



REGULAR COMMISSION MEETING
Tuesday, April 9, 2024, at 9:00 am
338 W. First St, Port Angeles, WA 98363
MINUTES

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit <https://portofpa.com/about-us/agenda-center/>

Connie Beauvais, Commissioner
Colleen McAleer, Commissioner
Steve Burke, Commissioner
Paul Jarkiewicz, Executive Director
John Nutter, Dir. of Finance & Admin.

Chris Hartman, Dir. of Engineering**remote*
Jesse Waknitz, Environmental Manager
Katharine Frazier, Grants & Contracts Mgr.
Braedi Joutsen, Clerk to the Board

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:35)

Comm. Beauvais called the meeting to order at 9:00 am.

II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (0:36-0:52)

None.

III. APPROVAL OF AGENDA (0:53-1:46)

- Motion to approve the agenda with the additions as discussed: Comm. Beauvais
- 2nd: Comm. Burke
- Vote: 3-0 (Unanimous)

IV. WORK SESSION (1:47-29:49)

- A. Cash and Investment Report
- Presentation: John Nutter
 - Discussion
 - No Action
- B. Port Angeles Office Space for Rent
- Presentation: Cherie Gottschalk
 - Discussion
 - No Action

V. APPROVAL OF CONSENT AGENDA (29:50-30:35)

- A. Regular Commission Meeting Minutes, March 26, 2024
- B. Vouchers in the amount of \$527,879.03
- Discussion
 - Motion to approve the consent agenda as presented: Comm. Beauvais
 - 2nd: Comm. McAleer
 - Vote: 3-0 (Unanimous)

VI. COMPLETION OF RECORDS (30:36-34:12)

- A. Monthly Delegation of Authority Report
- Presentation: Paul Jarkiewicz
 - Discussion
 - No Action



VII. PLANNING AND CAPITAL PROJECTS (34:13-47:45), (1:35:50-1:39:42)

A. MTC Phase 2 Bid Award

- *Tabled until after Executive Session*
- Presentation: Jesse Waknitz
- Discussion
- Motion to authorize the Executive Director to execute a contract with what has been determined as the lowest responsible bid which is Interwest Construction for the Marine Trades Phase 2 Development Project that includes the base bid and all 4 additives for an amount not to exceed Eight Million One Hundred Eighty-Two Thousand Dollars and No Cents (\$8,182,00.00) plus applicable Washington State Sales Tax: Comm. Burke
- 2nd: Comm. McAleer
- Vote: 3-0 (Unanimous)

B. T5/6/7 Remedial Investigation Funding Agreement

- Presentation: Jesse Waknitz
- Discussion
- Motion to approve the Funding and Participation Agreement as attached and authorize the Executive Director to execute the agreement: Comm. Burke
- 2nd: Comm. McAleer
- Vote: 3-0 (Unanimous)

VIII. LOG YARD

No items

IX. MARINE TRADES AND MARINE TERMINALS

No items

X. PROPERTY

No items

XI. MARINAS

No items

XII. AIRPORTS

No items

XIII. OTHER BUSINESS (47:46-1:17:12)

A. Resolution 24-1293 – Abandoned Vessel

- Presentation: John Nutter
- Discussion
- No Action
- ***Tabled until the next meeting***

B. Letter of Commitment – Recompete Pilot Program

- Presentation: Katharine Fraizer
- Discussion
- Motion to approve the Letter of Commitment with minor changes and additions as necessary. Knowing that those changes and/or additions will be based on ongoing economic analysis efforts: Comm. Beauvais
- 2nd: Comm. Burke
- Vote: 2-0 (Unanimous)
- *Comm. McAleer abstained from voting*



C. Interlocal Agreement with Clallam County

- Presentation: Katharine Fraizer
- Discussion
- Motion to sign the Interlocal Agreement with Clallam County: Comm. McAleer
- 2nd: Comm. Burke
- Vote: 3-0 (Unanimous)

XIV. ITEMS NOT ON THE AGENDA

XV. COMMISSIONER REPORTS (1:17:13-1:27:44)

Comm. Burke shared that he recently attended the AFRC Annual Meeting to see Comm. Beauvais receive the Tillicum Award for her continued efforts for rural communities and our public lands.

Comm. Beauvais shared her highlights from attending last week's American Forestry Resource Council (AFRC) Annual Meeting.

XVI. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (1:27:45-1:27:55)

None.

XVII. FUTURE AGENDA

XVIII. NEXT MEETINGS (1:27:56-1:28:10)

- April 22, 2024- Special Joint Commission Meeting with the County
- April 23, 2024 – Regular Commission Meeting
- May 14, 2024 – Regular Commission Meeting
- May 28, 2024 – Regular Commission Meeting
- June 11, 2024 – Regular Commission Meeting

XIX. UPCOMING EVENTS (1:28:11-1:34:03)

- Olympic Logging Conference – April 24-26, 2024 – Victoria, BC
- WPPA Spring Meeting – May 15-17, 2024 – Stevenson, WA
- Maritime Festival – June 8-9, 2024 – Port Angeles, WA
- Dept. of Commerce Forestry Trade Mission – June 8-15, 2024 - Finland
- WPPA Staff Retreat – July 16-17, 2024 – Port Angeles, WA

BROWN BAG LUNCH AND OPEN DISCUSSION WITH THE COMMISSION *(TIME PERMITTING)*

XX. EXECUTIVE SESSION (1:34:04-1:35:49)

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, The Open Public Meetings Act.



- Comm. Beauvais recessed the meeting to convene an executive session. The anticipated length of the executive session is 30 minutes. Following the executive session, the Commission may take action in public session.
- Discussion: Two (2) items concerning legal or financial risks, discussing such matters in executive session are appropriate pursuant to RCW 42.30.110.(1)(i).
- Recess: 5 minutes
- Start Time: 10:40 am
- Extended: 25 minutes
- End Time: 11:35 am


Public Session of Commission Meeting Reconvened: 11:35 am

Commissioner Beauvais noted as a result of the executive session the Commission would revisit item VII A. MTC Phase 2 Bid Award.

XXI. ADJOURN (1:39:43-1:39:48)

Comm. Beauvais adjourned the meeting at 11:39 am.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS



Connie Beauvais, President



Steven Burke, Secretary