



REGULAR COMMISSION MEETING
Tuesday, January 9, 2024, at 9:00 am
338 W. First St, Port Angeles, WA 98363

MINUTES

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit <https://portofpa.com/about-us/agenda-center/>

Connie Beauvais, Commissioner	Chris Hartman, Dir. of Engineering
Steve Burke, Commissioner	Caleb McMahon, Dir. of Econ. Development
Paul Jarkiewicz, Executive Director	Braedi Joutsen, Clerk to the Board
John Nutter, Dir. of Finance & Admin	Jesse Waknitz, Environmental Manager
Colleen McAleer, Commissioner (phone)	

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:35)

Comm. Beauvais called the meeting to order at 9:00 am.

II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (0:36-1:20)

None.

III. APPROVAL OF AGENDA (1:21-2:57)

- Motion to approve the consent agenda as modified: Comm. Beauvais
- 2nd: Comm. Burke
- Vote: 2-0

IV. WORK SESSION (2:58-16:09), (40:34-46:02)

A. Conduct Board Elections

- Discussion
- Motion to maintain the elected officers as they were for 2023: Comm. Burke
- 2nd: Comm. McAleer
- Vote: 3-0 (Unanimous)

B. Commission Bylaws

- Discussion
- No Action
- Resolution 22-1252 will continue to stand as the current Commission Bylaws.

C. Port Representation 2024

- Discussion
- No Action

D. John Wayne Marina Boat Launch Float Replacement

- Presentation: Jesse Waknitz, Environmental Manager
- Discussion
- No Action

V. APPROVAL OF CONSENT AGENDA (16:10-17:08)

A. Regular Commission Meeting Minutes, December 12, 2023

B. Vouchers in the amount of \$1,104,694.93

- Discussion
- Motion to approve the consent agenda as presented: Comm. Beauvais
- 2nd: Comm. Burke
- Vote: 2-0 (Unanimous)

VI. COMPLETION OF RECORDS (17:09-24:05)

A. Monthly Delegation of Authority Report

- Presentation: Paul Jarkiewicz
- Discussion



- No Action

B. 4th Quarter Cash & Investment Report

- Presentation: John Nutter
- Discussion
- No Action

VII. PLANNING AND CAPITAL PROJECTS

No items

VIII. LOG YARD

No items

IX. MARINE TRADES AND MARINE TERMINALS

No items

X. PROPERTY

No items

XI. MARINAS

No items

XII. AIRPORTS

No items

XIII. OTHER BUSINESS (24:05-30:26), (46:03-49:55)

A. Delegation of Authority, Resolution 24-1290

- Presentation: Paul Jarkiewicz
- Discussion
- Motion to introduce Resolution 24-1290 of the Port of Port Angeles, renewing the Delegation of Administrative Authority to the Executive Director: Comm. McAleer
- 2nd: Comm. Burke
- Vote: 3-0 (Unanimous)
- Motion to waive second consideration: Comm. Beauvais
- 2nd: Comm. Burke
- Vote: 3-0 (Unanimous)
- Motion to adopt Resolution 24-1290 of the Port of Port Angeles, renewing the Delegation of Administrative Authority to the Executive Director: Comm. McAleer
- 2nd: Comm. Beauvais
- Vote: 3-0 (Unanimous)

B. Letter from Clallam County BOCC – North Olympic Peninsula Recomplete Coalition

- Presentation: Paul Jarkiewicz
- Discussion
- Consensus from the Commission that Paul Jarkiewicz will represent the Port on the North Olympic Peninsula Recomplete Coalition (NOPRC) task force.

XIV. ITEMS NOT ON THE AGENDA

XV. COMMISSIONER REPORTS (49:56-50:46)

XVI. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (30:27-30:34)

XVII. FUTURE AGENDA

XVIII. NEXT MEETINGS (30:35-30:50)



- A. January 23, 2024 – Regular Commission Meeting
- B. February 13, 2024 – Regular Commission Meeting
- C. February 27, 2024 – Regular Commission Meeting
- D. March 12, 2024 – Regular Commission Meeting

XIX. UPCOMING EVENTS (30:51-35:44)

- A. WPPA Annual Ports Day – February 2, 2024 – Olympia, WA
- B. Seattle Boat Show – February 2-10, 2024 – Seattle, WA
- C. NW Aviation Conference – February 24-25, 2024 – Puyallup, WA
- D. AFRC Annual Conference – April 2-4, 2024 – Stevenson, WA
- Olympic Logging Conference – April 24-26, 2024 – Victoria, BC

Comm. Beauvais recessed the Regular Commission Meeting at 9:36 am

XX. INDUSTRIAL DEVELOPMENT CORPORATION (IDC) ANNUAL MEETING (35:45-40:33)

- Comm. McAleer joined the meeting by phone at 9:40 am.
- Comm. Beauvais reconvened the Regular Commission Meeting at 9:41 am

BROWN BAG LUNCH AND OPEN DISCUSSION WITH THE COMMISSION (TIME PERMITTING)

XXI. EXECUTIVE SESSION (50:47-53:30)

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, The Open Public Meetings Act.

- Comm. Beauvais recessed the meeting to convene an executive session. The anticipated length of the executive session is 2 hours. The Commission may take action in public sessions following the executive session.
- Discussion: Five (5) items concerning the legal risk of a proposed action that the agency has identified when public discussion of the legal risks is likely to result in an adverse legal or financial consequence to the Port. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(i). One (1) item concerning real estate sale, purchase, or lease, discussing such matters in executive session is appropriate pursuant to RCW 42.30.110.(1)(c)
- Start Time: 9:55 am
- Recess: 3 minutes
- Extended: 1 hour 5 minutes
- End Time: 1:00 pm

Public Session of Commission Meeting Reconvened: 1:00 pm

Commissioner Beauvais noted no action as a result of the executive session.

XXII. ADJOURN

Comm. Beauvais adjourned the meeting at 1:01 pm.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS


Connie Beauvais, President



Steven Burke, Secretary