGO EFFICIENCY UPGRADES.

WHEREAS, the Maritime Administration (MARAD) of the U.S. Department of Transportation administers the Port Infrastructure Development Program, which makes grant funds available for projects that will improve safety, efficiency, or reliability of the movement of goods into, out of, around, or within a port; and

WHEREAS, the Port of Port Angeles has the ability and opportunity to make needed improvements to Terminal 3 with the assistance of federal funding; and

WHEREAS, since the 1960s, Terminal 3 has provided critical infrastructure and cargo handling services that connect the local forest products industry to domestic, near-foreign, and foreign markets; and

WHEREAS, components of Terminal 3's infrastructure have reached the end of their useful life, and now present load limitations and safety risks that hinder the Port's ability to handle cargo in the most efficient manner possible; and

WHEREAS, the proposed Cargo Efficiency Upgrades the Port's Terminal 3 will streamline cargo handling operations and strengthen its resilience to operational disruptions, whether natural or human-caused; and

WHEREAS, investment in Terminal 3 will allow the Port to better capitalize on its advantages, such as access to significant fiber supplies and Marine Highway 5 (M-5), to support economic development initiatives; and

WHEREAS, the Port of Port Angeles matching funds of \$2,250,000, or 12% of the total project, is available and dedicated for this use and will be detailed in the Port's 2023 Budget; and

WHEREAS, the Port of Port Angeles finds that an application should be submitted for consideration by MARAD, and that such submission will promote movement of goods in the region, provide crucial market access for local industries, and increase the Port's competitive edge.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Port of Port Angeles Washington, as follows:

1. That the Executive Director is hereby authorized to apply to the MARAD, for and on behalf of the Port of Port Angeles for PIDP funding in the approximate amount of \$11,250,000, or 80% of the total project cost, for Terminal 3 Cargo Efficiency Upgrades; and

25-1325 (cont.)

- 2. That the Executive Director is hereby further authorized to provide such additional information as may be necessary to secure approval of such application; and
- 3. That, in the event such application is approved, the Executive Director is authorized to enter into an agreement for such funding; and
- 4. That this Resolution shall be effective upon passage and signatures listed below in accordance with the law.

ADOPTED by the Board of Commissioners of the Port of Port Angeles at a regular meeting thereof held this 12th day of August 2025.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS

Steven D. Burke, President

Colleen M. McAleer, Vice-President

Connie L. Beauvais, Secretary

**ITEM FOR CONSIDERATION
BY THE
BOARD OF PORT COMMISSIONERS**

August 12, 2025

**Subject: PORT SECURITY GRANT PROGRAM (PSGP) APPLICATION –
PORT RESOLUTION NO. 25-1322**

Presenter: Katharine Frazier, Grants & Government Affairs Manager

RCW & POLICY REQUIREMENTS

Resolution 24-1290 Section XVIII, “Application for and Acceptance of Grants,” requires Port Staff to gain Commission approval prior to applying for and/or accepting grants that require a Port contribution of \$50,000 or more.

BACKGROUND:

The Department of Homeland Security (DHS) annually offers the Port Security Grant Program (PSGP), which provides funding to address security vulnerabilities, improve risk management, and maintain maritime security protocols at port facilities. The Port last received PSGP funding in 2022. Now, Port Staff seek funding from a future round of PSGP for the following efforts:

- Establishment of a Security Operations Command Center (SOCC) at the 1010 building to move security operations and IT/cybersecurity infrastructure to a higher elevation location that would not be damaged during a tsunami.
- Procurement of a surplus safety vessel to provide new rapid response capabilities within Port Angeles Harbor.
- Procurement of mobile TWIC card readers to improve physical access controls at the Port’s MARSEC facilities.
- Procurement of an additional security patrol truck to replace an end-of-life asset and expand the Port’s ability to patrol off-road and unimproved Port properties.

Each of these four sub-projects will be submitted as “Investment Justifications” through the PSGP application process. DHS may choose to fund all, some, or none of the Investment Justifications.

The projects have been coordinated with local stakeholders, including the Port Angeles Fire Department, Port Angeles Police Department, and Clallam County Fire District 2.

In regular years, DHS opens the PSGP application period in April and closes it in late May or early June. However, this year, DHS released the funding opportunity on August 1 with

a deadline of August 15. The Port Team anticipated a short application window and has been preparing for this application prior to the funding release.

ANALYSIS:

The Port has closely worked with local stakeholders, including Clallam County Fire District 2 (CCFD2) and the Port Angeles Fire Department (PAFD), to explore options for procuring a new safety vessel to serve the Port Angeles Harbor area. Currently, the only response vessel is a trailered vessel owned by the Clallam County Sheriff's Department, which cannot provide a rapid response to on-water emergencies. Working with CCFD2 and PAFD, the Port Team has identified and inspected a safety vessel owned by the City of Bremerton that will be made surplus in late 2025/early 2026. The scope and budget Investment Justification #2: Safety Vessel was based on the procurement of this surplus vessel.

The new Security Operations Command Center (SOCC) will support regional disaster resiliency and response efforts. Its strategic location at the William R. Fairchild International Airport, which has been chosen as a staging location by the Washington State Emergency Management Division (EMD), will facilitate coordination between the Port and other agencies during and after disaster scenarios.

The proposed security patrol truck and mobile TWIC readers will enhance the safety of day-to-day Port operations and facilities. Mobile TWIC readers will help the Port provide necessary screening services during future cruise calls, and the patrol truck will allow the Port's security team to access off-road, unlit locations that are difficult to reach with the existing end-of-life security vehicles.

ENVIRONMENTAL IMPACT:

There is no significant environmental impact from this PSGP application or its related projects. Costs for the new security patrol truck were based on an electric Ford Lightning truck which, if purchased, would reduce the Port's overall greenhouse gas emissions.

FISCAL IMPACT:

The projected total for all four projects is \$488,165. PSGP requires a 25% non-federal match:

Project	DHS (75%)	Port (25%)	Project Cost (100%)
Security Operations Command Center	\$231,450.00	\$77,150.00	\$308,600.00
Safety vessel	\$63,150.00	\$21,050.00	\$84,200.00
Patrol Vehicle	\$48,018.75	\$16,006.25	\$64,025.00
Mobile TWIC Readers	\$23,505.00	\$7,835.00	\$31,340.00
Totals	\$366,123.75	\$122,041.25	\$488,165.00

RECOMMENDED ACTION:

The Port Team recommends that the Commission introduce and, if introduced, adopt Resolution 25-1322 authorizing the Port to apply for the next round of DHS's Port Security Grant Program.

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF PORT ANGELES, WASHINGTON, COMMITTING MATCHING FUNDS AND AUTHORIZING THE EXECUTIVE DIRECTOR TO APPLY FOR A FEDERAL PORT SECURITY GRANT FROM THE DEPARTMENT OF HOMELAND SECURITY.

WHEREAS, the Department of Homeland Security (DHS) administers the Port Security Grant Program (PSGP), which makes grant funds available for projects that address security vulnerabilities, strengthen risk management, and/or protect port infrastructure from terrorism and major disasters; and

WHEREAS, the Port of Port Angeles (Port) provides essential freight transportation services for Clallam County and the wider region, and must be prepared to continue its operations in the event of a major disaster; and

WHEREAS, the Port also plays an important leadership role in local emergency response planning and coordination, along with agencies such as the Washington State Emergency Management Division, the U.S. Coast Guard, and the Clallam County Emergency Management Department; and

WHEREAS, in addition to risks from major disaster events, there exist other security vulnerabilities within the Port area, including a lack of adequate response capabilities within Port Angeles Harbor; and

WHEREAS, the Port has the capability to improve its operational resilience to disaster events and mitigate other security gaps in its service area; and

WHEREAS, the proposed security improvements include a strategically located security operations center to protect the Port's operations from disasters, a safety vessel to provide rapid response capabilities within Port Angeles Harbor, mobile Transportation Identity Worker Card (TWIC) readers to enhance physical security, and a security patrol truck that will provide enhanced access to conduct checks of off-road and unimproved Port properties; and

WHEREAS, the proposed funding application will leverage Port local matching funds of \$122,041.25, or 25% of the total project cost; and

WHEREAS, the Port of Port Angeles finds that an application should be submitted for consideration by DHS, and that such submission will promote the Port's ability to maintain secure day-to-day operations and improve business continuity/regional coordination efforts after disaster events.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Port of Port Angeles Washington, as follows:

25-1322 Continued

- 1. That the Executive Director, is hereby authorized to apply to DHS, for and on behalf of the Port of Port Angeles for PSGP funding in the approximate amount of \$366,123.75, or 75% of the total project cost, for Port Security Improvements; and
- 2. That the Executive Director is hereby further authorized to provide such additional information as may be necessary to secure approval of such application; and
- 3. That, in the event such application is approved, the Executive Director is authorized to enter into an agreement for such funding; and
- 4. That this Resolution shall be effective upon passage and signatures listed below in accordance with the law.

ADOPTED by the Board of Commissioners of the Port of Port Angeles at a regular meeting thereof held this 12th day of August 2025.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS

Steven D. Burke, President

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Celebrating **100** years serving Clallam County

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August 12, 2025

Washington Forest Practices Board
1111 Washington St SE
PO Box 47012
Olympia, WA 98504-7012

Re: Np Buffer Rulemaking Process

Dear Forest Practices Board Chair and Members:

The Port of Port Angeles (Port) is writing to express its concerns about the proposed rule to expand no-harvest buffers on non-fish bearing (Np) streams. The Port is aware that there has been a robust debate around this rulemaking process, and we seek to provide perspective from our role as a key transportation service provider for rural Clallam County.

The Port supports the regional forest products industry by connecting timberland owners and their products with domestic, foreign, and near-foreign markets. Our Intermodal Handling & Transfer Facility (IHTF) is the last publicly owned and operated log yard in the state. This facility is used to load barges with locally harvested softwoods bound for mills along the I-5 corridor, as well as unload hardwoods imported by local sawmills from elsewhere in Washington and British Columbia. Timber is also shipped out of the Port's marine terminal facilities for destinations in East Asia. These activities support not only the region's forestry jobs, but also family-wage longshore jobs on our working waterfront.

We are concerned that the proposed Np Stream Buffer rule will have direct, negative impacts on the Port's timberland and mill customers. If adopted, the rule would move valuable working forestland acres out of production, limiting our customers' ability to harvest and maintain a sustainable fiber supply. Unstable fiber supplies will add further stress to local mills that are already facing headwinds.

The Port's mission is to "bring people, resources, and industry together to foster economic prosperity and living wage jobs." For decades, the Port has accomplished this by connecting the forest products industry with transportation resources, including specialized cargo handling capabilities and market access, which has empowered the industry to provide high-wage jobs to citizens in Port Angeles, Forks, and beyond. The proposed rule has the potential to disrupt this mission by removing a key element, forestland resources, which would deeply threaten the industry that has long served as the economic backbone of Clallam County's communities.

We urge the Board to pause the current rulemaking and engage stakeholders to identify an option that meets both environmental and productivity needs. We appreciate the time, thought, and effort that has gone into the process so far and look forward to taking part moving forward.

Respectfully,

Steven Burke
Commissioner
Port of Port Angeles

Colleen McAleer
Commissioner
Port of Port Angeles

Connie Beauvais
Commissioner
Port of Port Angeles

WE BRING PEOPLE, RESOURCES AND INDUSTRY TOGETHER TO FOSTER LIVING WAGE JOBS

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Future Agenda Items –Commission Meeting

8/12/2025

August 26, 2025 (Regular Commission Meeting)

- July Financial Report
- Monthly Cash & Investment Report

September 9, 2025 (Regular Commission Meeting)

- Monthly Delegation of Authority Report
- Harbor Site Update
- 2026 Operating Budget Assumptions
- Review 5 & 20-Year CIP

September 23, 2025 (Regular Commission Meeting)

- August Financial Report
- Monthly Cash & Investment Report
- 2025 Capital Projects Projected Year End
- Draft 2026 Capital Budget
- Operating Budget Projection Highlights
- Finalize Operating Assumptions & Org Chart
- Q3 Grant Update

October 14, 2025 (Regular Commission Meeting)

- Monthly Delegation of Authority Report
- Capital Project Prioritization
- Introduce Operating Budget

Upcoming Events

September 14-17, 2025 – NAFTAZ Conference, Kansas City, MO

September 25-26, 2025 – WPPA Environmental Seminar, Alderbrook Lodge, Union

October 6-8, 2025 – AAPA, Quebec City, Canada

November 19-21 – WPPA Annual Meeting, Tacoma, WA

November 20-22 – Pacific Marine Expo, Seattle, WA

December 15-17 – International Workboat Show, New Orleans, LA

Future

- Boatyard and Marina Rules & Regulations
- Port Emergency Response Plans and Activities
- Employee Handbook Update and Resolutions