



REGULAR COMMISSION MEETING
Tuesday, January 10, 2023, at 9:00 am
338 West First Street, Port Angeles, WA 98362
MINUTES

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely please visit www.portofpa.com/agendacenter

Steve Burke, Commissioner	Jennifer Baker, Finance & Accounting Mgr.*
Colleen McAleer, Commissioner*	Paul Jarkiewicz, Dir. of Ops
Connie Beauvais, Commissioner	Braedi Joutsen, Clerk to the Board
Geoff James, Executive Director	Chris Hartman, Dir. of Engineering
John Nutter, Dir. Finance & Admin.	Caleb McMahon, Dir. of Econ. Development

**attended via zoom*

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:38)

Comm. Beauvais called the meeting to order at 9:00 am.

II. EARLY PUBLIC COMMENT SESSION (0:39-0:59)

None.

III. APPROVAL OF AGENDA (1:00-1:29)

- Motion to approve agenda: Comm. Burke
- 2nd: Comm. Beauvais
- Vote: 2-0 (Unanimous)

IV. WORK SESSION (1:30-20:57)

**Comm. McAleer joined the meeting at 9:02 am.*

A. Election of Commission Officers

- Comm. Burke nominated Comm. Beauvais to remain Commission President for the 2023 year.
- 2nd: Comm. McAleer
- Vote: 3-0 (Unanimous)
- Comm. Burke nominated Comm. McAleer to remain Commission Vice President for the 2023 year.
- 2nd: Comm. Beauvais
- Vote: 3-0 (Unanimous)
- Comm. Beauvais nominated Comm. Burke to remain Commission Secretary for the 2023 year.
- 2nd: Comm. McAleer
- Vote: 3-0 (Unanimous)

B. 4th Quarter Cash & Investment Report

- Presentation: John Nutter
- Discussion
- No Action

C. Port Representation 2023

- Discussion
- No Action

D. Security at the Airport and Industrial Park

- Presentation: Paul Jarkiewicz
- Discussion
- No Action



V. APPROVAL OF CONSENT AGENDA (20:58-23:10)

- A. Regular Commission Meeting Minutes, December 13, 2022
- B. Vouchers in the amount of \$636,224.67
 - Discussion
 - Motion to approve consent agenda: Comm. McAleer
 - 2nd: Comm. Beauvais
 - Vote: 3-0 (Unanimous)

VI. COMPLETION OF RECORDS (23:11-26:25)

- A. Monthly Delegation of Authority Report
 - Presentation: Geoff James
 - Discussion
 - No Action

VII. PLANNING AND CAPITAL PROJECTS (26:26-50:39)

- A. Professional Service Agreement for Marine Trade Center Phase 2 Development
 - Presentation: Chris Hartman
 - Discussion
 - Motion to authorize the Executive Director to execute a Professional Service Agreement with Kennedy Jenks Consultants for the "Marine Trades Center Phase 2 Development" in the amount of One Million Two Hundred Twenty-Six Thousand Dollars and no cents (\$1,226,000.00): Comm. McAleer
 - 2nd: Comm. Beauvais
 - Vote: 3-0 (Unanimous)

VIII. LOG YARD

No items

IX. MARINE TRADES AND MARINE TERMINALS

No items

X. PROPERTY (50:40-57:30)

- A. Land Lease at NEC Lower Elwha Rd and Saddle Club Rd
 - Presentation: Caleb McMahon
 - Discussion
 - No Action

XI. MARINAS (57:31-1:05:11)

- A. Derelict Boat Deconstruction Work Order – "Roving Stone" and "Last Chance"
 - Presentation: Chris Hartman
 - Discussion
 - Motion to authorize the Executive Director to execute a work order, per State Contract 01816 with Global Diving & Salvage Inc., for demolition and disposal of the "Roving Stone" & "Last Chance" for an amount not to exceed Fifty-Six Thousand Four Hundred Dollar and zero cents (\$56,400.00) plus applicable Washington State sales tax: Comm. Burke
 - 2nd: Comm. McAleer
 - Vote: 3-0 (Unanimous)
- B. Authorizing the Sale of Abandoned Vessel "Knot Much" (Res. 23-1274)
 - Presentation: Paul Jarkiewicz
 - Discussion
 - Motion to adopt Resolution 23-1274 and authorize the auction to proceed: Comm. McAleer



- 2nd: Comm. Beauvais
- Vote: 3-0 (Unanimous)

XII. AIRPORTS

No items

XIII. OTHER BUSINESS (1:05:12-1:18:48)

A. Amendment of the Port of Port Angeles Comprehensive Scheme of Harbor Improvements

- Presentation: Geoff James
- Discussion
 - **Public Hearing**
 - Opened: 10:09 am (*will remain open until the January 24th Commission meeting*)
 - No public comment was presented

B. 100 Year Anniversary of the Port of Port Angeles (Res. 23-1273)

- Presentation: Caleb McMahon
- Discussion
- Motion to introduce Resolution 23-1273, a resolution of the Port of Port Angeles to commemorate the 100 Year Anniversary of the Port of Port Angeles: Comm. Burke
- 2nd: Comm. McAleer
- Vote: 3-0 (Unanimous)

XIV. ITEMS NOT ON THE AGENDA

XV. COMMISSIONER REPORTS (1:18:49-1:20:35)

Comm. McAleer shared that she and John Nutter met with Stephen Speidel yesterday to go over the questions he asked regarding the finances of the John Wayne Marina, during the public comment session during the previous commission meeting.

XVI. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (1:20:36-1:26:57)

Dan Anderson, Port Angeles, WA, expressed his concerns for security risks at the airport. Specifically, his car has been broken into, and in talking with other tenants around the airport the same things have been happening to them.

XVII. FUTURE AGENDA

XVIII. NEXT MEETINGS (1:26:58-1:29:10)

- A. January 24, 2023 – Regular Commission Meeting
- B. February 14, 2023 – Regular Commission Meeting
- C. February 28, 2023 – Regular Commission Meeting

XIX. UPCOMING EVENTS

XX. INDUSTRIAL DEVELOPMENT CORPORATION (IDC) ANNUAL MEETING (1:29:11-1:32:56)

- Comm. Beauvais recessed the Regular Commission Meeting at 10:29 am
- Comm. Beauvais reconvened the Regular Commission Meeting at 10:32 am

XXI. BROWN BAG LUNCH AND OPEN DISCUSSION WITH THE COMMISSION

(TIME PERMITTING)

XXII. EXECUTIVE SESSION (1:32:57-1:34:59)

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, The Open Public Meetings Act.



- Comm. Beauvais advised the Commission would convene an executive session; anticipated length of executive session is 60 minutes. The Commission may take action following the executive session.
- Discussion: Two (2) items concerning legal risks of current or proposed action. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(i).
- Start Time: 10:35 am
- Recess: 2 minutes
- End Time: 11:35 am

- Public Session of Commission Meeting Reconvened: 11:35 am

- Motion to authorize the Executive Director to take the appropriate actions as directed in the leasing policy and to take appropriate action to recover amounts owed, up to, an including but not limited to, litigation to enforce any corporate guarantee on rent that is in arear by several months: Comm. Burke
 - 2nd: Comm. Beauvais
 - Vote: 3-0 (Unanimous)

XXIII. ADJOURN (1:35:00-1:35:03)

Comm. Beauvais adjourned the meeting at 11:36 am.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS



Connie Beauvais, President



Steven Burke, Secretary