



**REGULAR COMMISSION MEETING**  
**Tuesday, January 14, 2025, at 9:00 am**  
**338 W. First St, Port Angeles, WA 98362**  
**MINUTES**

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit <https://portofpa.com/about-us/agenda-center/>

Connie Beauvais Commissioner  
Colleen McAleer, Commissioner\***excused absence**  
Steve Burke, Commissioner  
Paul Jarkiewicz, Executive Director

Caleb McMahon, Dir. of Economic Development  
Braedi Joutsen, Clerk to the Board  
Chris Hartman, Director of Engineering  
Sarah Kuh, Management Accountant

**I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:37)**

Comm. Beauvais called the meeting to order at 9:00 am.

**II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (0:38-1:13)**

None

**III. APPROVAL OF AGENDA (1:14-5:14)**

- Motion to approve the agenda as presented: Comm. Burke
- 2<sup>nd</sup>: Comm. Beauvais
- Vote: 2-0 (Unanimous)

**IV. WORK SESSION (5:15-8:59)**

**A. Conduct Board Elections**

- Motion to suspend Resolution 22-1252 Article II Section B, conducting board elections, until the full Commission is present at the next regular meeting: Comm. Beauvais
- 2<sup>nd</sup>: Comm. Burke
- Vote: 2-0 (Unanimous)

**B. Review of Port Representation**

- Discussion
- No Action
- Will bring this item back to the next meeting when all Commissioners are present.

**V. APPROVAL OF CONSENT AGENDA (9:00-11:41)**

A. Special Commission Meeting Minutes – December 17, 2024

B. Special Commission Meeting Minutes – December 19, 2024

C. Special Commission Meeting Minutes – January 3, 2025

D. Special Commission Meeting Minutes – January 7, 2025

E. Vouchers in the amount of \$2,532,817.47

- Discussion
- Motion to approve the consent agenda: Comm. Beauvais
- 2<sup>nd</sup>: Comm. Burke
- Vote: 2-0 (Unanimous)

**VI. COMPLETION OF RECORDS (11:42-13:14)**

**A. Monthly Delegation of Authority**

- Presentation: Paul Jarkiewicz
- Discussion
- No Action



**VII. PLANNING AND CAPITAL PROJECTS (13:15-22:10)**

- A. Kennedy Jenks Contract Amendment 04 – Intermodal Handling and Transfer Facility Site and Stormwater Improvements
- Presentation: Chris Hartman
  - Discussion
  - Motion to authorize the Executive Director to execute Amendment 04 of the Agreement with Kennedy Jenks for an amount not to exceed Two Hundred Fifty-Two Thousand Dollars and No Cents (\$252,000): Comm. Beauvais
  - 2<sup>nd</sup>: Comm. Burke
  - Vote: 2-0 (Unanimous)

**VIII. LOG YARD**

No items

**IX. MARINE TRADES AND MARINE TERMINALS**

No items

**X. PROPERTY**

**XI. MARINAS**

No items

**XII. AIRPORTS**

No items

**XIII. OTHER BUSINESS (22:11-28:56)**

- A. Letter of Support for City of Port Angeles Mobility Planning RAISE Application
- Presentation: Katharine Fraizer
  - Discussion
  - Consensus from the Commission was to sign the letter as presented: Comm. Burke
  - 2<sup>nd</sup>: Comm. Beauvais
  - Vote: 2-0 (Unanimous)
- B. Item for Discussion - Commission Bylaws Review
- Presentation: Braedi Joutsen
  - Postponed until the next meeting

**XIV. ITEMS NOT ON THE AGENDA**

**XV. COMMISSIONER REPORTS**

**XVI. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (28:57-29:04)**

None

**XVII. FUTURE AGENDA**

**XVIII. NEXT MEETINGS (29:05-30:14)**

- A. January 28, 2025 – Regular Commission Meeting
- B. February 11, 2025 – Regular Commission Meeting
- C. February 25, 2025 – Regular Commission Meeting
- D. March 11, 2025 – Regular Commission Meeting

**XIX. UPCOMING EVENTS (30:15-31:37)**



- A. January 29-30, 2025 – WPPA Port and Maritime Day, Olympia, WA
- B. January 31<sup>st</sup> - February 8<sup>th</sup>, 2025– Seattle Boat Show, Seattle, WA
- C. February 23-24, 2025 – Northwest Aviation Conference, Puyallup, WA

**Recessed Regular Meeting: 9:31 am**

**XX. INDUSTRIAL DEVELOPMENT CORPORATION (IDC) ANNUAL MEETING (31:38-40:43)**

**Regular Meeting Resumed: 9:41 am**

**BROWN BAG LUNCH AND OPEN DISCUSSION WITH THE COMMISSION (TIME PERMITTING)**

**XXI. EXECUTIVE SESSION**

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, The Open Public Meetings Act.

**XXII. ADJOURN (40:44-41:05)**

Comm. Beauvais adjourned the meeting at 9:41 am.

PORT OF PORT ANGELES  
BOARD OF COMMISSIONERS

  
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Connie Beauvais, President

  
\_\_\_\_\_  
Steven Burke, Secretary