



REGULAR COMMISSION MEETING
Tuesday, May 13, 2025, at 9:00 am
338 W. First St, Port Angeles, WA 98362
MINUTES

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit <https://portofpa.com/about-us/agenda-center/>

Steve Burke, Commissioner
Colleen McAleer, Commissioner
Connie Beauvais, Commissioner
Paul Jarkiewicz, Executive Director

Chris Hartman, Director of Engineering
Caleb McMahon, Dir. of Economic Development
Braedi Joutsen, Clerk to the Board
Jennifer Baker, Director of Admin & Finance

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE

Comm. Burke called the meeting to order at 9:00 am

II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES)

None

III. APPROVAL OF AGENDA

- Motion to approve the agenda as presented: Comm. McAleer
- 2nd: Comm. Beauvais
- Vote: 3-0 (Unanimous)

IV. WORK SESSION

- A. MARAD (Maritime Administration) Visit

V. APPROVAL OF CONSENT AGENDA

- A. Regular Commission Meeting Minutes – April 22, 2025
- B. Special Joint Commission Meeting Minutes – April 28, 2025
- C. Vouchers in the amount of \$807,075.28
- Discussion
 - Motion to approve the consent agenda: Comm. Beauvais
 - 2nd: Comm. McAleer
 - Vote: 3-0 (Unanimous)

VI. COMPLETION OF RECORDS

- A. Monthly Delegation of Authority Report
- Presentation: Paul Jarkiewicz
 - Discussion
 - No Action

VII. PLANNING AND CAPITAL PROJECTS

No items

VIII. LOG YARD

No items

IX. MARINE TRADES AND MARINE TERMINALS

No items

X. PROPERTY

No items



XI. MARINAS

No items

XII. AIRPORTS

- A. Item for Consideration – Resolution 25-1321 WSDOT Grant Application Taxiway Rehab
- Presentation: James Alton
 - Discussion
 - Motion to introduce Resolution No. 25-1321 to complete the application for \$153,084.74 for WSDOT Airport Aid Grant Funding for the Taxiway 'A' Reconstruction/Rehabilitation project, and the Hangar Development – Phase 2 Design project: Comm. McAleer
 - 2nd: Comm. Beauvais
 - Vote: 3-0 (Unanimous)
 - Motion to waive second consideration: Comm. Burke
 - 2nd: Comm. Beauvais
 - Vote: 3-0 (Unanimous)
 - Motion to adopt Resolution No. 25-1321 to complete the application for \$153,084.74 for WSDOT Airport Aid Grant Funding for the Taxiway 'A' Reconstruction/Rehabilitation project, and the Hangar Development – Phase 2 Design project: Comm. McAleer
 - 2nd: Comm. Beauvais
 - Vote: 3-0 (Unanimous)

XIII. OTHER BUSINESS

- A. Letter of Appreciation – Griffin Chamberlain
- Presentation: Paul Jarkiewicz
 - Discussion
 - Motion to sign the letter as presented: Comm. Beauvais
 - 2nd: Comm. Burke
 - Vote: 3-0 (Unanimous)
- B. Item for Consideration – Timber Advisory Committee Appointment – Nicole Kimzey
- Presentation: Paul Jarkiewicz
 - Discussion
 - Motion to appoint Nicole Kimzey to the Timber Advisory Committee: Comm. Beauvais
 - 2nd: Comm. McAleer
 - Vote: 3-0 (Unanimous)

XIV. ITEMS NOT ON THE AGENDA

XV. COMMISSIONER REPORTS

Comm. Burke shared that he had an impromptu tour of Ebb Carbon last week.

XVI. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES)

None

XVII. FUTURE AGENDA

XVIII. NEXT MEETINGS

- A. May 27, 2025 – Regular Commission Meeting
- B. June 10, 2024 – Regular Commission Meeting
- C. June 24, 2025 – Regular Commission Meeting



- D. July 8, 2025 – Regular Commission Meeting
- E. July 22, 2025 – Regular Commission Meeting

XIX. UPCOMING EVENTS

- A. May 14, 2025 – Sequim Bay Yacht Club Meeting, Sequim, WA
- B. May 14-16, 2025 – WPPA Spring Meeting, Spokane, WA
- C. May 19-21, 2025 – Washington Airport Managers Association Conference, Lake Chelan
- D. May 19-21, 2025 – AAPA Leadership Summit, Milwaukee, MN
- E. June 7-8, 2025 – Maritime Festival, Port Angeles, WA
- F. June 10-12, 2025 – PNWA Summer Conference, Bellingham, WA
- G. June 25-27, 2025 – WPPA Finance & Administration Seminar, Walla Walla, WA

BROWN BAG LUNCH AND OPEN DISCUSSION WITH THE COMMISSION (TIME PERMITTING)

XX. EXECUTIVE SESSION

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, the Open Public Meetings Act.

- Comm. Burke recessed the meeting to convene an executive session with an anticipated length of 1 hour. Following the executive session, the Commission may take action.
- Discussion: Four (4) items concerning legal or financial risk. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(i).
- Start Time: 9:40 am
- Recess: 5 minutes
- Extended: 60 minutes
- End Time: 10:40 am

Public Session of Commission Meeting Reconvened: 1:30 pm

Commissioner Burke noted that no action will be taken as a result of the executive session.

XXI. ADJOURN

Comm. Burke adjourned the meeting at

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS

Steven Burke, President

Connie Beauvais, Secretary