



SPECIAL COMMISSION MEETING
Tuesday, November 19, 2024, at 8:00 am
338 W. First St, Port Angeles, WA 98362

MINUTES

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit <https://portofpa.com/about-us/agenda-center/>

Connie Beauvais, Commissioner
Colleen McAleer, Commissioner
Steve Burke, Commissioner
Paul Jarkiewicz, Executive Director

Jennifer Baker, Interim Dir. of Finance & Admin.
Braedi Joutsen, Clerk to the Board
Katharine Fraizer, Grants & Contracts Manager
James Alton, Airport Administrator

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:34)

Comm. Beauvais called the meeting to order at 8:00 am.

II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (0:35-1:36)

None

III. WORK SESSION (1:37-17:99)

A. Monthly Cash and Investment Report

- Presentation: Jennifer Baker
- Discussion
- No Action

B. October Financial Report

- Presentation: Jennifer Baker
- Discussion
- No Action

IV. APPROVAL OF CONSENT AGENDA (18:00-18:26)

A. Regular Commission Meeting Minutes – November 12, 2024

B. Vouchers in the amount of \$150,353.28

- Discussion
- Motion to approve consent agenda as presented: Comm. McAleer
- 2nd: Comm. Beauvais
- Vote: 3-0 (Unanimous)

V. COMPLETION OF RECORDS

No items

VI. PLANNING AND CAPITAL PROJECTS

No items

VII. LOG YARD

No items

VIII. MARINE TRADES AND MARINE TERMINALS

No items

IX. PROPERTY (18:27-23:45)

A. Item For Consideration – Project Macoma, LLC. – 2nd Consideration

- Presentation: Cherie Gottschalk
- Discussion
- Motion to authorize the Executive Director to execute the lease agreement as presented with Project Macoma, LLC.: Comm. McAleer
- 2nd: Comm. Burke
- Vote: 3-0 (Unanimous)



X. MARINAS

No items

XI. AIRPORTS

No items

XII. OTHER BUSINESS (23:46-41:18)

A. Public Hearing

2025 Budget, Tax Levy, and Comprehensive Scheme of Harbor Improvements

Adoption of Resolution 24-1307 Comprehensive Scheme of Harbor Improvements

Adoption of Resolution 24-1308 2025 Property Tax Levy

Adoption of Resolution 24-1309 2025 Budget

- Presentation on Budget & Tax Levy: Jennifer Baker and Paul Jarkiewicz
- Discussion
- No Action

- Presentation on Comp Scheme: Jesse Waknitz
- Discussion
- No Action

- **Public Comment:**
 - John Worthington, Port Angeles, shared his concerns about Amazon coming to the community with the Port Commission.

- **Public Hearing Closed: 8:28 am**

- Motion to adopt Resolution 24-1307, a Resolution of the Port Commission of the Port of Port Angeles, a Municipal Corporation, Amending the Port of Port Angeles Comprehensive Scheme of Harbor Improvements to Update References to Current Port Budget and Strategic Plan: Comm. Burke
 - 2nd Comm. McAleer
 - Vote: 3-0 (Unanimous)

- Motion to adopt Resolution 24-1308, a Resolution of the Port Commission of the Port of Port Angeles Authorizing a Property Tax Levy: Comm. McAleer
 - 2nd Comm. Burke
 - Vote: 3-0 (Unanimous)

- Motion to adopt Resolution 24-1309, a Resolution Adopting the Final Budget for 2025: Comm. Burke
 - 2nd Comm. McAleer
 - Vote: 3-0 (Unanimous)

XIII. COMMISSIONER REPORTS

XIV. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (41:19-46:41)

Colleen McAleer, Sequim, WA, Clallam County EDC - shared that at yesterday's Board of County Commissioners Meeting, funds were approved for the CRTIC kiln project from the Opportunity Funds.

John Worthington, Sequim, WA – spoke about his initial excitement about the carbon recovery initiative. However, he expressed concern over the sulfur from bunker fuel. Mr. Worthington also asked the Port Commission to speak out against the proposed roundabouts.

XV. FUTURE AGENDA



XVI. NEXT MEETINGS (46:42-47:19)

- A. November 26, 2024 – Regular Commission Meeting - **CANCELLED**
- B. December 10, 2024 – Regular Commission Meeting - **CANCELLED**
- C. December 17, 2024 – Special Commission Meeting – 9:00 am
- D. December 24, 2024 – Regular Commission Meeting – **CANCELLED**

XVII. UPCOMING EVENTS (47:20-48:43)

- A. Pacific Marine Expo – November 20-22, 2024 – Seattle, WA
- B. WPPA/MARAD Marine Highway Roundtable – December 10, 2024 – Bellevue, WA
- C. WPPA Annual Meeting – December 11-13, 2024 – Bellevue, WA

BROWN BAG LUNCH AND OPEN DISCUSSION WITH THE COMMISSION *(TIME PERMITTING)*

XVIII. EXECUTIVE SESSION

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, The Open Public Meetings Act.

XIX. ADJOURN (48:44-48:48)

Comm. Beauvais adjourned the meeting at 8:49 am.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS



Connie Beauvais, President



Steven Burke, Secretary