



REGULAR COMMISSION MEETING
Tuesday, March 11, 2025, at 9:00 am
338 W. First St, Port Angeles, WA 98362
MINUTES

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit <https://portofpa.com/about-us/agenda-center/>

Connie Beauvais, Commissioner
Colleen McAleer, Commissioner
Steve Burke, Commissioner
Paul Jarkiewicz, Executive Director

Caleb McMahon, Dir. of Economic Development
Braedi Joutsen, Clerk to the Board
Chris Hartman, Director of Engineering
Jennifer Baker, Director of Admin & Finance

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:39)

Comm. Burke called the meeting to order at 9:00 am.

II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (0:40-5:17)

Mark Kalla - Port Angeles, WA – Former ILWU Longshoreman shared that he was distraught with comments made by the EDC Director regarding local ILWU labor. He asked the Port Commission to review the comments made by the EDC Director.

Duane Getchell - Port Angeles, WA – He wanted to share that the local ILWU took offense to the article in the Peninsula Daily News by the EDC. He felt that the comments pointed toward cutting out ILWU labor.

III. APPROVAL OF AGENDA (5:18-7:04)

- Motion to approve the agenda with the items added as discussed: Comm. Beauvais
- 2nd: Comm. McAleer
- Vote: 3-0 (Unanimous)

IV. WORK SESSION (7:05-1:03:53)

A. Community Boating Program Presentation

- Presentation: Eric Lesch
- Discussion
- No Action

B. Annual Capital Projects Report

- Presentation: Chris Hartman
- Discussion
- No Action

C. Quarterly Grant Update

- Presentation: Katharine Frazier
- Discussion
- No Action

V. APPROVAL OF CONSENT AGENDA (1:10:03-1:11:28)

A. Regular Commission Meeting Minutes – February 25, 2025

B. Vouchers in the amount of \$928,629.70

- Discussion
- Motion to approve the consent agenda: Comm. McAleer
- 2nd: Comm. Beauvais
- Vote: 3-0 (Unanimous)



VI. COMPLETION OF RECORDS (1:11:29-1:15:53)

- A. Monthly Delegation of Authority Report
- Presentation: Paul Jarkiewicz
 - Discussion
 - No Action

VII. PLANNING AND CAPITAL PROJECTS (1:03:54-1:08:28), (1:15:54-1:28:51)

- A. Item for Consideration – Professional Service Agreement West Boat Haven Master Plan
- Presentation: Chris Hartman
 - Discussion
 - Motion to authorize the Executive Director to execute a Professional Service Agreement with PND Engineers, Inc. for the “West Boat Haven Master Plan” project, not exceeding One Hundred Twenty-five Thousand Dollars (\$125,000.00): Comm. Beauvais
 - 2nd: Comm. McAleer
 - Vote: 3-0 (Unanimous)
- B. Item for Consideration – Excavator and Telehandler Forklift Purchase **item taken out of order*
- Presentation: Wilson Easton
 - Discussion
 - Motion to authorize the Executive Director to execute a purchase agreement for a CAT 320 excavator and a CAT TL1255C telescopic forklift with RTR Services of Salem, OR, for an amount not to exceed \$135,000: Comm. McAleer
 - 2nd: Comm. Beauvais
 - Vote: 3-0 (Unanimous)

VIII. LOG YARD

No items

IX. MARINE TRADES AND MARINE TERMINALS

No items

X. PROPERTY (1:28:52-1:44:28)

- A. Item for Consideration – Citizen Air Leases
- Item was removed
- B. Item for Consideration – Atlas Tower Lease
- Presentation: Caleb McMahon
 - Discussion
 - No Action
- C. Item for Consideration – USCG Lease at FIA for COOP
- Presentation: Caleb McMahon
 - Discussion
 - Motion to authorize the Executive Director to sign the supplemental lease agreement with the U.S. Coast Guard, per the terms and conditions as presented: Comm. McAleer
 - 2nd: Comm. Beauvais
 - Vote: 3-0 (Unanimous)

XI. MARINAS (1:44:29-1:48:21)

- A. Item for Consideration – Pacific Environmental Services – Spill Bucket Replacement
- Presentation: Chris Hartman
 - Discussion



- Motion to ratify the purchase order for the spill container and turbine as presented: Comm. McAleer
- 2nd: Comm. Beauvais
- Vote: 3-0 (Unanimous)

XII. AIRPORTS

No items

XIII. OTHER BUSINESS (1:48:22-1:55:16)

A. Item for Consideration – Waiver of Competitive Processes for Pollution Control, Resolution 25-1320

- Presentation:
- Discussion
- Motion to adopt Resolution 25-1320, waiving competitive bidding requirements for certain public works special facilities and for pollution control facilities: Comm. McAleer
- 2nd: Comm. Beauvais
- Vote: 3-0 (Unanimous)

XIV. ITEMS NOT ON THE AGENDA

XV. COMMISSIONER REPORTS (1:55:17-2:02:07)

Comm. Beauvais raised the question of how electricity usage is billed out from the 'do it yourself' yard at the Boat Haven. She has seen a Tesla plugged in down there multiple times and is curious how the Port gets reimbursed for that electricity usage.

Comm. Burke shared that he worked with Port staff and helped lay concrete for a pitching mound at the Lincoln Park Ballpark. He shared that Port gets to throw out the first pitch for the North Olympic Baseball and Softball (NOBAS) season. He mentioned that there is a tee-ball team named after the Port as well.

XVI. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (2:02:08-2:11:30)

Kelly Kidwell, Port Angeles, WA – provided the Commission with an update from Citizen Air.

XVII. FUTURE AGENDA

XVIII. NEXT MEETINGS (2:11:31-2:11:53)

- February 25, 2025 – Regular Commission Meeting
- March 11, 2025 – Regular Commission Meeting
- March 25, 2025 – Regular Commission Meeting
- April 8, 2025 – Regular Commission Meeting

XIX. UPCOMING EVENTS (2:11:54-2:12:03)

- February 23-24, 2025 – Northwest Aviation Conference, Puyallup, WA
- March 18-20, 2025 – AAPA Legislative Trip, Washington D.C.
- April 22-24, 2025 – AFRC Annual Meeting, Stevenson, WA
- April 23-25, 2025 – Olympic Logging Conference, Victoria, B.C.
- May 14-16, 2025 – WPPA Spring Meeting, Spokane, WA
- May 19-21, 2025 – Washington Airport Managers Association Conference, Lake Chelan



- G. May 19-21, 2025 – AAPA Leadership Summit, Milwaukee, MN
- H. June 7-8, 2025 – Maritime Festival, Port Angeles, WA
- I. June 25-27, 2025 – WPPA Finance & Administration Seminar, Walla Walla, WA

BROWN BAG LUNCH AND OPEN DISCUSSION WITH THE COMMISSION (TIME PERMITTING)

XX. EXECUTIVE SESSION (1:08:29-1:10:02), (2:12:04-2:13:18)

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, The Open Public Meetings Act.

- Comm. Burke recessed the meeting to convene an executive session with an anticipated length of 30 minutes. Following the executive session, the Commission may take action.
- Discussion:
One (1) item concerning real estate. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(c).
- Recess: 1 minute
- Start Time: 10:10 am
- Extended: 30 minutes
- End Time: 11:10 am

Public Session of Commission Meeting Reconvened: 11:10 am

Commissioner Burke noted that no action will be taken as a result of the executive session.

- Comm. Burke recessed the meeting to convene an executive session with an anticipated length of 1 hour. Following the executive session, the Commission is not expected to take action.
- Discussion:
Five (5) items concerning legal or financial risk. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(i).
- Recess: 5 minutes
- Start Time: 12:20 pm
- Extended: 10 minutes
- End Time: 1:30 pm

Public Session of Commission Meeting Reconvened: 1:30 pm

Commissioner Burke noted that no action will be taken as a result of the executive session.

XXI. ADJOURN (2:13:19-2:13:25)

Comm. Burke adjourned the meeting at 1:30 pm.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS

Steven Burke, President

Connie Beauvais, Secretary