



REGULAR COMMISSION MEETING
Tuesday, June 25, 2024, at 9:00 am
338 W. First St, Port Angeles, WA 98363

MINUTES

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit <https://portofpa.com/about-us/agenda-center/>

Connie Beauvais Commissioner
Colleen McAleer, Commissioner
Steve Burke, Commissioner*
Paul Jarkiewicz, Executive Director

John Nutter, Dir. of Finance & Admin.
Caleb McMahan, Dir. of Econ. Development
Katharine Frazier, Grants & Contracts Mgr.
Braedi Joutsen, Clerk to the Board
**Commissioner Burke joined the meeting at 09:50 AM*

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:31)

Comm. Beauvais called the meeting to order at 9:00 am.

II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (0:32-0:56)

None.

III. APPROVAL OF AGENDA (0:57-1:52)

- Motion to approve the agenda with the addition of T1/T3 Bid Award: Comm. McAleer
- 2nd: Comm. Beauvais
- Vote: 2-0 (Unanimous)

IV. WORK SESSION (1:53-1:21:33)

A. Dan Shea Recognition

- The Commission presented Dan Shea's wife Wendy with a plaque commemorating his years of service with the Port.
- No Action

B. USCG Visit to Commission

- Presentation: Coast Guard Air Station Executive Officer CDR Roger Barr
- Discussion
- No Action

C. Maritime Festival Recap

- Presentation: Caleb McMahan
- Discussion
- No Action

D. Strategic Plan Update

- Presentation: Paul Jarkiewicz
- Discussion
- No Action

E. Client Transparency Requirement

- Presentation: Paul Jarkiewicz
- Discussion
- No Action

**Comm. Burke joined the meeting at 9:50 am.*

F. May Financial & Cash/Investment Report

- Presentation: John Nutter
- Discussion
- No Action



V. APPROVAL OF CONSENT AGENDA (1:21:34-1:23:13)

- A. Regular Commission Meeting Minutes – June 11, 2024
- B. Vouchers in the amount of \$280,751.00
 - Discussion
 - Motion to approve the consent agenda as presented: Comm. Beauvais
 - 2nd: Comm. McAleer
 - Vote: 3-0 (Unanimous)

VI. COMPLETION OF RECORDS

No items

VII. PLANNING AND CAPITAL PROJECTS (1:23:14-1:36:24)

- A. Item for Consideration – Resolution 24-1296, Matching Funds for the WSDOT Port Electrification Program
 - Presentation: Katharine Frazier
 - Discussion
 - Motion to introduce Resolution 24-1296, a Resolution of the Board of Commissioners of the Port of Port Angeles committing matching funds and authorizing the Executive Director to apply for a State Department of Transportation Port Electrification Grant for zero-emission equipment and shore power upgrades: Comm. McAleer
 - 2nd: Comm. Beauvais
 - Vote: 3-0 (Unanimous)
 - Motion to waive second consideration: Comm. Beauvais
 - 2nd: Comm. McAleer
 - Vote: 3-0 (Unanimous)
 - Motion to adopt Resolution 24-1296: Comm. Burke
 - 2nd: Comm. Beauvais
 - Vote: 3-0 (Unanimous)
- B. T1/T3 Repair Bid Award
 - Presentation: Katharine Frazier
 - Discussion
 - Motion to authorize the Executive Director to execute a public works contract with Legacy Contracting Inc. for the Terminal 1 and Terminal 3 repairs project for the total amount of Two Million Eight Hundred Eighty-Nine Thousand Fifteen Dollars and Seventy-Nine Cents (\$2,889,015.79). This contract total includes Washington State Sales Tax and a 5% contingency budget for potential change orders: Comm. Burke
 - 2nd: Comm. Beauvais
 - Vote: 3-0 (Unanimous)

VIII. LOG YARD (1:36:25-1:36:38)

- A. Log Loader Update
 - Presentation: Paul Jarkiewicz
 - No Action

IX. MARINE TRADES AND MARINE TERMINALS

No items

X. PROPERTY (1:36:39-1:39:01)

- A. Item for Discussion – R&R Development Final Lease Renewal
 - Presentation: Caleb McMahon
 - Discussion
 - No Action



XI. MARINAS

No items

XII. AIRPORTS

No items

XIII. OTHER BUSINESS (1:39:02-1:48:39)

- A. Endorsement Letter – Osprey Logistics 2024 Marine Highway Program Application
 - Presentation: Katharine Frazier
 - Discussion
 - Motion to approve the letter as presented: Comm. McAleer
 - 2nd: Comm. Burke
 - Vote: 3-0 (Unanimous)

- B. Resolution 24-1297 – Boat Auction
 - Presentation: John Nutter
 - Discussion
 - Motion to adopt Resolution 24-1297 and authorize the auction to proceed: Comm. Burke
 - 2nd: Comm. McAleer
 - Vote: 3-0 (Unanimous)

XIV. ITEMS NOT ON THE AGENDA

XV. COMMISSIONER REPORTS (1:48:40-2:01:33)

Comm. Beauvais cannot attend the US Coast Guard Change of Command ceremony on August 9th.

Comm. Burke mentioned he will make a more in-depth presentation at the next commission meeting regarding his forestry trade mission to Finland.

Comm. McAleer shared that she and Caleb attended the Oregon Mass Timber Coalition yesterday in Portland, Oregon.

Comm. Beauvais shared that she spoke with the Commissioner of Public Lands, Hilary Franz, about the Port and other public entities conducting Good Neighbor Authority Treatment on federal forest lands.

XVI. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (2:01:34-2:01:58)

None.

XVII. FUTURE AGENDA

XVIII. NEXT MEETINGS (2:01:59-2:02:21)

- A. July 9, 2024 – Regular Commission Meeting
- B. July 23, 2024 - Regular Commission Meeting
- C. August 13, 2024 - Regular Commission Meeting
- D. August 27, 2024 – Regular Commission Meeting

XIX. UPCOMING EVENTS (2:02:22-2:04:18)

- A. WPPA Finance & Administration Seminar – June 26-28, 2024 – Vancouver, WA
- B. WPPA Directors Seminar - July 11-12, 2024 – Kalama, WA



- C. WPPA Staff Retreat – July 16-17, 2024 – Port Angeles, WA
- D. WPPA Commissioner Seminar - July 22-24, 2024 – Richland, WA
- E. USCG Change of Command Ceremony - August 9, 2024 – Port Angeles, WA
- F. Fort Lauderdale International Boat Show – Oct. 30-Nov. 3, 2024 – Ft. Lauderdale, FL

BROWN BAG LUNCH AND OPEN DISCUSSION WITH THE COMMISSION (TIME PERMITTING)

XX. EXECUTIVE SESSION (2:04:19-2:05:25)

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, The Open Public Meetings Act.

- Comm. Beauvais recessed the meeting to convene an executive session. The anticipated length of the executive session is 30 minutes. Following the executive session, the Commission is not expected to take action in public session.
- Discussion: Two (2) items concerning real estate sale, purchase, or lease, discussing such matters in executive session are appropriate pursuant to RCW 42.30.110.(1)(c).
- Recess: 5 minutes
- Start Time: 11:15 am
- End Time: 11:45 am
- No Action

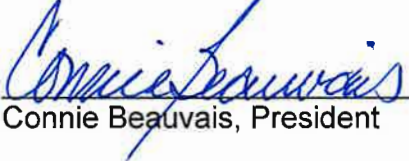
Public Session of Commission Meeting Reconvened: 11:45 am

Commissioner Beauvais noted that as a result of the executive session there was no action to be taken.


XXI. ADJOURN (2:05:26-2:05:28)

Comm. Beauvais adjourned the meeting at 11:45 am.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS



Connie Beauvais, President



Steven Burke, Secretary