



**REGULAR COMMISSION MEETING**  
**Tuesday, June 24, 2025, at 9:00 am**  
**338 W. First St, Port Angeles, WA 98362**  
**MINUTES**

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit <https://portofpa.com/about-us/agenda-center/>

Steve Burke, Commissioner *\*excused absence*  
Colleen McAleer, Commissioner  
Connie Beauvais, Commissioner  
Paul Jarkiewicz, Executive Director

Caleb McMahon, Director of Economic Development  
Braedi Joutsen, Clerk to the Board  
Katharine Fraizer, Grants Manager

**I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:37)**

Comm. McAleer called the meeting to order at 9:00 am.

**II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (0:38-1:21)**

None.

**III. APPROVAL OF AGENDA (1:22-2:19)**

- Motion to approve the agenda with the modification as discussed: Comm. Beauvais
- 2<sup>nd</sup>: Comm. McAleer
- Vote: 2-0 (Approved)

**IV. WORK SESSION (2:20-55:00)**

- A. Cash & Investment Report
  - Presentation: Paul Jarkiewicz
  - Discussion
  - No Action
- B. May Financial Report
  - Presentation: Paul Jarkiewicz
  - Discussion
  - No Action
- C. Community Partner Program Discussion
  - Presentation: Braedi Joutsen
  - Discussion
  - No Action
- D. Maritime Festival Recap
  - Presentation: Caleb McMahon
  - Discussion
  - No Action
- E. 2025 Strategic Plan Review
  - Presentation: Paul Jarkiewicz
  - Discussion
  - No Action

**V. APPROVAL OF CONSENT AGENDA (55:01-57:40)**

- A. Regular Commission Meeting Minutes – June 10, 2025
- B. Vouchers in the amount of \$423,330.04
  - Discussion
  - Motion to approve the consent agenda as modified: Comm. Beauvais
  - 2<sup>nd</sup>: Comm. McAleer
  - Vote: 2-0 (Approved)



**VI. COMPLETION OF RECORDS**

No items

**VII. PLANNING AND CAPITAL PROJECTS (57:41-1:12:46)**

A. Quarterly Grant Update

- Presentation: Katharine Fraizer
- Discussion
- No Action

**VIII. LOG YARD**

No items

**IX. MARINE TRADES AND MARINE TERMINALS**

No items

**X. PROPERTY**

No items

**XI. MARINAS**

No items

**XII. AIRPORTS**

No items

**XIII. OTHER BUSINESS (1:12:47-1:15:37)**

A. Letter of Endorsement: Osprey Logistics, LLC application to the FY2025 U.S. Marine Highway Program (MARAD)

- Presentation: Katharine Fraizer
- Discussion
- Item was tabled and will be added to the next meeting's agenda

**XIV. ITEMS NOT ON THE AGENDA**

**XV. COMMISSIONER REPORTS**

**XVI. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (1:15:38-1:**

Paul Jarkiewicz shared that he attended the Artemis exhibition in Port Townsend last weekend.

**XVII. FUTURE AGENDA**

**XVIII. NEXT MEETINGS (1:16:38-1:16:45)**

- A. July 8, 2025 – Regular Commission Meeting
- B. July 22, 2025 – Regular Commission Meeting
- C. August 12, 2025 – Regular Commission Meeting \**Comm. McAleer excused absence*
- D. August 26, 2025 – Regular Commission Meeting
- E. September 9, 2025 – Regular Commission Meeting

**XIX. UPCOMING EVENTS (1:16:46-1:17:12)**

- A. June 25-27, 2025 – WPPA Finance & Administration Seminar, Walla Walla, WA



- B. July 9-11, 2025 – WPPA Directors Seminar, Leavenworth, WA
- C. July 24-25, 2025 – NWMTA Summer Meeting, Port of Kalama, WA
- D. September 25-26, 2025 – WPPA Environmental Seminar, Union, WA

**BROWN BAG LUNCH AND OPEN DISCUSSION WITH THE COMMISSION** *(TIME PERMITTING)*

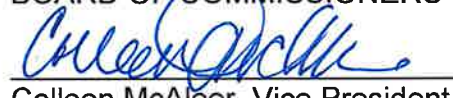
**XX. EXECUTIVE SESSION**

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, the Open Public Meetings Act.

**XXI. ADJOURN (1:17:13-1:17:19)**

Comm. McAleer adjourned the meeting at 10:17 am.

PORT OF PORT ANGELES  
BOARD OF COMMISSIONERS

  
Colleen McAleer, Vice President

  
Connie Beauvais, Secretary