



REGULAR COMMISSION MEETING
Tuesday, June 11, 2024, at 9:00 am
338 W. First St, Port Angeles, WA 98363
MINUTES

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit <https://portofpa.com/about-us/agenda-center/>

Connie Beauvais, Commissioner	Chris Hartman, Dir. of Engineering
Colleen McAleer, Commissioner	Caleb McMahan, Dir. of Econ. Development
Steve Burke, Commissioner <i>*excused absence</i>	Katharine Frazier, Grants & Contracts Mgr.
Paul Jarkiewicz, Executive Director	Braedi Joutsen, Clerk to the Board
John Nutter, Dir. of Finance & Admin.	

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:33)

Comm. Beauvais called the meeting to order at 9:00 am.

II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (0:34-0:55)

None.

III. APPROVAL OF AGENDA (0:56-1:34)

- Motion to approve the agenda as presented: Comm. McAleer
- 2nd: Comm. Beauvais
- Vote: 2-0 (Unanimous)

IV. WORK SESSION (1:35-13:34)

- A. RECOMPETE Site Visit Update
- Presentation: Katharine Frazier
 - Discussion
 - No Action
- B. Annual Month-to-Month Lease Update
- Presentation: Caleb McMahan
 - Discussion
 - No Action

V. APPROVAL OF CONSENT AGENDA (13:35-14:42)

- A. Regular Commission Meeting Minutes – May 28, 2024
- B. Vouchers in the amount of \$500,911.83
- Discussion
 - Motion to approve the consent agenda as presented: Comm. Beauvais
 - 2nd: Comm. McAleer
 - Vote: 2-0 (Unanimous)

VI. COMPLETION OF RECORDS (14:43-19:30)

- A. Monthly Delegation of Authority Report
- Presentation: Paul Jarkiewicz
 - Discussion
 - No Action

VII. PLANNING AND CAPITAL PROJECTS (19:31-29:32)

- A. Marine Trade Center – Economic Development Administration Covenant of Purpose, Use, and Ownership
- Presentation: Chris Hartman
 - Discussion
 - Motion to authorize the Executive Director to execute and record the attached Covenant of Purpose, Use, and Ownership: Comm. Beauvais



- 2nd: Comm. McAleer
- Vote: 2-0 (Unanimous)

VIII. LOG YARD (29:33-30:06)

- A. Log Loader Update
- Presentation: Paul Jarkiewicz
 - Discussion
 - No Action

IX. MARINE TRADES AND MARINE TERMINALS

No items

X. PROPERTY (30:07-39:39)

- A. Item for Consideration – GSA Homeland Security Lease
- Presentation: Caleb McMahon
 - Discussion
 - Motion to authorize the Executive Director to accept the five-year lease extension and authorize the Executive Director to sign the lease amendment on behalf of the Port: Comm. McAleer
 - 2nd: Comm. Beauvais
 - Vote: 2-0 (Unanimous)

XI. MARINAS

No items

XII. AIRPORTS

No items

XIII. OTHER BUSINESS

No items

XIV. ITEMS NOT ON THE AGENDA

XV. COMMISSIONER REPORTS (39:40-53:21)

There was discussion amongst the group regarding the WPPA legislative meeting that will be taking place later today.

Comm. Beauvais gave a huge kudos to all Port staff that was involved in the Maritime Festival this last weekend. The event went off without a hitch and was well attended.

XVI. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (53:22-53:34)

None.

XVII. FUTURE AGENDA

XVIII. NEXT MEETINGS (53:35-53:44)

- A. June 25, 2024 – Regular Commission Meeting
- B. July 9, 2024 - Regular Commission Meeting
- C. July 23, 2024 – Regular Commission Meeting

XIX. UPCOMING EVENTS (53:45-55:38)



- A. Dept. of Commerce Forestry Trade Mission – June 8-15, 2024 - Finland
- B. WPPA Finance & Administration Seminar – June 26-28, 2024 - Vancouver
- C. WPPA Staff Retreat – July 16-17, 2024 – Port Angeles, WA

BROWN BAG LUNCH AND OPEN DISCUSSION WITH THE COMMISSION *(TIME PERMITTING)*

XX. EXECUTIVE SESSION (55:39-56:21)

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, The Open Public Meetings Act.

- Comm. Beauvais recessed the meeting to convene an executive session. The anticipated length of the executive session is 45 minutes. Following the executive session, the Commission is not expected to take action in public session.
- Discussion: One (1) item concerning real estate sale, purchase or lease, discussing such matters in executive session are appropriate pursuant to RCW 42.30.110.(1)(c).
- Recess: 6 minutes
- Start Time: 10:00 am
- Extended Time: 5 minutes
- End Time: 10:50 am
- No Action

Public Session of Commission Meeting Reconvened: 10:50 am

Commissioner Beauvais noted that as a result of the executive session there was no action to be taken.

XXI. ADJOURN (56:22-56:28)

Comm. Beauvais adjourned the meeting at 10:50 am.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS



Connie Beauvais, President



Colleen McAleer, Vice President