



**REGULAR COMMISSION MEETING**  
**Tuesday, January 23, 2024, at 9:00 am**  
**338 W. First St, Port Angeles, WA 98363**  
**MINUTES**

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit <https://portofpa.com/about-us/agenda-center/>

Connie Beauvais, Commissioner	Chris Hartman, Dir. of Engineering
Steve Burke, Commissioner	Caleb McMahon, Dir. of Econ. Development
Paul Jarkiewicz, Executive Director	Braedi Joutsen, Clerk to the Board
John Nutter, Dir. of Finance & Admin	Jesse Waknitz, Environmental Manager
Colleen McAleer, Commissioner	Katharine Fraizer, Grants & Contracts Manager

**I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:38)**

Comm. Beauvais called the meeting to order at 9:00 am.

**II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (0:39-4:23)**

James Taylor, Port Angeles, WA – wanted to discuss the need for affordable housing in our area. He also mentioned that he would like a better understanding of what the focus of the Recompete grant is.

**III. APPROVAL OF AGENDA (4:24-4:33)**

- Motion to approve the consent agenda as modified: Comm. Burke
- 2<sup>nd</sup>: Comm. McAleer
- Vote: 3-0 (Unanimous)

**IV. WORK SESSION (4:34-1:01:36)**

**A. ILWU Local 27A Collective Bargaining Agreement**

- Presentation – Paul Jarkiewicz
- Discussion
- Motion to authorize the Executive Director to sign the 2024-2026 Collective Bargaining Agreement with the ILWU Local 27A as outlined with the authority to make slight changes that aren't substantial as needed: Comm. Burke
- 2<sup>nd</sup>: Comm. Beauvais
- Vote: 3-0 (Unanimous)

**B. RAISE Grant – Joint Application with City of Port Angeles**

- Presentation: Katharine Fraizer
- Discussion
- No Action

**C. Climate Pollution Reduction Grant – Joint Application with WA Commerce**

- Presentation: Katharine Fraizer
- Discussion
- No Action

**D. Annual Lease Compliance Report**

- Presentation: Caleb McMahon
- Discussion
- No Action

**V. APPROVAL OF CONSENT AGENDA (1:01:37-1:05:59)**

**A. Regular Commission Meeting Minutes, January 9, 2024**

**B. Vouchers in the amount of \$198,223.94**

- Discussion
- Motion to approve the consent agenda with changes as discussed: Comm. McAleer
- 2<sup>nd</sup>: Comm. Burke



- Vote: 3-0 (Unanimous)

**VI. COMPLETION OF RECORDS (1:06:00-1:18:17)**

- Presentation: Caleb McMahon, John Nutter
- Discussion
- No Action

**VII. PLANNING AND CAPITAL PROJECTS (1:18:18-1:21:09)**

**A. Item for Consideration – Harbor Cleanup W04 Change Order 2**

- Presentation: Chris Hartman
- Discussion
- Motion to authorize the Executive Director to execute Change Order No. 2 to Work Order No.4 with Floyd Snider for the completion of the draft Cleanup Action Plan for the Western Port Angeles Site, in an amount not to exceed \$67,462, and to allow the Executive Director to make any minor modifications to the agreement, if necessary.:  
Comm. Burke
- 2<sup>nd</sup>: Comm. McAleer
- Vote: 3-0 (Unanimous)

**VIII. LOG YARD**

No items

**IX. MARINE TRADES AND MARINE TERMINALS**

No items

**X. PROPERTY (1:21:10-1:27:36)**

**A. Item for Consideration - Arrow Marine Services – 1050 Term Lease**

- Presentation: Caleb McMahon
- Discussion
- Motion to approve the Commercial Term Lease with Arrow Marine Services as outlined with lease terms and dates: Comm. McAleer
- 2<sup>nd</sup>: Comm. Burke
- Vote: 3-0 (Unanimous)

**XI. MARINAS**

No items

**XII. AIRPORTS**

No items

**XIII. OTHER BUSINESS**

**XIV. ITEMS NOT ON THE AGENDA**

**XV. COMMISSIONER REPORTS (1:27:37-1:39:38)**

Comm. Beauvais shared that she attended the BOCC yesterday with Paul Jarkiewicz and John Nutter. The group discussed a resolution that the Port's attorney, Carolyn Lake, had drawn up in regard to forming a committee for timber taxing districts.

**XVI. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES)**

**XVII. FUTURE AGENDA**

**XVIII. NEXT MEETINGS (1:39:39-1:40:25)**



- A. February 13, 2024 – Regular Commission Meeting
- B. February 27, 2024 – Regular Commission Meeting
- C. March 12, 2024 – Regular Commission Meeting
- D. March 26, 2024 – Regular Commission Meeting

**XIX. UPCOMING EVENTS (1:40:26-1:41:43)**

- A. WPPA Annual Ports Day – February 1-2, 2024 – Olympia, WA
- B. Seattle Boat Show – February 2-10, 2024 – Seattle, WA
- C. NW Aviation Conference – February 24-25, 2024 – Puyallup, WA
- D. AFRC Annual Conference – April 2-4, 2024 – Stevenson, WA
- E. Olympic Logging Conference – April 24-26, 2024 – Victoria, BC

**BROWN BAG LUNCH AND OPEN DISCUSSION WITH THE COMMISSION (TIME PERMITTING)**

**XX. EXECUTIVE SESSION (1:41:44-1:46:55)**

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, The Open Public Meetings Act.

- Comm. Beauvais recessed the meeting to convene an executive session. The anticipated length of the executive session is 30 minutes. The Commission may take action in public sessions following the executive session.
- Discussion: One (1) item concerning the legal risk of a proposed action that the agency has identified when public discussion of the legal risks is likely to result in an adverse legal or financial consequence to the Port. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(i). One (1) item concerning real estate sale, purchase, or lease, discussing such matters in executive session is appropriate pursuant to RCW 42.30.110.(1)(c)
- Recess: 5 minutes
- Start Time: 10:50 am
- Extended: 47 mins
- End Time: 12:07 pm

Public Session of Commission Meeting Reconvened: 12:07 pm

Commissioner Beauvais noted no action as a result of the executive session.

**XXI. ADJOURN (1:46:56-1:47:00)**

Comm. Beauvais adjourned the meeting at 12:07 pm.

PORT OF PORT ANGELES  
BOARD OF COMMISSIONERS

  
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Connie Beauvais, President

  
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Steven Burke, Secretary

Steven Burke, Secretary