



REGULAR COMMISSION MEETING
Tuesday, February 13, 2024, at 9:00 am
338 W. First St, Port Angeles, WA 98363
MINUTES

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit <https://portofpa.com/about-us/agenda-center/>

Connie Beauvais, Commissioner	Chris Hartman, Dir. of Engineering
Steve Burke, Commissioner	Caleb McMahon, Dir. of Econ. Development
Paul Jarkiewicz, Executive Director	Braedi Joutsen, Clerk to the Board
John Nutter, Dir. of Finance & Admin	Marty Marchant, Marine Trades Manager
Colleen McAleer, Commissioner	Katharine Fraizer, Grants & Contracts Manager

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:36)

Comm. Beauvais called the meeting to order at 9:00 am.

II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (0:37-1:36)

Executive Director Paul Jarkiewicz made a comment regarding former employee Dan Shea.

III. APPROVAL OF AGENDA (1:37-2:08)

- Motion to approve the consent agenda as modified: Comm. Burke
- 2nd: Comm. McAleer
- Vote: 3-0 (Unanimous)

IV. WORK SESSION (2:09-2:21:10)

A. Community Boating Program Presentation (15 minutes)

- Presentation: Randy Volker & Eric Nash
- Discussion
- No Action

B. Sequim Bay Yacht Club Presentation (15 minutes)

- Presentation: Lisa O'Keefe
- Discussion
- No Action

C. Natural Resources Innovative Center (NRIC) Update

- Presentation: Colleen McAleer & Katharine Frazier
- Discussion
- No Action

D. Annual Bad Debt Report

- Presentation: John Nutter
- Discussion
- Motion to approve the removal of the listed accounts from our records: Comm. McAleer
- 2nd: Comm. Burke
- Vote: 3-0 (Unanimous)

E. Marine Trade Center Ph. 2 Development – Advertise for Bid

- Presentation: Chris Hartman
- Discussion
- No Action

F. Tariff Review

- Presentation: Paul Jarkiewicz
- Discussion
- Consensus from the Commission was to adopt as presented.



G. JWM Fuel System Status Update

- Presentation: Wilson Easton
- Discussion
- No Action

V. **APPROVAL OF CONSENT AGENDA (2:21:11-2:27:22)**

A. Regular Commission Meeting Minutes, January 23, 2024

B. Vouchers in the amount of \$1,125,926.46

- Discussion
- Motion to approve the consent agenda as presented: Comm. McAleer
- 2nd: Comm. Beauvais
- Vote: 3-0 (Unanimous)

VI. **COMPLETION OF RECORDS (2:27:23-2:33:15)**

A. Monthly Delegation of Authority Report

- Presentation: Paul Jarkiewicz
- Discussion
- No Action

VII. **PLANNING AND CAPITAL PROJECTS**

No items

VIII. **LOG YARD**

No items

IX. **MARINE TRADES AND MARINE TERMINALS**

No items

X. **PROPERTY (2:33:16-2:40:40)**

A. IFC – Natural Systems Designs - Term Lease

- Presentation: Caleb McMahon
- Discussion
- Motion to authorize the Executive Director to sign the lease per the terms and conditions presented and make minor modifications to the lease as necessary: Comm. McAleer
- 2nd: Comm. Burke
- Vote: 3-0 (Unanimous)

B. IFC – Peninsula Trails Coalition - Term Lease

- Presentation: Caleb McMahon
- Discussion
- Motion to authorize the Executive Director to sign a lease with Peninsula Trails Coalition per the terms and conditions as presented with a performance caveat set that the wrap needs to be completed by June 1, 2024: Comm. Burke
- 2nd: Comm. McAleer
- Vote: 3-0 (Unanimous)

XI. **MARINAS**

No items

XII. **AIRPORTS**

No items

XIII. **OTHER BUSINESS (2:40:41-2:55:28)**



- A. Resolution 24-1291 – Abandoned Vessel “WN7580KU”
- Presentation: John Nutter
 - Discussion
 - Motion to adopt Resolution 24-1291, a resolution directing the sale of an abandoned vessel: Comm. Burke
 - 2nd: Comm. McAleer
 - Vote: 3-0 (Unanimous)
- B. Letter of Support – RAISE Grant
- Presentation: Katharine Frazier
 - Discussion
 - Motion to approve the letter of support for Port Angeles Mobility Planning FY24 RAISE Application: Comm. Beauvais
 - 2nd: Comm. McAleer
 - Vote: 3-0 (Unanimous)
- C. Letter of Support – North Olympic Peninsula Climate Resilience Collaborative Proposal
- Presentation: Katharine Frazier
 - Discussion
 - Motion to approve the letter of support for the North Olympic Peninsula Climate Resilience Collaborative Proposal: Comm. Burke
 - 2nd: Comm. McAleer
 - Vote: 3-0 (Unanimous)
- D. Letter of Support – State Dept. of Homeland Security Grant
- Presentation: Katharine Frazier
 - Discussion
 - Motion to approve the letter of support for Clallam County’s State Homeland Security Program Grant Application: Comm. Beauvais
 - 2nd: Comm. McAleer
 - Vote: 3-0 (Unanimous)
- E. Letter of Support – EDA Tech Hub
- Presentation: Katharine Frazier
 - Discussion
 - Motion to approve the letter of support for the EDA Tech Hubs Phase 2-2023 Pacific Northwest Mass Timber Tech Hub: Comm. Beauvais
 - 2nd: Comm. Burke
 - Vote: 3-0 (Unanimous)

XIV. ITEMS NOT ON THE AGENDA

XV. COMMISSIONER REPORTS (2:55:29-2:56:31)

Comm. Burke shared that he attended the Port Angeles Chamber of Commerce Community Awards this past weekend and had a good time.

Comm. McAleer shared that tomorrow is the WPPA Legislative midsession update meeting.

XVI. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (2:56:32-2:58:30)

Eric Nash, Port Angeles, WA -

XVII. FUTURE AGENDA

XVIII. NEXT MEETINGS (2:58:31-2:59:38)



- A. February 27, 2024 – Regular Commission Meeting
- B. March 12, 2024 – Regular Commission Meeting

- C. March 26, 2024 – Regular Commission Meeting
- D. April 9, 2024 – Regular Commission Meeting

XIX. UPCOMING EVENTS (2:59:39-3:01:15)

- A. NW Aviation Conference – February 24-25, 2024 – Puyallup, WA
- B. AFRC Annual Conference – April 2-4, 2024 – Stevenson, WA
- C. Olympic Logging Conference – April 24-26, 2024 – Victoria, BC

BROWN BAG LUNCH AND OPEN DISCUSSION WITH THE COMMISSION (TIME PERMITTING)

XX. EXECUTIVE SESSION (3:01:16-3:04:38)

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, The Open Public Meetings Act.

- Comm. Beauvais recessed the meeting to convene an executive session. The anticipated length of the executive session is 60 minutes. The Commission may take action in public sessions following the executive session.
- Discussion: One (1) item concerning the legal risk of a proposed action that the agency has identified when public discussion of the legal risks is likely to result in an adverse legal or financial consequence to the Port. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(i). Two (2) items concerning real estate sale, purchase, or lease, discussing such matters in executive session are appropriate pursuant to RCW 42.30.110.(1)(c). One (1) item concerning the performance of a public employee discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(g).
- Recess: 3 minutes
- Start Time: 12:05 pm
- Extended: 60 mins
- End Time: 2:05 pm

Public Session of Commission Meeting Reconvened: 2:05 pm

Commissioner Beauvais noted no action as a result of the executive session.

XXI. ADJOURN (3:04:39-3:04:45)

Comm. Beauvais adjourned the meeting at 2:06 pm.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS


Connie Beauvais, President


Steven Burke, Secretary