



REGULAR COMMISSION MEETING
Monday, March 26, 2024, at 9:00 am
338 W. First St, Port Angeles, WA 98363

MINUTES

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit <https://portofpa.com/about-us/agenda-center/>

Connie Beauvais, Commissioner	Chris Hartman, Dir. of Engineering
Colleen McAleer, Commissioner	Wilson Easton, Public Works & FM Supervisor
Steve Burke, Commissioner	Caleb McMahon, Dir. of Econ. Development
Paul Jarkiewicz, Executive Director	John Nutter, Dir. of Finance & Admin

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:31)

Comm. Beauvais called the meeting to order at 9:00 am.

II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (0:32-1:50)

Randy Volker, Port Angeles, WA – Thanked the Port Commission for their support with their main fundraiser this last weekend, it was a success.

III. APPROVAL OF AGENDA (1:51-2:12)

- Motion to approve the agenda as presented: Comm. McAleer
- 2nd: Comm. Burke
- Vote: 3-0 (Unanimous)

IV. WORK SESSION (2:13-32:32)

- A. Port Angeles Yacht Club Presentation
- Presentation: Chris Boyd & Randy Volker
 - Discussion
 - No Action
- B. February Financial Report
- Presentation: John Nutter
 - Discussion
 - No Action

V. APPROVAL OF CONSENT AGENDA (32:33-38:33)

- A. Regular Commission Meeting Minutes, March 12, 2024
- B. Special Commission Meeting Minutes, March 18, 2024
- C. Vouchers in the amount of \$282,399.02
- Discussion
 - Motion to approve the consent agenda as presented: Comm. Beauvais
 - 2nd: Comm. McAleer
 - Vote: 3-0 (Unanimous)

VI. COMPLETION OF RECORDS

No items

VII. PLANNING AND CAPITAL PROJECTS

No items

VIII. LOG YARD

No items

IX. MARINE TRADES AND MARINE TERMINALS

No items



X. PROPERTY (38:34-45:02)

A. CRTC 1050 Building Lease

- Presentation: Caleb McMahon
- Discussion
- Motion to approve the term lease as presented and outlined above to include submetering of utilities: Comm. Burke
- 2nd: Comm. McAleer
- Vote: 3-0 (Unanimous)

XI. MARINAS

No items

XII. AIRPORTS

No items

XIII. OTHER BUSINESS (45:03-49:18)

A. Comm. Burke Travel to Finland

- Discussion
- Motion to approve Comm. Burke to travel outside of the country to Finland for a DNR and Dept. of Commerce sponsored trade delegation regarding forestry and forestry products: Comm. Beauvais
- 2nd: Comm. McAleer
- Vote: 2-0 (Unanimous) **Comm. Burke abstained from voting*

XIV. ITEMS NOT ON THE AGENDA (49:19-1:03:49)

Comm. McAleer asked if someone from the Port would like to have a seat on the board of directors for NRIC. It was agreed that Chris Hartman will sit on the board as a Port representative.

Executive Director Paul Jarkiewicz shared with the commission that he was asked to apply for a seat on the Maritime Transportation System National Advisory Board. Being on the committee would require quarterly trips to Washington DC for meetings. The commission is supportive of Executive Director Jarkiewicz moving forward with applying for a seat on the board.

XV. COMMISSIONER REPORTS (1:04:00-1:08:51)

The entire Port Commission attended a legislative trip to Washington DC last week. They attended 4 meetings per day and felt that the trip went very well.

Comm. Beauvais shared that yesterday was the first meeting of the Revenue Advisory Committee. The group will be meeting quarterly and DNR will be at the next meeting with an educational presentation regarding the basics of forestry.

XVI. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (1:08:52-1:09:08)

None.

XVII. FUTURE AGENDA

XVIII. NEXT MEETINGS (1:09:09-1:09:19)

- April 9, 2024 – Regular Commission Meeting
- April 23, 2024 – Regular Commission Meeting
- May 14, 2024 – Regular Commission Meeting
- May 28, 2024 – Regular Commission Meeting

XIX. UPCOMING EVENTS (1:09:20-1:10:01)



- A. AFRC Annual Conference – April 2-4, 2024 – Stevenson, WA
- B. Olympic Logging Conference – April 24-26, 2024 – Victoria, BC
- C. WPPA Spring Meeting – May 15-17, 2024 – Stevenson, WA
- D. Maritime Festival – June 8-9, 2024 – Port Angeles, WA

BROWN BAG LUNCH AND OPEN DISCUSSION WITH THE COMMISSION *(TIME PERMITTING)*

XX. EXECUTIVE SESSION (1:10:02-1:11:48)

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, The Open Public Meetings Act.

- Comm. Beauvais recessed the meeting to convene an executive session. The anticipated length of the executive session is 30 minutes. The Commission may take action in public sessions following the executive session.
- Discussion: One (1) item concerning real estate sale, purchase, or lease, discussing such matters in executive session are appropriate pursuant to RCW 42.30.110.(1)(b).
- Recess: 5 minutes
- Start Time: 10:15 am
- Extended: 45 minutes
- End Time: 11:30 am

Public Session of Commission Meeting Reconvened: 11:30 am

Commissioner Beauvais noted no action will be taken as a result of the executive session.

XXI. ADJOURN (1:11:49-1:11:51)

Comm. Beauvais adjourned the meeting at 11:30 am.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS



Connie Beauvais, President



Steven Burke, Secretary