



SPECIAL COMMISSION MEETING
Tuesday, October 24, 2023, at 8:00 am
338 West First Street, Port Angeles, WA 98362
MINUTES

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit <https://portofpa.com/about-us/agenda-center/>

Connie Beauvais, Commissioner
Steve Burke, Commissioner
Colleen McAleer, Commissioner
Paul Jarkiewicz, Executive Director

Chris Hartman, Dir. of Engineering
Caleb McMahon, Dir. of Econ. Development
Braedi Joutsen, Clerk to the Board
John Nutter, Dir. of Finance & Admin

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:28)

Comm. Beauvais called the meeting to order at 8:00 a.m.

II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (1:24-3:17)

Comm. Beauvais shared that former District 3 Port Commissioner Glen Beckman (1992-2003) has passed away. The Commission sends best wishes to the family during this time.

Comm. Beauvais also commented that former Port Commissioner and Washington State Senator Jeff Wilson has been arrested and is currently being held in Hong Kong. Best wishes are being sent to him and his family.

III. APPROVAL OF AGENDA (3:18-3:23)

- *Special meeting agenda cannot be modified.*

IV. WORK SESSION (3:24-2:28:06)

- A. 3rd Quarter Cash & Investment Report
- Presentation: John Nutter
 - Discussion
 - No Action
- B. Community Partner Programs Discussion
- Presentation: Braedi Joutsen
 - Discussion
 - No Action
- C. 2024 Operating Budget Review
- Presentation: John Nutter
 - Discussion
 - No Action

V. APPROVAL OF CONSENT AGENDA (2:28:07-2:28:39)

- A. Special Commission Meeting Minutes, October 17, 2023
- B. Vouchers presented in the amount of \$309,698.15
- Motion to approve the consent agenda as presented: Comm. McAleer
 - 2nd: Comm. Beauvais
 - Vote: 3-0 (Unanimous)

VI. COMPLETION OF RECORDS (2:28:40-2:34:03)

- A. 3rd Quarter Financial Report
- Presentation: John Nutter
 - Discussion
 - No Action



VII. PLANNING AND CAPITAL PROJECTS

No items

VIII. LOG YARD

No items

IX. MARINE TRADES AND MARINE TERMINALS

No items

X. PROPERTY (2:34:04-2:52:22)

A. CRTC Lease – 2nd Touch

- Presentation: Caleb McMahon
- Discussion
- Motion to approve the term lease as presented and outlined above: Comm. Burke
- 2nd: Comm. McAleer
- Vote: 3-0 (Unanimous)

B. Item for Consideration – Helm Property Purchase

- Presentation: Caleb McMahon
- Discussion
- Motion to approve the purchase of the Helm property in the amount of \$225,000 for both the land and improvements, to include buyers' costs that are outlined in the purchase and sale agreement and authorize the Executive Director to sign the documents to accept this purchase: Comm. Burke
- 2nd: Comm. Beauvais
- Vote: 2-1 (Comm. McAleer voting No)

XI. MARINAS

No items

XII. AIRPORTS

No items

XIII. OTHER BUSINESS

No items

XIV. COMMISSIONER REPORTS (2:52:23-2:58:09)

Comm. Burke recently visited the Port of Everett's marina and felt they are a great example of a marina that allows boathouses.

Comm. Beauvais attended an Olympic Climate Action meeting, this was their first presentation in four years.

XV. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (2:58:10-3:15:28)

Won Choi, Port Angeles, WA - thanked the Commission for their transparency and attention to detail during this budget season. He would like to meet with staff to ask technical questions regarding the Port's budget specific to marinas.

Paul Jarkiewicz, Port Angeles, WA – provided an update on the legislative agenda from WPPA.

XVI. FUTURE AGENDA

XVII. NEXT MEETINGS (3:15:29-3:16:40)



- A. November 7, 2023 - Special Commission Meeting – Open Public Hearing
- B. November 14, 2023 – Regular Commission Meeting - Close Public Hearing
- C. December 12, 2023 – Regular Commission Meeting

XVIII. UPCOMING EVENTS (3:16:41-3:16:52)

- A. Carbon Friendly Forestry Conference – November 1/8/15, 2023 – Virtual
- B. Pacific Marine Expo – November 8-10, 2023 – Seattle, WA
- C. International Workboat Show- November 29-December 1 - New Orleans, LA
- D. WPPA Annual Meeting – December 6-8, 2023 – Vancouver, WA

BROWN BAG LUNCH AND OPEN DISCUSSION WITH THE COMMISSION (TIME PERMITTING)

XIX. EXECUTIVE SESSION (0:29-1:23), (3:16:53-3:17:51)

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, The Open Public Meetings Act.

- Comm. Beauvais advised that the Commission would convene an executive session; the anticipated length of the executive session is 60 minutes. The Commission is not expected to take action in public sessions following the executive session.
- Discussion: Two (2) items concerning the legal risk of a proposed action that the agency has identified when public discussion of the legal risks is likely to result in an adverse legal or financial consequence to the Port. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(i).
- Start Time: 8:00 am
- Extended: 5 minutes
- End Time: 9:05 am

No Action

Public Session of Commission Meeting Reconvened: 9:05 am

- Comm. Beauvais advised that the Commission would convene an executive session; the anticipated length of the executive session is 30 minutes. The Commission is not expected to take action in public sessions following the executive session.
- Discussion: One (1) item concerning the legal risk of a proposed action that the agency has identified when public discussion of the legal risks is likely to result in an adverse legal or financial consequence to the Port. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(i).
- Start Time: 12:30 pm
- Recess: 5 minutes
- Extended: 5 minutes
- End Time: 1:05 pm


No Action

Public Session of Commission Meeting Reconvened: 1:05 pm

XX. ADJOURN (3:17:52-3:17:56)

Comm. Beauvais adjourned the meeting at 1:06 pm.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS


Connie Beauvais, President



Steven Burke, Secretary