

#### REGULAR COMMISSION MEETING Tuesday, June 24, 2025, at 9:00 am 338 W. First St, Port Angeles, WA 98362 AGENDA

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit <a href="https://portofpa.com/about-us/agenda-center/">https://portofpa.com/about-us/agenda-center/</a>

l.	CALL TO ORDER / PLEDGE OF ALLEGIANCE						
II.	EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES)						
III.	APPROVAL OF AGENDA						
IV.	WOR	RK SESSION					
	A.	Cash & Investment Report	1-2				
	B.	May Financial Report	3				
	C.	Community Partner Program Discussion	4-13				
	D.	Maritime Festival Recap					
V.	APPI	ROVAL OF CONSENT AGENDA					
	A.	Regular Commission Meeting Minutes – June 10, 2025	14-16				
	В.	Vouchers in the amount of \$423,330.04	17				
VI.	СОМ	PLETION OF RECORDS					
	No ite	ems					
VII.	PLA	NNING AND CAPITAL PROJECTS					
	A.	Quarterly Grant Update	18-28				
VIII.	LOG	YARD					
	No ite	ems					
IX.	MARINE TRADES AND MARINE TERMINALS						
	No ite	ems					
X.	PROPERTY						
XI.	MARINAS						
	No ite	ems					



XII.	AIRP	ORTS								
	No ite	ems								
XIII.	OTHE	OTHER BUSINESS								
	A. High	Letter of Endorsement: Osprey Logistics, LLC application to the FY2025 U.S. Marine nway Program (MARAD)29-30								
XIV.	ITEM	S NOT ON THE AGENDA								
XV.	COMI	MISSIONER REPORTS								
XVI.	PUBL	IC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES)								
XVII.	FUTURE AGENDA31									
XVIII.	NEXT	MEETINGS								
	A.	July 8, 2025 – Regular Commission Meeting								
	В.	July 22, 2025 – Regular Commission Meeting								
	C.	August 12, 2025 – Regular Commission Meeting *Comm. McAleer excused absence								
	D.	August 26, 2025 – Regular Commission Meeting								
	E.	September 9, 2025 – Regular Commission Meeting								
XIX.	UPCC	DMING EVENTS								
	A.	June 25-27, 2025 – WPPA Finance & Administration Seminar, Walla Walla, WA								
	В.	July 9-11, 2025 – WPPA Directors Seminar, Leavenworth, WA								
	C.	July 24-25, 2025 – NWMTA Summer Meeting, Port of Kalama, OR								
	D.	September 25-26, 2025 – WPPA Environmental Seminar, Union, WA								
	BRO	WN BAG LUNCH AND OPEN DISCUSSION WITH THE COMMISSION (TIME PERMITTING)								
XX.	EXEC	CUTIVE SESSION								
		Board may recess into Executive Session for those purposes authorized under Chapter RCW, The Open Public Meetings Act.								

#### XXI. ADJOURN



#### **RULES FOR ATTENDING COMMISSION MEETING**

- Signs, placards, and noise making devices including musical instruments are prohibited.
- Disruptive behavior by audience members is inappropriate and may result in removal.
- Loud comments, clapping, and booing may be considered disruptive and result in removal at the discretion of the Chair.

#### **RULES FOR SPEAKING AT A COMMISSION MEETING**

- Members of the public wishing to address the Board on general items may do so during the designated times on the agenda or when recognized by the Chair.
- Time allotted to each speaker is determined by the Chair and, in general, is limited to 3 minutes.
- Total time planned for each public comment period is 20 minutes, subject to change by the Chair.
- All comments should be made from the speaker's rostrum and any individual making comments shall first state their name and address for the official record.
- Speakers should not comment more than once per meeting unless their comments pertain to a new topic they have not previously spoken about.
- In the event of a contentious topic with multiple speakers, the Chair will attempt to provide equal time for both sides.

#### **Investments & Cash held as of 5/31/2025**

								▼ ▼			
			12/31/24	1/31/25	2/28/25	3/31/25	4/30/25	5/31/25			
		Interest	Face	Face	Face	Face	Face	Face	Annual	Maturity	Acquisition
<u>Name</u>	<u>Type</u>	<u>Rate</u>	<u>Value</u>	<u>Value</u>	<u>Value</u>	<u>Value</u>	<u>Value</u>	<u>Value</u>	<u>Interest</u>	<u>Date</u>	<u>Date</u>
FHLB 5-year step up** (LPL)	Bond	3.00%	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	60,000	3/29/2027	3/29/2022
FHLB 5-year (Piper Sandler)	Bond	5.00%	5,000,000	5,000,000	5,000,000	5,000,000	3,750,000	3,750,000	187,500	10/22/2029	10/22/2024
FFCB 4-year (Piper Sandler)	Bond	4.80%	-	-	-	-	1,250,000	1,250,000	60,000	7/23/2029	4/23/2025
First Federal Invst	Cash	4.53%	3,962,310	3,977,291	3,990,830	4,005,873	4,050,598	4,065,373	184,161		
LGIP Balance	Cash	4.37%	9,061,234	8,293,243	7,920,149	7,649,598	6,975,451	8,104,153	354,435		
Umpqua Bank Account	Cash	0.30%	278,021	268,383	637,579	572,139	933,533	402,921	1,209		
Ending Investment/Cash Balance			20,301,565	19,538,917	19,548,558	19,227,610	18,959,581	19,572,446	847,305	_	

#### **Investments Called or Matured**

		Interest							Maturity Redemption Interest
<u>Name</u>	<u>Type</u>	<u>Rate</u>							<u>Date</u> <u>Date</u> <u>Received</u>
FHLB 5-year (Piper Sandler)	Bond	5.00%	-	-	-	-	1,250,000	-	10/22/2029 4/16/2025 29,861
<b>Outstanding Debt</b>			12/31/24	1/31/25	2/28/25	3/31/25	4/30/25	5/31/25	
		Rate	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	<u>Amount</u>	
2015 PABH 2006 refi		2.29%	357,505	357,505	357,505	357,505	357,505	357,505	10 year note, final annual payment 12/01/2025
CERB Washdown		2.00%	605,359	605,359	605,359	605,359	605,359	605,359	20 year, 1st annual payment made Jan 2021
CARB Airport Utilities		2.00%	655,362	622,602	622,602	622,602	622,602	622,602	20 year, 1st annual payment made Jan 2022
Office of the State Treasurer		2.96%	-	-	467,181	467,181	467,181	467,181	7 year, 1st annual payment due Dec 2025
			1,618,226	1,585,466	2,052,647	2,052,647	2,052,647	2,052,647	- -
<b>Ending Balance</b>			18,683,339	17,953,451	17,495,912	17,174,963	16,906,935	17,519,800	-

<sup>\*</sup> Cash balances shown do not include funds held as the Harbor Group treasurer or funds reserved for K-Ply monitoring activities.

<sup>\*</sup> Cash and investments do include \$517,500 received from Shell for upcoming environmental cleanup at 220 Tumwater (former longshore parking lot)

<sup>\*\* 5-</sup>year step up rates by year are 2%, 2.5%, 3%, 4%, 5%

## Port of Port Angeles Cash Flow Summary

#### Cash Flow Summary as of May 2025

#### YTD

Beginning Cash Balance	20,301,565
Operating Revenues	3,229,340
Non-Operating Revenues	5,108,676
Total Revenues	8,338,016
Operating Expenses	6,357,981
Non-Operating Expenses	2,709,153
Total Expenses	9,067,134
Ending Cash Balance	19,572,446
Change in Cash Balance	(729,118)

Way 51, 2025				Monthly						Υ	ear to Date			
	May Actual	May Budget	Actual vs Variance	Budget Variance %	May RF		al vs RF Variance %	YTD Actual	YTD Budget	Actual ve	Budget Variance %	YTD RF		al vs RF Variance %
OPERATING REVENUES	400.000	005.004	(45.700)	<b>-</b> 40.430/	477.007	44.000	A C 720/	000 440	4 005 540	(077 400)	<b>-</b> 22 040/	000 544	40 507	4.2.040/
11 MARINE TERMINAL 15 MARINE TRADES AREA	189,906	235,694	(45,788)		177,937	11,969	<b>▲</b> 6.73%	928,110	1,205,510	(277,400)		909,514	18,597	▲ 2.04%
	74,585	78,773	(4,188)		78,773	(4,188)	▼5.32%	331,622	368,266	(36,644)		348,924	(17,302)	<b>▼</b> 4.96%
21 LOG YARD	76,197	86,788	(10,591)		72,486	3,711	▲ 5.12%	409,877	428,690	(18,813)		371,667	38,210	▲ 10.28%
31 FAIRCHILD INTL AIRPORT	37,278	39,400	(2,122)		39,028	(1,750)	▼4.49%	186,674	192,484	(5,810)		187,682	(1,008)	
32 SEKIU	1,574	1,387	187	▲ 13.49%	1,562	12	▲ 0.78%	7,765	7,365	400	▲ 5.43%	7,736	28	▲ 0.37%
33 AIRPORT RENTAL PROPERTIES	142,043	161,049	(19,006)		146,494	(4,451)	▼3.04%	724,074	805,245	(81,171)		729,276	(5,201)	
41 PORT ANGELES BOAT HAVEN	184,123	179,677	4,446	▲ 2.47%	179,027	5,096	▲ 2.85%	834,296	823,595	10,701	▲ 1.30%	828,365	5,930	▲ 0.72%
43 JOHN WAYNE MARINA	184,455	189,833	(5,378)		189,833	(5,378)	<b>▼</b> 2.83%	800,825	830,247	(29,422)		814,508	(13,682)	<b>▼</b> 1.68%
61 RENTAL PROPERTIES	17,697	18,707	(1,010)		19,214	(1,517)	▼7.90%	93,511	93,535	(24)		96,390	(2,879)	
TOTAL OPERATING REVENUES	907,859	991,308	(83,449)	▼8.42%	904,354	3,505	▲0.39%	4,316,755	4,754,937	(438,182)	▼9.22%	4,294,062	22,693	▲ 0.53%
OPERATING EXPENSES	100.000	110.001	(40.075)	<b>-</b> 0	440.700	(40.000)	<b>-</b>	505.004	040.000	(04.007)	<b>-</b>	004.077	(40.070)	<b>-</b> 0.450/
11 MARINE TERMINAL	103,089	113,964	(10,875)		116,709	(13,620)		585,904	616,990	(31,087)		604,977	(19,073)	▼3.15%
15 MARINE TRADES AREA	24,618	29,452	(4,834)		28,566	(3,948)		147,923	170,974	(23,051)		144,802	3,122	▲ 2.16%
21 LOG YARD	103,594	108,791	(5,197)		118,261	(14,667)		570,063	503,831	66,232	▲ 13.15%	585,001	(14,938)	<b>▼</b> 2.55%
31 FAIRCHILD INTL AIRPORT	60,472	45,397	15,075	▲ 33.21%	51,776	8,696	▲ 16.80%	275,086	210,672	64,415	▲ 30.58%	251,358	23,728	▲ 9.44%
32 SEKIU	2,571	1,646	925	▲ 56.19%	2,271	300	▲13.22%	11,628	9,060	2,568	▲ 28.35%	10,934	695	<b>▲</b> 6.35%
33 AIRPORT RENTAL PROPERTIES	31,939	47,126	(15,186)		43,481	(11,542)		241,971	238,683	3,288	▲1.38%	248,867	(6,896)	<b>▼</b> 2.77%
41 PORT ANGELES BOAT HAVEN	68,293	72,316	(4,023)		72,317	(4,024)	▼5.56%	382,803	392,899	(10,096)		379,768	3,035	▲ 0.80%
43 JOHN WAYNE MARINA	96,249	96,899	(649)	<b>▼</b> 0.67%	95,339	910	▲ 0.95%	424,766	448,718	(23,952)	▼5.34%	448,245	(23,479)	▼5.24%
61 RENTAL PROPERTIES	4,453	11,159	(6,705)	<b>▼</b> 60.09%	7,652	(3,199)	<b>▼</b> 41.80%	66,101	55,579	10,523	▲ 18.93%	71,146	(5,045)	<b>▼</b> 7.09%
80 ADMINSTRATIVE	211,638	197,855	13,783	<b>▲</b> 6.97%	213,385	(1,747)	▼0.82%	1,128,018	998,383	129,634	<b>▲</b> 12.98%	1,126,668	1,350	▲ 0.12%
81 ECONOMIC DEVELOPMENT	34,939	42,398	(7,460)	<b>▼</b> 17.59%	43,046	(8,107)	<b>▼</b> 18.83%	167,240	200,661	(33,421)	<b>▼</b> 16.66%	187,144	(19,903)	<b>▼</b> 10.64%
82 IT	11,034	-	11,034	-	2,625	8,409	▲320.33%	25,170	-	25,170	-	12,780	12,390	▲96.95%
91 MECH SHOP	17,721	15,952	1,768	▲ 11.08%	15,518	2,203	<b>▲</b> 14.19%	87,040	97,526	(10,486)	<b>▼</b> 10.75%	90,648	(3,608)	▼3.98%
92 FACILITIES MAINTENANCE	27,973	31,190	(3,217)	<b>▼</b> 10.31%	31,159	(3,186)	<b>▼</b> 10.22%	164,805	149,837	14,968	▲ 9.99%	174,640	(9,835)	▼5.63%
TOTAL DIRECT EXPENSES	798,584	814,144	(15,560)	▼1.91%	842,105	(43,521)	▼5.17%	4,278,518	4,093,812	184,706	▲4.51%	4,336,977	(58,459)	▼1.35%
ALLOCATED EXPENSES - ADMIN & MAINT	-	-	-	-		-	-	-	-	-	-		-	-
NET SURPLUS (DEFICIT) - Before Depreciation	109,275	177,164	(67,889)	▼38.32%	62,249	47,026	<b>▲</b> 75.54%	38,237	661,125	(622,888)	▼94.22%	(42,915)	81,151	<b>▼</b> 189.10%
ALLOCATED DEPRECIATION	-	-	-	-		-	-	-	-	-	-		-	-
DEPRECIATION EXPENSE	267,354	305,984	(38,630)	<b>▼</b> 12.62%	267,539	(185)	▼0.07%	1,332,145	1,480,457	(148,312)	<b>▼</b> 10.02%	1,331,694	451	▲ 0.03%
NET SURPLUS (DEFICIT) - After Depreciation	(158,079)	(128,820)	(29,259)	▲22.71%	(205,290)	47,211	<b>▼</b> 23.00%	(1,293,908)	(819,332)	(474,576)	<b>▲</b> 57.92%	(1,374,609)	80,700	▼5.87%
NON-OP (GENERAL)														
NON-OP REV (General)	94,937	100,300	(5,363)	▼5.35%	77,400	17,537	▲22.66%	397,942	502,300	(104,358)	<b>▼</b> 20.78%	379,563	18,379	▲4.84%
NON-OP EXP (General)	3,756	2,066	1,690	▲81.80%	6,939	(3,183)	<b>▼</b> 45.87%	68,969	14,497	54,472	▲ 375.75%	50,324	18,645	▲37.05%
NON-OP (General) SURPLUS (DEFICIT)	91,181	98,234	(7,053)	<b>▼</b> 7.18%	70,461		▲29.41%	328,973	487,803	(158,830)	▼32.56%	329,239	(267)	▼0.08%
NON-OP (CAPITAL)														
NON-OP REV (Capital)	1,935,482	427,665	1,507,818	▲ 352.57%	1,935,482	0	▲ 0.00%	3,082,559	1,578,812	1,503,747	▲95.25%	3,082,558	0	▲ 0.00%
NON-OP EXP (Capital)	4,199	936	3,263	▲ 348.59%	4,199	(0)	▼0.00%	17,337	4,680	12,657	▲ 270.45%	17,337	(0)	▼0.00%
NON-OP (Capital) SURPLUS (DEFICIT)	1,931,283	426,729	1,504,555	▲352.58%	1,931,283	O	▲ 0.00%	3,065,221	1,574,132	1,491,090	▲94.72%	3,065,221	O	▲ 0.00%
NET NON-OP SURPLUS (DEFICIT)	2,022,464	524,963	1,497,502	▲ 285.26%	2,001,744	20,720	▲ 1.04%	3,394,194	2,061,935	1,332,260	▲64.61%	3,394,460	(266)	▼0.01%
TOTAL NET SURPLUS (DEFICIT)	1,864,385	396,142	1,468,243	▲370.64%	1,796,454	67,931	▲3.78%	2,100,286	1,242,602	857,684	▲ 69.02%	2,019,852	80,434	▲3.98%



Approval Required: (check bo  ☐ Commissioners (Policy)  ☒ Executive Director	Approved By:  Executive Director	Approval Reference: (if applicable) RCWs 53.08, 39.80, 39.04, 39.12, 35.21
⊠ Director	Program Administrator	Effective Date: 2/10/15, revised 1/26/16, 1/23/17, 9/19/17, and 8/14/2018 in commission meeting minutes, 9/3/2019, 7/13/2021 in commission meeting minutes, 8/22/2023 in commission meeting minutes

#### Purpose

The Port of Port Angeles' Community Partner Program offers matching funds of up to the amount established during the annual budget process for use in economic development projects, education and workforce training projects, community events, tourism promotion projects, and environmental stewardship projects in Clallam County. Port-sponsored events or projects promoting Port facilities or the Port's mission will be part of the Port's operating budget rather than being included in this program. Examples of Port-sponsored events include but are not limited to the Sequim Logging <a href="https://show.no.in/show.n

#### II. Definitions

- <u>Community Event</u>: A community event is a local event or activity <u>which-that</u> may attract non-Clallam County residents. A community event must provide the Port <u>with</u> the opportunity to educate and market the Port to the event attendees.
- Education Project and Workforce Training: An education project will identify, evaluate, and/or provide exposure to local needs and opportunities in the areas of workforce training, vocational outreach, and/or career education for Clallam County residents in manufacturing and the skilled trades. A workforce training project may include occupational job training and placement, job advancement and job retention, preapprenticeship training, or occupational programs associated with the local economy and development. Such programs may be operated by either non-profitson-profit or public entities. Although the Port is authorized to work with private entities for workforce training, the Community Partner Program is limited to governmental agencies and non-profit organizations.
- <u>Economic Development Project</u>: An economic development project promotes the creation and/or retention of jobs and the growth of household incomes in Clallam County, through the development of new industry and trades or through the expansion



of existing industries and trades, including trades that rely on the use of Port properties and facilities.

Environmental Stewardship Project: An environmental stewardship program promotes environmental improvements through projects such as watershed management and habitat protection (RCW 35.21.278; RCW 53.08.255). Environmental stewardship projects require, by statute, a 3:1 cost-share match by the applicant. A match may include, but is not limited to, volunteer time at a predetermined rate (including participants' time), in-kind donations, and cash donations or grants acquired during the project. The Port has restricted this program to the following qualifying applicants: Non-profits and Tribal entities only.

#### III. Policy

As a special purpose district governed by state law, investments by the Port of Port Angeles must adhere to the legal requirements set forth inputlined in Title 53 of the Revised Code of Washington (particularly RCW Chapter 53.08 and Section 53.08.245), as well as Article VIII, Sections 5, 7 and 8 of the Washington State Constitution

To be eligible, the applicant must be a public or non-profit group or an incorporated or unincorporated small city with of no more than 10,000 residents. Applicants may request funds to be applied toward economic development, education and workforce training, community events, tourism promotion projects, and environmental stewardship in Clallam County. Applications for financial support for the ongoing operations of the applicant will not be considered.

The Port Commission will award funds to qualifying applications based on the priority established by the Commission. The Commission has directed that Property Tax receipts will be used to fund this program.

#### IV. Procedures

#### A. Funds

The Community Partner Program funds shall be established and approved annually by the Commission and shall consist of those funds provided by the Port for disbursement by the Commission as part of this program. All funds disbursed by the Port shall be disbursed only in conformance with the procedures outlined in this policy. Annually, the Commission will review the total funds allocated to this program as well as the allowable dollar threshold per application and may choose to adjust the dollar amounts of either or both.

Monies in the fund shall be used for 1:1 matching funds for projects undertaken by the successful applicants, except for the environmental stewardship projects, which require 3:1



matching funds (see "Definitions" above). Fund monies shall not be used to provide the sole source of financing for projects undertaken by successful applicants. Applications that are not being funded in part by the applicant and/or through other public funds will not be considered. Applications for funds must specify sources for other project funds. Applicants may apply for fund monies for multiple projects, but each project shall be the subject of a separate application. Exceptions to the fund matching ratio can be made with the approval of the Commission. The Commission may also consider in-kind services in place of matching funds.

#### B. Applications and Application Screening

The operating year for the program shall begin on January 1st of each year and shall end on December 31st of the same year. The application period shall commence on the same date September 1st and end by September 30th with the funding awards determined no later than the first Commission meeting of December. Applications shall be in writing (electronic or mailed) using the Port of Port Angeles Community Partner Program application form.

#### 1. Staff Screening:

Port staff shall perform a "pre-screening" of the applications ensuring the application is complete and supporting documentation is attached if necessary. Port staff may reject applications that are incomplete or fail to meet the legal requirements set forth for port districts in RCW 53.08.245, RCW 53.08.255, RCW 53.08.260-.270, RCW 53.08.420, and RCW 35.21.278.

Staff will consider whether an application <u>aligns</u> is <u>aligned</u> with Port sponsorships and whether it could be a marketing opportunity for a business line and possibly included in the operating budget. If <u>the Port staff</u> believes it would be as effective as other marketing opportunities, then <u>the team staff</u> will inform the Commission that the application could be considered for the operating budget.

The Clerk of the Board shall forward all pre-screened applications with a summary sheet, along with a summary sheet, for Commission funding recommendations. The Team Staff will provide comments regarding any concerns or the possibility of Port sponsorship to the Commission. The Interest regular meeting in October.

#### 2. Commission Screening:

At any public meeting in October, the Port Commissioners may discuss which applicants (if any) should be invited to provide a presentation regarding the proposed project and answer questions posed by the individual commissioners. Any requested presentation should be scheduled for a November Commission meeting. An invitation for an applicant

**Commented [BJ1]:** Should we propose to open the application period up on January 1st?

**Commented [PJ2R1]:** I think Comm Burke suggested we leave the application period open and ongoing, but you can confirm with Comm.'s McAleer and Beauvais on Tuesday.



to present does not indicate the merit of the project, it is simply to answer questions about the project.

The Port Commission shall evaluate and prioritize the pre-screened applications and announce the funding recipients no later than the <u>next regularly scheduled Commission meeting</u>. —1st Commission meeting in December. The Port Commission shall evaluate all pre-screened applications and shall prioritize them using such factors as the amount of funding requested for the project, the percentage of the overall total project cost being requested in the application, the nature of the project in the application, and the most direct linkage to Port's mission and vision.

Preference may be given to applicants who have not previously received two (2) consecutive years of Community Partner Program funds. Preference will be given to applicants who have not received Lodging Tax Advisory Committee (LTAC) funds for their project.

In the event a successful applicant elects not to undertake or complete a project for which it has been allocated fund monies, then the Commission may make such funds available to the next highest prioritized application.

#### C. Fund Disbursement:

In undertaking projects that have been allocated fund monies, successful applicants shall be solely responsible for the timely payment of all invoices submitted by vendors, professionals, contractors, and any other parties providing goods and/or services for any project receiving fund monies. Such invoices shall be provided to the Port, with proof of payment, the earlier of (i) ninety (90) days after the provision of the goods and/or services being billed for therein and (ii) thirty (30) days prior to the end of the then-current operating year. The Port shall in turn make payment directly to the successful applicant or a designated fiscal agent for the applicant. Payment shall be made within thirty (30) days of the Port's receipt of the invoice from the successful applicant. If an applicant does not have the funds available to purchase approved items and subsequently request a reimbursement from the Port, the organization or group must procure a fiscal agent to provide the funds. The Port is prohibited by statute to prepay the types of expenses to be incurred under this program.

#### D. Hold-Over:

Successful applicants who, for unforeseen circumstances, have not expended their awarded Community Partner Program Funds by the end of the calendar year, may apply in writing by November 15th of the current calendar year to have their awarded funds held over into the next calendar year. The written request must contain details of the circumstances that are requiring the hold-over, the amount of funds requested to be held-over and the date by which the funds will be expended if a hold-over is granted. The Commission will evaluate each written request for hold-over on a case by casecase-by-case basis. Notification of hold-over approval will be



provided no later than the  $1^{st}$  Commission meeting in December. All held-over funds shall be expended by March  $31^{st}$ .

#### V. References

- 1. RCW Chapter 53.08, Section 53.08.245, and RCW 35.21.278
- 2. Article VIII, Section 8 of the Washington State Constitution allows the use of public funds by port districts in such manner as may be prescribed by the legislature for industrial development or trade promotion.
- 3. Article VIII sections 5 and 7 of the Washington State Constitution prohibits the Port from loaning or gifting state funds, property or credit.

September 1, 2025 Page 1 of 5



#### Port of Port Angeles Community Partner Program Application

The Port of Port Angeles' 2026 Community Partner Program offers matching funds of up to the amount established during the annual budget process for use in eligible economic development projects, education projects and workforce training, community events, tourism promotion projects, and environmental stewardship programs in Clallam County. Annually, the Commission's goal is to utilize 4% to 5% of the Port's property tax revenue to benefit the citizens of Clallam County. To be eligible, the applicant must be a public or non-profit group or an incorporated or unincorporated small city of no more than 10,000 residents. Each applicant's request will be limited to \$10,000 or less. Portsponsored events or projects promoting Port facilities or the Port's mission will be part of the Port's operating budget rather than being included in this program.

#### **Definitions**

<u>Community Event</u>: A community event is a local event or activity that may attract non-Clallam County residents. A community event must provide the Port with the opportunity to educate and market the Portan opportunity to educate and market itself to the event attendees.

Education Project and Workforce Training: An education project will identify, evaluate, and/or provide exposure to local needs and opportunities in the areas of workforce training, vocational outreach, and/or career education for Clallam County residents in manufacturing and the skilled trades. A workforce training project may include occupational job training and placement, job advancement and job retention, pre-apprenticeship training, or occupational programs associated with the local economy and development. Such programs may be operated by either non-profit, private, or public entities. Although the Port is authorized to work with private entities for workforce training, the Community Partner Program is limited to governmental agencies and non-profit organizations.

<u>Economic Development Project</u>: An economic development project promotes the creation and/or retention of jobs and the growth of household incomes in Clallam County by developing new industries and trades or expanding existing <u>industries and trades</u>, <u>including tradesones</u>, <u>including those</u> that rely on the use of Port properties and facilities.

<u>Environmental Stewardship Project</u>: An environmental stewardship program promotes environmental improvements through projects such as watershed management and habitat protection (RCW 35.21.278). Environmental stewardship projects require, by statute, a 3:1 cost-share match by the applicant. A match may include, but is not limited to, volunteer time at a predetermined rate (including participants' time), in-kind donations, and cash donations or grants acquired during the project. The Port has restricted this program to the following qualifying applicants: Non-profit and Tribal entities only.

#### How It Works

As stated in the introduction, the Board of Commissioners determines the available funds for the year.

For 2026, there will be \$25,000 total funds available for all applications, with no more than 25% of the that to be awarded to \$10,000 will be allocated for environmental stewardship projects, with the remaining funds being split as follows: no more than 25% for community events, with the remaining 75% available for education and workforce training projects and economic development projects.

The application, window, will open on January 1, 2026 and will run through the calendar year September 1, 2025, and close at 5:00 pm on September 30, 2025, All applications, must be \$10,000 or less, Following the solicitation period, the Port shall perform a "pre-screening" of the applications, ensuring the application is complete and that supporting documentation is attached if necessary. Port staff may reject incomplete applications or applications that fail to meet the legal requirements set forth for port districts in RCW 53.08.245 RCW, 53.08.255, RCW, 53.08.260-.270, RCW, 53.08.420, and RCW 35.21.278.

Port staff will forward all eligible proposals to the Board of Commissioners on the next regularly scheduled commission meeting following receipt of the application by October 15, 2025. The Board will then award funds based on the proposals meeting the definitions above and the availability of funds. The awards will be determined no later than the first Commission meeting in December. The number and value of individual awards may vary from year to year depending on the selections by the Board of Commissioners, available funds, and the proposals submitted. Each successful applicant will then have until the end of the 2026 calendar year to spend the project money and submit supporting documentation to the Port of Port Angeles for reimbursement, if funds are needed in advance, the applicant must appoint a fiscal agent to pre-pay the funds to the applicant or the vendor.

#### Guidelines

- Projects must provide a direct link to economic development, education and workforce training, community events, and environmental stewardship programs as defined above.
- 2. Applicants **must** limit their request for funds to \$10,000 or less.
- Applicants must document the needs/benefits of their project. For example, in the education project and workforce training category, documentation could demonstrate the need for vocational outreach to local schools about the skilled trades.
- 4. Projects deemed most "ready-to-go" or that fill a needed funding gap shall receive preference. For example, if project funding helps to secure additional funds from the public or private sector, the project would receive preference.
- 5. A minimum 1:1 cost-share match by the applicant is preferred for all categories except environmental stewardship projects. The match does not necessarily have to be local dollars; in-kind contributions will be considered. Matching funds must be firmly committed and documented as part of the application.
- 6. For the environmental stewardship project category, applicants must provide a minimum 3:1 costshare match. Matches may include volunteer time at a predetermined rate (including participants' time), in-kind donations, and cash donations or grants acquired during the project.
- 7. Reimbursement by the Port is based on actual expenses documented by the applicant through paid invoices. Proof of payment must be submitted with the invoices. All payments will be made to the organization or group requesting the funds or a fiscal agent appointed by the organization or group.
- 8. Projects should be consistent with the applicant's and/or Port's mission and/or strategic plans.
- Projects must be within the port district's legal and statutory authority\*.
- 10. Following award notification, an interlocal agreement with the Port of Port Angeles may need to be executed.
- 11. Applications for financial support for the ongoing operations of the applicant will not be considered.
- 12. Once the project is complete, a 3-minute presentation to the Port Commission at an open public meeting may be required.
- Preference may be given to applicants who have not previously received two (2) consecutive years of Community Partner Program funds.
- 14. Preference will be given to applicants who have not received Lodging Tax Advisory Committee

2026 Port of Port Angeles Community Partner Program Application

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(LTAC) funds for their project.

#### Instructions

- 1. Please type or legibly print your responses on the Community Partner Program Application.
- Answer each question in the space provided. If more space is needed, either extend the page length or add additional pages.
- 3. Attach supporting documents for your project i.e., budget, quotes, plans, etc.
  - a. If an entity is a non-profit, please attach form 990.
  - b. Committed matching funds for the project must be documented in writing and submitted.
- Sign and date the application.
- Send the completed application to the Port of Port Angeles, PO Box 1350, Port Angeles, WA 98362,
- or email it to <a href="mailto:braedij@portofpa.com-by-5:00 pm-on-September 30">braedij@portofpa.com-by-5:00 pm-on-September 30</a>, 2025.

  Call or email Braedi Joutsen at (360) 417-3454 or <a href="mailto:braedij@portofpa.com">braedij@portofpa.com</a> with any questions relating to the information and instructions above.

\*As a special purpose district governed by state law, investments by the Port of Port Angeles must adhere to the legal requirements outlined in Title 53 of the Revised Code of Washington (particularly RCW Chapter 53.08 and Section 53.08.245). Additionally, the Port is bound by the Constitution of the State of Washington. Articles VIII, Sections 5 and 7 prohibit the Port from loaning or gifting state funds, property, or credit.

2026 Port of Port Angeles Community Partner Program Application

#### Community Partner Program Application

#### Organization

Organization Nam	e:						
Address:							
City:	County:		State:		Zip Code:		
Website:			Organization Legal Status, ie 501(c)3 or 107(c)(1):				
Organization/Representative/Contact: Phone: Name and Title:			Email Address:				
Has your organization received funding from the Community Partner Program before? When, how much and what for?							

#### **Project Information**

VAII44		1 - 41 1-	I I \				
What category does your project represent? (Check the box below)							
Economic Development	Education		Community Event	Environmental			
Title and Brief Description of Project	t:						
Firm Financial Commitments to Dat	o: 1	Total Proi	oot Cost:				
Source	.e.	Total Project Cost:					
Amount Requested from the Port o	f DΔ· L	Has your project received LTAC funding? If so, how much?					
Amount requested from the Forto	''^.  '	rias your project received ETAO funding: If so, now much:					
Port Funds: Specifically, how woul	d you use the	Port's fur	nding?				
1							

2026 Port of Port Angeles Community Partner Program Application

Signature:

	,
Why is this project important for economic development in Clallar communities and/or Port's strategic/comprehensive plans? Attact	
· , , , ,	, , ,
Approach	
Describe the plan for implementation of this project. When would completion?	you need the funds? What is the timeline for
Signature	
Printed Name:	Date:

2026 Port of Port Angeles Community Partner Program Application



#### REGULAR COMMISSION MEETING Tuesday, June 10, 2025, at 9:00 am 338 W. First St, Port Angeles, WA 98362 MINUTES

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit <a href="https://portofpa.com/about-us/agenda-center/">https://portofpa.com/about-us/agenda-center/</a>

Steve Burke, Commissioner Colleen McAleer, Commissioner Connie Beauvais, Commissioner Paul Jarkiewicz, Executive Director Chris Hartman, Director of Engineering Caleb McMahon, Director of Economic Development Braedi Joutsen, Clerk to the Board Jennifer Baker, Director of Admin & Finance

#### I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:35)

Comm. Burke called the meeting to order at 9:00 am.

#### II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (0:36-3:03)

John Houk, Port Angeles, WA, a live-aboard at Port Angeles Boathaven, provided comment regarding parking issues during the Maritime Festival.

#### III. APPROVAL OF AGENDA (3:04-3:19)

- Motion to approve the agenda as presented: Comm. McAleer
- 2<sup>nd</sup>: Comm. Beauvais
- Vote: 3-0 (Unanimous)

#### IV. WORK SESSION (3:20-22:19)

- A. Community Partner Program Review
  - Presentation: Braedi Joutsen
  - Discussion
  - No Action

#### V. APPROVAL OF CONSENT AGENDA (22:20-23:52)

- A. Regular Commission Meeting Minutes May 27, 2025
- B. Vouchers in the amount of \$479,560.41
  - Discussion
  - Motion to approve the consent agenda as modified: Comm. Beauvais
  - 2<sup>nd</sup>: Comm. McAleer
  - Vote: 3-0 (Unanimous)

#### VI. COMPLETION OF RECORDS (23:53-27:19)

- A. Monthly Delegation of Authority Report
  - Presentation: Paul Jarkiewicz
  - Discussion
  - No Action

#### VII. PLANNING AND CAPITAL PROJECTS (27:20-46:45)

- A. Budget Calendar
  - Presentation: Chris Hartman
  - Discussion
  - No Action

#### VIII. LOG YARD

No items



#### IX. MARINE TRADES AND MARINE TERMINALS

No items

#### X. PROPERTY (46:46-1:02:01)

- A. Item for Consideration Professional Service Agreement Miller & Company
  - Presentation: Caleb McMahon
  - Discussion
  - Motion to authorize the Executive Director to execute a Professional Service
    Agreement with Miller & Company for legal services pertaining to the Foreign Trade
    Zone, and to make minor modifications that might be needed, for an amount not to
    exceed \$10,000.00 for this year: Comm. McAleer
  - 2<sup>nd</sup>: Comm. Beauvais
  - Vote: 3-0 (Unanimous)
- B. Annual Month-to-Month Lease Update
  - Presentation: Caleb McMahon
  - Discussion
  - No Action

#### XI. MARINAS

No items

#### XII. AIRPORTS (1:02:02-1:10:11)

- A. Item for Consideration Century West Engineering Taxiway Rehab Phase 4
  - Presentation: James Alton
  - Discussion
  - Motion to authorize the Executive Director to execute a contract with Century West Engineering for the Phase 4 TW Construction Administration at a total cost not to exceed \$423,454.12, not including applicable Washington State sales tax, and to make minor modifications to the contract as might be needed: Comm. McAleer
  - 2<sup>nd</sup>: Comm. Beauvais
  - Vote: 3-0 (Unanimous)

#### XIII. EXECUTIVE SESSION (1:10:12-1:11:05)

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, the Open Public Meetings Act.

- Comm. Burke recessed the meeting to convene an executive session with an anticipated length of 60 minutes. Following the executive session, the Commission may take action.
- <u>Discussion:</u> Two (2) items concerning legal or financial risk. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(i).
- Recess: 4 minutes
- Start Time: 10:15 am
- Extended: 30 minutes
- End Time: 11:15 am

Public Session of Commission Meeting Reconvened: 11:15 am

#### XIV. OTHER BUSINESS (1:11:06-1:24:57)

A. Item for Consideration - Western Port Angeles Harbor Site – Provisional Cost Sharing and Cooperation Agreement

- Presentation: Jesse Waknitz
- Discussion
- Motion to Authorize the Executive Director to execute the Provisional Cost Sharing and Cooperation Agreement and to make minor modifications or amendments as needed: Comm. McAleer
- 2<sup>nd</sup>: Comm. Beauvais



• Vote: 3-0 (Unanimous)

#### XV. ITEMS NOT ON THE AGENDA

#### XVI. COMMISSIONER REPORTS (1:24:58-1:26:44)

Comm. Burke shared about the Maritime Festival.

### XVII. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) None.

#### **XVIII. FUTURE AGENDA**

#### **XIX. NEXT MEETINGS (1:26:45-1:27:15)**

- A. June 24, 2025 Regular Commission Meeting \*Comm. Burke excused absence
- B. July 8, 2025 Regular Commission Meeting
- C. July 22, 2025 Regular Commission Meeting
- D. August 12, 2025 Regular Commission Meeting \*Comm. McAleer excused absence
- E. August 26, 2025 Regular Commission Meeting

#### **XX. UPCOMING EVENTS (1:27:16-1:27:22)**

- A. June 10-12, 2025 PNWA Summer Conference, Bellingham, WA
- B. June 25-27, 2025 WPPA Finance & Administration Seminar, Walla Walla, WA
- C. July 9-11, 2025 WPPA Directors Seminar, Leavenworth, WA
- D. July 24-25, 2025 NWMTA Summer Meeting, Port of Kalama, OR

#### BROWN BAG LUNCH AND OPEN DISCUSSION WITH THE COMMISSION (TIME PERMITTING)

#### XXI. EXECUTIVE SESSION

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, the Open Public Meetings Act.

Not conducted.

#### XXII. ADJOURN (1:27:23-1:27:25)

Comm. Burke adjourned the meeting at 11:40 am.

	PORT OF PORT ANGELES BOARD OF COMMISSIONERS
	Steven Burke, President
Connie Beauvais, Secretary	

#### **PORT OF PORT ANGELES GENERAL FUND – LETTER OF TRANSMITTAL VOUCHER APPROVAL**

We, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due, and unpaid obligation against the Port of Port Angeles, and that we are authorized to authenticate and certify to said claim.

This process is in compliance with the applicable RCWs and the State Auditor's Budget Accounting and Reporting System (BARS) requirements. Further, the Port maintains effective internal controls to ensure that all disbursements are valid obligations authorized in accordance with the Delegation of Authority Policy.

#### SUMMARY TRANSMITTAL June 5, 2025 – June 18, 2025

#### CERTIFICATION

CERTIFIC	ATION			
Accounts Payable				
	Begin	End		
For General Expenses and Construction	Check #	Check #		
Accts Payable Checks (computer)	419377	419443	\$	136,123.48
Voided/Zero Payable	419417	419425	\$	-
Accts Payable ACH	005141	005245	\$	84,186.36
VOIDED/ZERO PAYABLE ACH				
Wire Transfer - Expenses			\$	541.16
Wire Transfer - Excise Tax				
Wire Transfer - Leasehold Tax				
Total General Expenses and Construction			\$	220,851.00
Payroll				
Employee Payroll - Draws (Direct Deposit)				
Voided Payroll Check	005195, 005209, 005	5222	\$	-
Employee Payroll Checks PPD (Direct Deposit)	005164	005231	\$	151,843.99
Wire Transfer - (Payroll Taxes, Retirement, Deferred Comp, L&I, F	PFML)		\$	50,635.05
Total Payroll			\$	202,479.04
Total General Exp & Payroll			\$	423,330.04
I, the Port Auditor or Deputy Auditor, do hereby clarify that the cand that appropriate and effective internal controls are in place been processed in accordance with the Port of Port Angeles processed.	to ensure that the o	utstanding ob	ligati	ons have
Auditor / Dep	uty Auditor			
Commissioner, Connie Beauvais				
, <b></b>				
Commissioner, Steven D. Burke				

Commissioner, Colleen McAleer

<sup>\*</sup> Detail is available upon request to Jennifer Baker, Director of Finance & Administration: jenniferb@portofpa.com



### Active (Obligated) Federal Funds

Grant	Project	Total
EDA: Disaster Fund (2020)	Marine Trades Center development  • Final inspection took place on June 18.	<b>\$7,282,736 federal</b> \$3,751,712 non-federal
DHS/FEMA: Port Security Grant Program (2022) Ends August 31, 2025	Surveillance Camera and Lighting Upgrades  • Marine Terminals (T1/T3)  • Boat Haven, John Wayne Marina	<b>\$110,634.75 federal</b> \$36,878 non-federal
EDA: Recompete (2024)	North Olympic Peninsula Barging Network  • Spud barge  • Inland barge  • Ocean barge	<b>\$6,000,000 federal</b> \$0 non-federal



### Active (Obligated) Federal Funds - Continued

Grant	Project	Total	
EPA: Clean Ports Program (2024)	<ul> <li>Shore power upgrades</li> <li>Executed a professional services agreement with Harbor Power Engineers (HPe) in June.</li> <li>Cargo handling equipment</li> <li>Preparing to put a down payment on the reachstacker.</li> </ul>	<b>\$9,457,361 federal</b> \$1,050,817 non-federal	
EDA: Public Works & Economic Adjustment Assistance (2025) <u>Note</u> : Clallam EDC is the prime recipient	T1/T3 Environmental Narrative and Preliminary Engineering Report  • We executed an agreement with Moffat & Nichol in March and have begun work on the environmental narrative and alternatives analysis.	\$1,360,000 federal \$150,000 non-federal	



### Active (Obligated) Federal Funds - Continued





# What's the difference between these equipment grants?

### PIDP (2024)

- Logstackers
- Conveyor system, including jump conveyors and a hopper
- Material handlers with multiple attachment types
- Hybrid or clean diesel

### Clean Ports Program

- Reachstacker
- Forklifts (5 ton and 10 ton)
- Telestacker for conveyor system
- All zero-emissions



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### Awarded, Non-Obligated Federal Funds

Grant	Project	Total	Status
MARAD: Port Infrastructure Development Program (2022)	<ul> <li>Intermodal Handling and</li> <li>Transfer Facility Upgrades</li> <li>Cofferdam Dock         rehabilitation</li> <li>Upland grading and paving</li> </ul>	<b>\$8,608,000 federal</b> \$2,152,000 non-federal	Waiting for final MARAD signature (full execution).
FY2026 Appropriation	Tse-whit-zen Protection Area  • Remove industrial infrastructure  • Install fence and signage	\$3,202,000 federal \$0 non-federal	The project has been selected by both Senator Cantwell and Representative Randall for full funding. Funding will depend on outcomes from the 2025 Appropriations Committees (House and Senate).



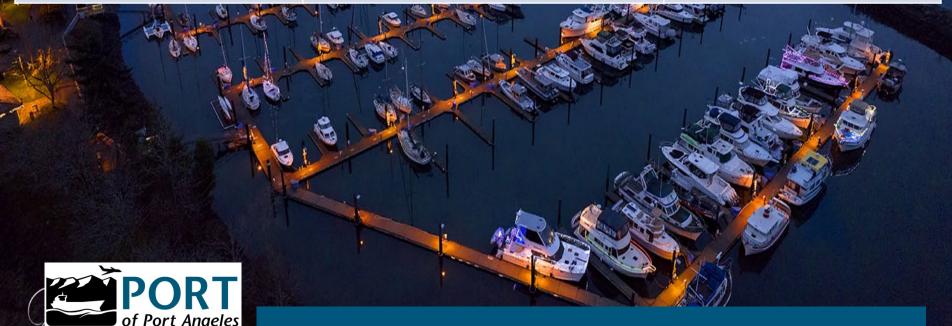
### Active (Obligated) State Funds

Grant	Project	Total
Ecology: Water Quality (2022)	Intermodal Handling & Transfer Facility stormwater design	<b>\$189,000 state</b> \$63,000 non-state
RCO: Boating Facilities Program (2023) Project close-out phase	Launch float replacements at John Wayne Marina	<b>\$257,250 state</b> \$85,750 non-state
WSDOT: Port Electrification Grant Program (2024)	Match for EPA Clean Ports Program	<b>\$525,408 state</b> \$525,408 non-state
WA Commerce: EV Charging Program (2024)	Installation of 7 Level 2 EV chargers around the Port	<b>\$112,000</b> state \$37,335 non-state
Community Economic Revitalization Board (2024)	West Boat Haven Marina Master Plan	<b>\$75,000 state</b> \$50,000 non-state



### Grants Under Review (Federal and State)

Grant	Project	Total
DOT: BUILD (2025)	<ul> <li>SR-117, Marine Drive, and T3</li> <li>Planning</li> <li>Co-applied with City of Port Angeles</li> <li>Designs/studies for traffic improvements and T3 rehabilitation</li> </ul>	<b>\$14,275,000 federal</b> \$225,000 non-federal



### Grants Not Awarded (Federal and State)

Grant	Project	Total
Program (2025)	Public Records Act (PRA) Process Improvements  • Auto-capture software for MS Teams and Outlook  Reason for non-selection: The 2025 round was very oversubscribed (140 applicants, only 27 funded). The review team prioritized applicants with higher numbers of records requests.	\$5,757 state \$0 non-state



### Targeted Grants (Federal and State)

Grant	Project	Total	Due
MARAD: Port Infrastructure Development Program (2025 and 2026)	<ul> <li>Marine Terminal Upgrades</li> <li>Goal: increase cargo throughput at T1/T3 through renovations</li> <li>30% design through PWEAA</li> </ul>	(Likely): \$9,000,000 federal \$2,250,000 non-federal	September 10, 2025
DHS/FEMA: Port Security Grant Program (2025)	Project not finalized	Budget not yet set	???
WA Ecology: Water Quality Combined Funding Program (2025)	<ul> <li>Intermodal Handling and</li> <li>Transfer Facility Stormwater</li> <li>Construction of stormwater improvements currently in the design stage</li> </ul>	Budget not yet set	September 3, 2025



# Questions?





P.O. Box 1350 338 West First Street Port Angeles, WA 98362 360.457.8527 Board of Commissioners
Steven Burke, President
Colleen McAleer, Vice President
Connie Beauvais, Secretary
Executive Director
Paul Jarkiewicz

Acting Administrator Sang H. Yi Maritime Administration, U.S. Department of Transportation 1200 New Jersey Avenue, SE Washington, DC 20590

Re: Osprey Logistics, LLC FY2025 United States Marine Highway Program Grant Application

Dear Administrator Yi:

On behalf of the Port of Port Angeles, we are pleased to offer this letter of endorsement for Osprey Logistics, LLC, and its FY 2025 application to the United States Marine Highway (USMH) Grant Program under the Maritime Administration (MARAD). Osprey Logistics, the private owner of a terminal site in Everett, Washington, is proposing a project that aligns strongly with the goals of the USMH Program and the objectives of the M-5 Marine Highway Route.

As a designated sponsor of the M-5 Route since 2024, the Port of Port Angeles recognizes the necessity of marine highway services to address regional transportation challenges. The M-5 corridor, which spans the West Coast from Washington to California, presents significant opportunities for expansion. This is particularly true in the Puget Sound region, where landside congestion is increasing and road infrastructure is under strain.

Osprey Logistics' proposed project will expand and enhance marine highway transportation along the M-5 by acquiring two essential components:

- 1. A conveyor belt system comprised of three (3) movable belt sections and a Swing Axle with Mobile Pivot Base, capable of conveying materials into stockpiles across a 180-degree radius; and
- A CAT 950GC Wheel Loader, which will transfer materials delivered by truck to piles, to the conveyor system, and to outbound barges, as well as assist in managing inbound stockpiles.

These improvements will allow Osprey Logistics to efficiently handle a broader range of cargo types at its Everett facility. Currently, the company must rent conveyor systems for special shipments, making regular service for aggregate and particulate materials, including gravel, soil, and bark, economically unviable.

This project will enable Osprey Logistics to meet the growing demand from shippers to transport these cargo types on the M-5 via barge, as it offers an alternative to the heavily congested highway corridors through Everett, Seattle, Tacoma, and the Olympic Peninsula. It also provides a more reliable option than the Washington State Ferry System, which is both costly and frequently impacted by cancelled sailings. By enabling consistent service, this project will reduce road congestion, lower transportation costs, and improve regional freight mobility.

Moreover, the project will advance key goals of the USMH Program, including increased marine cargo capacity, reduced highway wear, and economic development through job creation and private investment.

The Port of Port Angeles regularly collaborates with Osprey Logistics and appreciates the value they provide to the regional supply chain, such as log transport across Puget Sound (hardwoods from Everett to Port Angeles and softwoods in the opposite direction). Osprey Logistics is uniquely positioned as the only private operator in the region with 22 acres of owned tidelands adjacent to 50 acres of developed uplands. This is a significant advantage to marine highway transportation because most tidelands in the Puget Sound region are owned by the Department of Natural Resources and leased out, which places limitations on how logistics facilities can operate. Osprey Logistics' ownership of its tidelands and adjacent uplands enables it to provide marine services not currently available through public ports or other private facilities, allowing Osprey Logistics to maximize its facility's use for marine highway transportation purposes.

With the proposed equipment, Osprey Logistics can serve existing customers on the M-5 corridor whose needs are currently unmet. This application presents a strategic opportunity to enhance the utilization of the M-5 Marine Highway by addressing existing logistical gaps and supporting the long-term viability of an efficient land-based alternative for freight transportation in the region.

We urge consideration of Osprey Logistics' FY2025 application to the USMH Program. Should you require additional information in support of this application, please don't hesitate to contact the Port's Executive Director, Mr. Paul Jarkiewicz, at <a href="mailto:pauli@portofpa.com">pauli@portofpa.com</a>.

Thank you for your consider	eration.	
Respectfully,		
Steven Burke	Colleen McAleer	Connie Beauvais
Commissioner	Commissioner	Commissioner
Port of Port Angeles	Port of Port Angeles	Port of Port Angeles

#### **Future Agenda Items –Commission Meeting**

6/24/2025

#### July 8, 2025 (Regular Commission Meeting)

- Monthly Delegation of Authority Report
- Harbor Site Update
- Marine Terminal Planning
- Alternatives Presentation

#### July 22, 2025 (Regular Commission Meeting)

- June Financial Report
- Monthly Cash & Investment Report
- 2<sup>nd</sup> Quarter Operations Report
- 2026 Budget Calendar
- Strategic Plan Review

#### August 12, 2025 (Regular Commission Meeting)

- Monthly Delegation of Authority Report
- Log Loader RFQ Update
- Strategic Plan Review

#### August 26, 2025 (Regular Commission Meeting)

- July Financial Report
- Review Budget Calendar
- Monthly Cash & Investment Report

#### **Upcoming Events**

June 25-27, 2025 – WPPA Finance & Administration Seminar, Walla Walla, WA July 9-11 – WPPA Directors Seminar, Leavenworth – Sleeping Lady Mountain Resort, WA July 24-25, 2025 – NWMTA Summer Meeting, Port of Kalama, OR September 25-26, 2025 – WPPA Environmental Seminar

#### <u>Future</u>

- Boatyard and Marina Rules & Regulations
- Port Emergency Response Plans and Activities
- Employee Handbook Update and Resolutions