



SPECIAL COMMISSION MEETING
Tuesday, October 3, 2023, at 9:00 am
338 West First Street, Port Angeles, WA 98362
MINUTES

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit www.portofpa.com/agendacenter

Connie Beauvais, Commissioner	Chris Hartman, Dir. of Engineering
Steve Burke, Commissioner	Caleb McMahon, Dir. of Econ. Development
Colleen McAleer, Commissioner	Braedi Joutsen, Clerk to the Board
Paul Jarkiewicz, Executive Director	John Nutter, Dir. of Finance & Admin

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:32)

Comm. Beauvais called the meeting to order at 9:00 am.

II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (0:33-3:52)

Lee Whetham, Port Angeles, WA – spoke about upcoming events on the agenda and forthcoming changes to marina rules.

Casey Cook, Port Angeles, WA – spoke about improved communication in relation to upcoming marina rule changes, and thanked the Commission.

III. APPROVAL OF AGENDA (3:53-3:59)

- Motion to approve the agenda as presented: Comm. Burke
- 2nd: Comm. McAleer
- Vote: 3-0 (Unanimous)

IV. WORK SESSION (4:00-1:42:01), (2:17:17-2:18:15)

A. Legislative Priorities

- Presentation: Bruce Beckett
- Discussion
- No Action

B. Port Angeles Yacht Club - Hold Over Request

- Presentation: Braedi Joutsen
- Discussion
- Motion to approve the Community Partner Program Grant holdover request from the Port Angeles Yacht Club: Comm. Burke
- 2nd: Comm. Beauvais
- Vote: 3-0 (Unanimous)

C. Tariff/Rate Discussion

- Presentation: Paul Jarkiewicz
- Discussion
- No Action

D. Letters of Commitment

- Presentation: Paul Jarkiewicz
- Discussion
- Consensus from the Commission was to sign the letter with the changes as discussed.

E. Operating Budget End of Year Projection/Assumptions

- Presentation: John Nutter
- Discussion
- No Action

F. John Wayne Marina Surveillance

- Presentation: Steven Rose



- Discussion
- No Action

V. APPROVAL OF CONSENT AGENDA (1:42:02-1:42:53)

- A. Special Commission Meeting Minutes, September 19, 2023
- B. Vouchers in the amount of \$3,509,522.14
- Motion to approve the consent agenda: Comm. McAleer
 - 2nd: Comm. Beauvais
 - Vote: 3-0 (Unanimous)

VI. COMPLETION OF RECORDS

No items

VII. PLANNING AND CAPITAL PROJECTS

No items

VIII. LOG YARD

No items

IX. MARINE TRADES AND MARINE TERMINALS

No items

X. PROPERTY

No items

XI. MARINAS

No items

XII. AIRPORTS

No items

XIII. OTHER BUSINESS

No items

XIV. COMMISSIONER REPORTS (1:42:54-2:04:34)

Comm. Burke complimented Mike Simonson, Marine Terminal Manager, for assisting with setting up a tour of the Cable Innovator for a group of constituents.

Comm. Beauvais attended the Big Hurt and wanted to recognize the four (4) Port employees who participated in the event.

Comm. Beauvais, Chris Hartman, and Jesse Waknitz attended last week's WPPA Environmental Seminar. Comm. Beauvais shared her comments regarding the seminar.

XV. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (2:04:35-2:08:56)

Lee Whetham, Port Angeles, WA – Asked about special meetings and commented on commissioner reports.

Casey Cook, Port Angeles, WA – Spoke to enlarging the Boat Yard area in regards to any available grant funding.

XVI. FUTURE AGENDA

XVII. NEXT MEETINGS (2:08:57-2:10:37)



- A. October 10, 2023 – Regular Commission Meeting
- B. October 17, 2023 – Special Commission Meeting
- C. October 23, 2023 – Special Joint Commission Meeting with BOCC @ County
- D. October 24, 2023 - Special Commission Meeting - @ Airport Meeting Room
- E. November 7, 2023 - Special Commission Meeting
- F. November 14, 2023 – Regular Commission Meeting

- G. November 21, 2023 – Special Commission Meeting
- H. November 28, 2023 – Regular Commission Meeting
- I. December 12, 2023 – Regular Commission Meeting
- J. December 26, 2023 – Regular Commission Meeting - Cancelled

XVIII. UPCOMING EVENTS (2:10:38-2:14:40)

- A. Port Commissioner Candidate Forum – October 3, 2023 – Port Angeles, WA
- B. EDC Maritime CEO Roundtable – October 4, 2023 – Port Angeles, WA
- C. Crab Festival – October 6-8, 2023 – Port Angeles, WA
- D. Maritime Washington National Heritage Launch – October 12, 2023 – Port Angeles
- E. Carbon Friendly Forestry Conference – November 1/8/15, 2023 – Virtual
- F. Pacific Marine Expo – November 8-10, 2023 – Seattle, WA
- G. International Workboat Show- November 29-December 1 - New Orleans, LA
- H. WPPA Annual Meeting – December 6-8, 2023 – Vancouver, WA

BROWN BAG LUNCH AND OPEN DISCUSSION WITH THE COMMISSION (TIME PERMITTING)

XIX. EXECUTIVE SESSION (2:14:41-2:17:16)

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, The Open Public Meetings Act.

- Comm. Beauvais advised that the Commission would convene an executive session; the anticipated length of the executive session is 60 minutes. The Commission may take action in public sessions following the executive session.
- Discussion: One (1) item concerning real estate sale, purchase, or lease if a likelihood that disclosure would increase the price. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(b). Two (2) items concerning the legal risk of a proposed action that the agency has identified when public discussion of the legal risks is likely to result in an adverse legal or financial consequence to the Port. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(i). One (1) item concerning the performance of a public employee. Discussing such matters is appropriate pursuant to RCW 42.30.110(1)(g)
- Recess: 10 minutes
- Start Time: 11:25 am
- Extended: 1 hour and 10 minutes
- End Time: 1:35 pm

Public Session of Commission Meeting Reconvened: 1:35 pm

- No Action



XX. ADJOURN (2:18:16-2:18:19)

Comm. Beauvais adjourned the meeting at 1:37 pm.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS

Connie Beauvais, President

Steven Burke, Secretary