



SPECIAL COMMISSION MEETING
Tuesday, September 19, 2023, at 9:00 am
338 West First Street, Port Angeles, WA 98362
MINUTES

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit www.portofpa.com/agendacenter

Connie Beauvais, Commissioner	Chris Hartman, Dir. of Engineering
Steve Burke, Commissioner	Caleb McMahon, Dir. of Econ. Development
Colleen McAleer, Commissioner	Braedi Joutsen, Clerk to the Board
Paul Jarkiewicz, Executive Director	John Nutter, Dir. of Finance & Admin

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:35)

Comm. Beauvais called the meeting to order at 9:00 am.

II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (0:36-3:17)

Lee Whetham, Port Angeles, spoke to whether or not Port non-potable faucets have proper signage.

III. APPROVAL OF AGENDA (3:18-3:27)

- Motion to approve the agenda as presented: Comm. McAleer
- 2nd: Comm. Burke
- Vote: 3-0 (Unanimous)

IV. WORK SESSION (3:28-1:36:40)

A. Tariff/Rate Discussion

- Presentation: Paul Jarkiewicz
- Discussion
- No Action

B. Marina Rules Update

- Presentation: Jon Picker
- Discussion
- No Action

C. Airport Update

- Presentation: Jon Picker
- Discussion
- No Action

D. Budget Calendar Review

- Presentation: Paul Jarkiewicz
- Discussion
- No Action

E. Strategic Plan Review

- Presentation: Chris Hartman
- Discussion
- No Action

F. Capital Budget & Projects Report

- Presentation: Chris Hartman
- Discussion
- No Action



V. APPROVAL OF CONSENT AGENDA (1:36:41-1:39:16)

- A. Regular Commission Meeting Minutes, August 22, 2023
- B. Special Commission Meeting Minutes, August 30, 2023
- C. Vouchers in the amount of \$1,058,084.39
 - Motion to approve the consent agenda: Comm. McAleer
 - 2nd: Comm. Burke
 - Vote: 3-0 (Unanimous)

VI. COMPLETION OF RECORDS (1:39:17-1:46:17)

- A. Monthly Delegation of Authority Report
 - Presentation: Paul Jarkiewicz
 - Discussion
 - No Action

VII. PLANNING AND CAPITAL PROJECTS (1:46:18-1:50:04)

- A. Century West Engineering Hangar Development Site Prep Design
 - Presentation: Chris Hartman
 - Discussion
 - Motion to authorize the Executive Director to sign a contract with Century West Engineering for Hangar Pad Site Preparation Design for an amount not to exceed Two Hundred Forty-Five Thousand Five Hundred Fourteen Dollars and Seventy-Seven Cents (\$245,514.77): Comm. McAleer
 - 2nd: Comm. Burke
 - Vote: 3-0 (Unanimous)

VIII. LOG YARD

No items

IX. MARINE TRADES AND MARINE TERMINALS

No items

X. PROPERTY

No items

XI. MARINAS

No items

XII. AIRPORTS

No items

XIII. OTHER BUSINESS

No items

XIV. COMMISSIONER REPORTS (1:50:05-1:59:08)

Comm. McAleer shared that attended the NOLA meeting yesterday, in which the different proposals were presented. Our 3 legislative delegates were in attendance as well.

Comm. Beauvais responded to the earlier public comment regarding water signage, and she has been assured that there is not a single faucet within the Port property that doesn't have proper signage on it. She also shared that she attended the Twilight Festival in Forks last weekend.

Comm. Burke attended the EDC Roundtable on timber and felt that it was good and well attended by not just government agencies but the public.



XV. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (1:59:09-2:06:48)

Casey Kuch – Port Angeles, WA, commented that he has been very active in the marina rules meetings. He shared that the boat haven users and tenants have created an ad hoc group with over 61 members. On behalf of the group, he was asked to speak to the Commission regarding the definite lack of trust the group feels with the Port. The entire boating community is very unhappy with how this entire process is going. So far the group has come up with 6 guiding items that they believe need to be incorporated into the updated marina rules and regulations.

XVI. FUTURE AGENDA

XVII. NEXT MEETINGS (2:06:49-2:07:44)

- A. October 3, 2023 – Special Commission Meeting
- B. October 10, 2023 – Regular Commission Meeting
- C. October 17, 2023 – Special Commission Meeting
- D. October 24, 2023 - Special Commission Meeting - @ Airport Meeting Room
- E. November 7, 2023 - Special Commission Meeting
- F. November 14, 2023 – Regular Commission Meeting
- G. November 21, 2023 – Special Commission Meeting
- H. November 28, 2023 – Regular Commission Meeting

XVIII. UPCOMING EVENTS (2:07:45-2:09:40)

- A. WPPA Environmental Seminar – September 21-22, 2023 – Tacoma, WA
- B. Big Hurt – September 23, 2023 – Port Angeles, WA
- C. EDC Maritime CEO Roundtable – October 4, 2023 – Port Angeles, WA
- D. Crab Festival – October 6-8, 2023 – Port Angeles, WA
- E. Carbon Friendly Forestry Conference – November 1/8/15, 2023 – Virtual
- F. Pacific Marine Expo – November 8-10, 2023 – Seattle, WA
- G. METS Trade Show – November 15-17, 2023 – Amsterdam, Netherlands
- H. International Workboat Show- November 29-December 1 - New Orleans, LA
- I. WPPA Annual Meeting – December 6-8, 2023 – Vancouver, WA

BROWN BAG LUNCH AND OPEN DISCUSSION WITH THE COMMISSION (TIME PERMITTING)

XIX. EXECUTIVE SESSION (2:09:41-2:11:45)

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, The Open Public Meetings Act.

- Comm. Beauvais advised that the Commission would convene an executive session; the anticipated length of the executive session is 60 minutes. The Commission may take action in public sessions following the executive session.
- Discussion: Two (2) items concerning real estate sale, purchase, or lease if a likelihood that disclosure would increase the price. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(b). Four (4) items concerning the legal risk of a proposed action that the agency has identified when public discussion of the legal risks is likely to result in an adverse legal or financial consequence to the Port. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(i).



- Recess: 5 minutes
- Start Time: 11:15 am
- Extended: 45 minutes
- End Time: 12:55 pm

Public Session of Commission Meeting Reconvened: 12:55 pm

- No Action

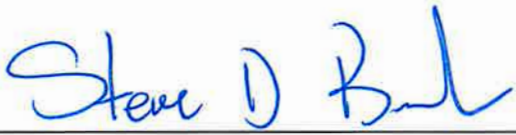
XX. ADJOURN (2:11:46-2:11:51)

Comm. Beauvais adjourned the meeting at 12:56 pm.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS



Connie Beauvais, President



Steven Burke, Secretary