



REGULAR COMMISSION MEETING
Tuesday, May 14, 2024, at 9:00 am
338 W. First St, Port Angeles, WA 98363
MINUTES

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit <https://portofpa.com/about-us/agenda-center/>

Connie Beauvais, Commissioner
Colleen McAleer, Commissioner
Steve Burke, Commissioner
Paul Jarkiewicz, Executive Director
John Nutter, Dir. of Finance & Admin.

Chris Hartman, Dir. of Engineering
Scott Hough, Marine Terminal Manager
Katharine Frazier, Grants & Contracts Mgr.
Braedi Joutsen, Clerk to the Board
Caleb McMahon, Dir. of Econ. Development

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:32)

Comm. Beauvais called the meeting to order at 9:00 am.

II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (0:33-0:53)

None.

III. APPROVAL OF AGENDA (0:54-0:59)

- Motion to approve the agenda: Comm. McAleer
- 2nd: Comm. Burke
- Vote: 3-0 (Unanimous)

IV. WORK SESSION (1:00-9:13)

A. Cash & Investment Report

- Presentation: John Nutter
- Discussion
- No Action

B. State Government Relations

- Presentation: Paul Jarkiewicz
- Discussion
- No Action

V. APPROVAL OF CONSENT AGENDA (9:14-11:17)

A. Special Commission Meeting Minutes – April 22, 2024

B. Regular Commission Meeting Minutes – April 23, 2024

C. Special Commission Meeting Minutes – May 7, 2024

D. Vouchers in the amount of \$1,016,201.11

- Discussion
- Motion to approve the consent agenda as presented: Comm. Burke
- 2nd: Comm. Beauvais
- Vote: 3-0 (Unanimous)

VI. COMPLETION OF RECORDS (11:18-13:42)

A. Monthly Delegation of Authority Report

- Presentation: Paul Jarkiewicz
- Discussion
- No Action



VII. PLANNING AND CAPITAL PROJECTS (13:43-43:22)

- A. Item for Consideration – Interlocal Agreement John Wayne Marina Floats
- Presentation: Jesse Waknitz
 - Discussion
 - Motion to authorize the Executive Director to execute the Interlocal Agreement for the fabrication of dock sections with the Port of Friday Harbor for a maximum price of One Hundred Eighty-One Thousand One Hundred Fifteen Dollars and Zero Cents (\$181,115), excluding applicable Washington State sales tax, and to make minor amendments to the contract that may be required: Comm. McAleer
 - 2nd: Comm. Burke
 - Vote: 3-0 (Unanimous)
- B. Item for Discussion –Estuary & Salmon Recovery Program Grant (Tumwater Creek Bank Stabilization)
- Presentation: Katharine Frazier
 - Discussion
 - No Action
- C. Item for Discussion – Terminal 1 & Terminal 3 Repairs Project Advertisement for Bids
- Presentation: Chris Hartman
 - Discussion
 - No Action

VIII. LOG YARD

No items

IX. MARINE TRADES AND MARINE TERMINALS

No items

X. PROPERTY

No items

XI. MARINAS

No items

XII. AIRPORTS

No items

XIII. OTHER BUSINESS

No items

XIV. ITEMS NOT ON THE AGENDA

XV. COMMISSIONER REPORTS (43:23-1:05:19)

Comm. McAleer shared that yesterday, there was an Opportunity Fund Board Meeting, during which the group asked local municipalities to present their potential future financial asks. The Opportunity Fund Board is going to create a form for local municipalities to submit their strategic investment asks.

Comm. Beauvais reviewed the Revenue Advisory Committee (RAC) meeting she attended yesterday. The County BOCC asked the RAC to research and formulate a recommendation so that the County could respond to DNR.

XVI. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (1:05:20-1:05:43)

None.

XVII. FUTURE AGENDA



XVIII. NEXT MEETINGS (1:05:44-1:06:11)

- A. May 28, 2024 – Regular Commission Meeting
- B. June 11, 2024 – Regular Commission Meeting
- C. June 25, 2024 - Regular Commission Meeting
- D. July 9, 2024 – Regular Commission Meeting

XIX. UPCOMING EVENTS (1:06:12-1:08:01)

- A. WPPA Spring Meeting – May 15-17, 2024 – Stevenson, WA
- B. Maritime Festival – June 8-9, 2024 – Port Angeles, WA
- C. Dept. of Commerce Forestry Trade Mission – June 8-15, 2024 - Finland
- D. WPPA Staff Retreat – July 16-17, 2024 – Port Angeles, WA

BROWN BAG LUNCH AND OPEN DISCUSSION WITH THE COMMISSION (TIME PERMITTING)

XX. EXECUTIVE SESSION (1:08:02-1:09:25)

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, The Open Public Meetings Act.

- Comm. Beauvais recessed the meeting to convene an executive session. The anticipated length of the executive session is 60 minutes. Following the executive session, the Commission may take action in public session.
- Discussion: Two (2) items concerning legal or financial risks, discussing such matters in executive session are appropriate pursuant to RCW 42.30.110.(1)(i). Two (2) items concerning real estate sale, purchase, or lease, discussing such matters in executive session is appropriate to RCW 42.30.110(1)(c).
- Recess: 6 minutes
- Start Time: 10:15 am
- Extended: 15 minutes
- End Time: 11:30 am
- No Action

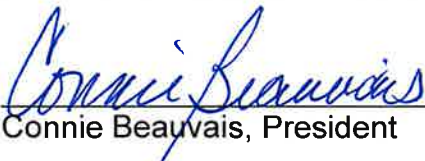
Public Session of Commission Meeting Reconvened: 11:30 am

Commissioner Beauvais noted that as a result of the executive session there was no action to be taken.

XXI. ADJOURN (1:09:26-1:09:30)

Comm. Beauvais adjourned the meeting at 11:30 am

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS



Connie Beauvais, President



Steven Burke, Secretary