



REGULAR COMMISSION MEETING

Tuesday, August 8, 2023, at 9:00 am

338 West First Street, Port Angeles, WA 98362
MINUTES

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely, please visit www.portofpa.com/agendacenter

Connie Beauvais Commissioner

Steve Burke, Commissioner

Colleen McAleer, Commissioner

Paul Jarkiewicz, Executive Director

Jesse Waknitz, Environmental Mgr.

Caleb McMahon, Dir. of Econ. Development

Braedi Joutsen, Clerk to the Board

John Nutter, Dir. of Finance & Admin

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:30)

Comm. Beauvais called the meeting to order at 9:00 am.

II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (0:31-2:39)

Lee Whetham, Port Angeles, WA, questioned the Commission's \$100 allotment for electrical on the Dash Air lease presented at the previous meeting. He would like to see the breakdown of utility costs in the lease, not just the electrical allotment.

III. APPROVAL OF AGENDA (2:40-2:51)

- Motion to approve the agenda as presented: Comm. McAleer
- 2nd: Comm. Burke
- Vote: 3-0 (Unanimous)

IV. WORK SESSION (2:52-39:57)

A. Budget Calendar/Strategic Priorities 2024

- Presentation: Paul Jarkiewicz
- Discussion
- No Action

V. APPROVAL OF CONSENT AGENDA (39:58-41:04)

A. Regular Commission Meeting Minutes (Corrected), July 11, 2023

B. Regular Commission Meeting Minutes, July 25, 2023

C. Vouchers in the amount of \$728,567.68

- Discussion
- Motion to approve consent agenda: Comm. McAleer
- 2nd: Comm. Burke
- Vote: 3-0 (Unanimous)

VI. COMPLETION OF RECORDS (41:05-46:34)

A. Monthly Delegation of Authority Report

- Presentation: John Nutter
- Presentation: Paul Jarkiewicz
- Discussion
- No Action

VII. PLANNING AND CAPITAL PROJECTS

No items

VIII. LOG YARD

No items

IX. MARINE TRADES AND MARINE TERMINALS

No items



X. PROPERTY

No items

XI. MARINAS

No items

XII. AIRPORTS (46:35-54:45), (1:09:30-1:10:40)

A. Dash Lease

- Presentation: Caleb McMahon
- Discussion
- Motion to approve the non-standard items as presenting, being a Commercial Term Lease as outlined with lease terms and dates and waived items above: Comm. Burke
- 2nd: Comm. Beauvais
- Vote: 3-0 (Unanimous)

XIII. OTHER BUSINESS (54:46-57:44)

A. Resolution 23-1285, Abandoned Vessels

- Presentation: John Nutter
- Discussion
- Motion to adopt Resolution 23-1285, a resolution directing the sale of abandoned vessels: Comm. Burke
- 2nd: Comm. McAleer
- Vote: 3-0 (Unanimous)

XIV. ITEMS NOT ON THE AGENDA

XV. COMMISSIONER REPORTS (57:45-58:29)

Comm. Burke and Comm. Beauvais shared that they attended the Joyce Daze Wild Blackberry Festival this last weekend and enjoyed handing candy and bobbers out.

XVI. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (58:30-1:03:27)

Colleen McAleer, Clallam County EDC, Sequim, WA, shared that the EDC had a meeting with the Employment Security Department last week. The department has agreed to share data regarding individuals aged 25-54 who aren't currently in the workforce and who formally received unemployment benefits. The department also agreed to review being a partner for the RECOMPETE Grant when we move forward with the application process.

Lee Whetham, Port Angeles, WA – wanted to address his earlier comment regarding utilities, specifically the water. He appreciated the Commission's open dialogue during the Dash lease discussion. He mentioned that no language in the lease addresses any utility increases and doesn't believe that there is sufficient language to protect the Port, nor does the \$100 utility and services fee accurately depict usage or proper cost.

XVII. FUTURE AGENDA

XVIII. NEXT MEETINGS (1:03:28-1:03:44)

- A. August 22, 2023 - Regular Commission Meeting
- B. September 19, 2023 – Special Commission Meeting
- C. September 26, 2023 – Regular Commission Meeting
- D. October 10, 2023 – Regular Commission Meeting

XIX. UPCOMING EVENTS (1:03:45-1:07:28)



- A. WPPA Environmental Seminar – September 21-22, 2023 – Tacoma, WA
- B. Pacific Marine Expo – November 8-10, 2023 – Seattle, WA
- C. METS Trade Show – November 15-17, 2023 – Amsterdam, Netherlands
- D. WPPA Annual Meeting – December 6-8, 2023 – Vancouver, WA

BROWN BAG LUNCH AND OPEN DISCUSSION WITH THE COMMISSION (TIME PERMITTING)

XX. EXECUTIVE SESSION (1:07:29-1:09:29)

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, The Open Public Meetings Act.

- Comm. Beauvais advised that the Commission would convene an executive session; the anticipated length of the executive session is 90 minutes. The Commission may take action in public sessions following the executive session.
- Discussion: One (1) item concerning real estate sale, purchase, or lease if a likelihood that disclosure would increase the price. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(b). Five (5) items concerning the legal risk of a proposed action that the agency has identified when public discussion of the legal risks is likely to result in an adverse legal or financial consequence to the Port. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(i).
- Recess: 7 minutes
- Start Time: 10:15 am
- Extended: 1 hour 20 minutes
- End Time: 1:00 pm

Public Session of Commission Meeting Reconvened: 1:00 pm

- No Action

XXI. ADJOURN (1:10:41-1:10:46)

Comm. Beauvais adjourned the meeting at 1:01 pm.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS


Connie Beauvais, President



Steven Burke, Secretary