



SPECIAL COMMISSION MEETING
Tuesday, October 10, 2023, at 8:00 am
338 West First Street, Port Angeles, WA 98362
MINUTES

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit <https://portofpa.com/about-us/agenda-center/>

Connie Beauvais, Commissioner
Steve Burke, Commissioner
Colleen McAleer, Commissioner
John Nutter, Dir. of Finance & Admin

Chris Hartman, Dir. of Engineering
Caleb McMahon, Dir. of Econ. Development
Braedi Joutsen, Clerk to the Board

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:31)

Comm. Beauvais called the meeting to order at 9:00 am

II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (0:32-0:59)

None.

III. APPROVAL OF AGENDA (1:00-1:47)

- Motion to approve the agenda with the modifications as stated: Comm. McAleer
- 2nd: Comm. Burke
- Vote: 3-0 (Unanimous)

IV. WORK SESSION (1:48-47:00)

A. 3rd Quarter Cash & Investment Report

- Presentation: John Nutter
- Discussion
- No Action

B. Draft Capital Budget – Final

- Presentation: Chris Hartman
- Discussion
- No Action

C. Finalize Operating Assumptions – OPEX Budget

- Presentation: John Nutter
- Discussion
- No Action

V. APPROVAL OF CONSENT AGENDA (47:01-47:49)

A. Special Commission Meeting Minutes, October 3, 2023

B. Vouchers in the amount of \$709,320.89

- Motion to approve the consent agenda: Comm. Beauvais
- 2nd: Comm. McAleer
- Vote: 3-0 (Unanimous)

VI. COMPLETION OF RECORDS (47:50-1:06:19)

A. 3rd Quarter Operations Report

- Presentation: Caleb McMahon, John Nutter
- Discussion
- No Action

B. Monthly Delegation of Authority Report

- Discussion
- No Action



VII. PLANNING AND CAPITAL PROJECTS

No items

VIII. LOG YARD

No items

IX. MARINE TRADES AND MARINE TERMINALS

No items

X. PROPERTY

No items

XI. MARINAS

No items

XII. AIRPORTS

No items

XIII. OTHER BUSINESS

No items

XIV. COMMISSIONER REPORTS (1:06:20-1:09:51)

Comm. Beauvais shared that she spent the weekend with the Coast Guard Alert vessel, welcoming people aboard for the tours. She received a lot of positive feedback regarding the tours and that it was very well received.

XV. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (1:09:52-1:15:44)

Won Choi, Port Angeles, WA – recently moved from the community from Nashville, Tennessee. He has a vast history of serving on various community boards and wanted to thank the Commission for their transparency, public engagement, and eagerness to listen to the marina tenants.

XVI. FUTURE AGENDA (1:15:45-1:15:50)

XVII. NEXT MEETINGS (1:15:51-1:18:49)

- A. October 17, 2023 – Special Commission Meeting
- B. October 23, 2023 – Special Joint Commission Meeting with BOCC @ County
- C. October 24, 2023 – Special Commission Meeting – starting at 8 am
- D. November 7, 2023 - Special Commission Meeting
- E. November 14, 2023 – Regular Commission Meeting
- F. November 21, 2023 – Special Commission Meeting - Cancelled
- G. November 28, 2023 – Special Commission Meeting - Cancelled
- H. December 12, 2023 – Special Commission Meeting – @ the Airport Meeting Room

XVIII. UPCOMING EVENTS (1:18:50-1:19:40)

- A. Maritime Washington National Heritage Launch – October 12, 2023 – Port Angeles
- B. Carbon Friendly Forestry Conference – November 1/8/15, 2023 – Virtual
- C. Pacific Marine Expo – November 8-10, 2023 – Seattle, WA



D. International Workboat Show- November 29-December 1 - New Orleans, LA

E. WPPA Annual Meeting – December 6-8, 2023 – Vancouver, WA

BROWN BAG LUNCH AND OPEN DISCUSSION WITH THE COMMISSION *(TIME PERMITTING)*

XIX. EXECUTIVE SESSION (1:19:41-1:20:42)

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, The Open Public Meetings Act.

- Comm. Beauvais advised that the Commission would convene an executive session; the anticipated length of the executive session is 50 minutes. The Commission may take action in public sessions following the executive session.
- Discussion: One (1) item concerning real estate sale, purchase, or lease if a likelihood that disclosure would increase the price. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(b). Two (2) items concerning the legal risk of a proposed action that the agency has identified when public discussion of the legal risks is likely to result in an adverse legal or financial consequence to the Port. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(i).
- Start Time: 10:25 am
- Recess: 5 minutes
- End Time: 11:15 am

10:45 am – Commission recessed to thank Coast Guard Admiral Fosse, Commander of the Coast Guard's 13th District, for allowing the tours on the USCG Cutter Alert over the weekend.

Public Session of Commission Meeting Reconvened: 11:15 am

- No Action

XX. ADJOURN (1:20:43-1:21:11)

Comm. Beauvais adjourned the meeting at 11:15 am.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS


Connie Beauvais, President


Steven Burke, Secretary