



REGULAR COMMISSION MEETING
Tuesday, September 10, 2024, at 9:00 am
338 W. First St, Port Angeles, WA 98363
MINUTES

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit <https://portofpa.com/about-us/agenda-center/>

Connie Beauvais, Commissioner
Colleen McAleer, Commissioner
Steve Burke, Commissioner
Paul Jarkiewicz, Executive Director
Scott Hough, Marine Terminal Manager

Jennifer Baker, Interim Dir. of Finance & Admin.
Braedi Joutsen, Clerk to the Board
Caleb McMahon, Director of Economic Development
Katharine Fraizer, Grants & Contracts Manager
Wilson Easton, Facilities Maintenance Supervisors

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:25)

Comm. Beauvais called the meeting to order at 9:00 am.

II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (0:26-0:49)

None

III. APPROVAL OF AGENDA (0:50-0:58)

- Motion to approve the agenda as presented: Comm. McAleer
- 2nd: Comm. Beauvais
- Vote: 3-0 (Unanimous)

IV. WORK SESSION (0:59-13:54)

- A. City of Port Angeles Comprehensive Plan Update
- Presentation: Ben Braudrick
 - Discussion
 - No Action

V. APPROVAL OF CONSENT AGENDA (13:55-14:28)

- A. Regular Commission Meeting Minutes – August 27, 2024
- B. Vouchers in the amount of \$1,290,875.20
- Discussion
 - Motion to approve the consent agenda: Comm. Beauvais
 - 2nd: Comm. McAleer
 - Vote: 3-0 (Unanimous)

VI. COMPLETION OF RECORDS (14:29-17:03)

- A. Monthly Delegation of Authority Report
- Presentation: Paul Jarkiewicz
 - Discussion
 - No Action

VII. PLANNING AND CAPITAL PROJECTS

No items

VIII. LOG YARD

No items

IX. MARINE TRADES AND MARINE TERMINALS (17:04-19:54)

No items

X. PROPERTY

No items



XI. MARINAS

No items

XII. AIRPORTS

No items

XIII. OTHER BUSINESS (19:55-40:30)

A. Resolution 24-1306 - Federal Grant Policy

- Presentation: Katharine Fraizer
- Discussion
- Motion to introduce Resolution 24-1306, a resolution of the Port of Port Angeles, Washington authorizing a new Federal Grant Policy governing the management and uses of federal financial assistance: Comm. Burke
- 2nd: Comm. McAleer
- Vote: 3-0 (Unanimous)

B. Letter of Support – Chehalis-Centralia Airport Grant Application

- Presentation: Katharine Fraizer
- Discussion
- Motion to sign the letter as presented: Comm. McAleer
- 2nd: Comm. Burke
- Vote: 3-0 (Unanimous)

XIV. ITEMS NOT ON THE AGENDA

XV. COMMISSIONER REPORTS

XVI. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (40:31-42:40), (45:05-51:53)

Executive Director Paul Jarkiewicz shared with the Commission that Mr. Alton and himself had a good meeting this week with the FAA when they came for a site visit. It was a good and informative meeting.

Executive Director Paul Jarkiewicz gave special recognition to Wilson Easton for his diligent work getting the lighting updated at the John Wayne Marina.

Comm. Burke wanted to give a special thanks to the Port's Facilities Maintenance department for their work on clearing the brush along 18th Street.

XVII. FUTURE AGENDA

XVIII. NEXT MEETINGS (42:41-42:52)

- A. September 24, 2024 - Regular Commission Meeting
- B. October 8, 2024 - Regular Commission Meeting
- C. October 22, 2024 – Regular Commission Meeting
- D. November 12, 2024 – Regular Commission Meeting

XIX. UPCOMING EVENTS (42:53-45:04)

- A. WPPA Environmental Seminar – September 18-20, 2024 – Walla Walla, WA
- B. International Workboat Show – November 12-14, 2024 – New Orleans, LA
- C. Pacific Marine Expo – November 20-22, 2024 – Seattle, WA



D. WPPA Annual Meeting – December 11-13, 2024 – Bellevue, WA

BROWN BAG LUNCH AND OPEN DISCUSSION WITH THE COMMISSION (TIME PERMITTING)

XX. EXECUTIVE SESSION (51:54-54:08)

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, The Open Public Meetings Act.

- Comm. Beauvais recessed the meeting to convene an executive session. The anticipated length of the executive session is 2 hours. Following the executive session, the Commission is expected to take action in public session.
- Discussion:
 - One (1) item concerning the performance of a public employee, discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(g).
 - Six (6) items concerning legal and financial risk, discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(i).
- Recess: 7 minutes
- Start Time: 10:00 am
- Extended: 30 minutes
- End Time: 12:30 pm

Public Session of Commission Meeting Reconvened: 12:30 pm

Commissioner Beauvais noted that as a result of the executive session no action will be taken.

XXI. ADJOURN (54:09-54:19)

Comm. Beauvais adjourned the meeting at 12:31 pm.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS



Connie Beauvais, President



Steven Burke, Secretary


Colleen McAteer, Vice President