

ATTACHMENT 5

Section 26.45: Overall DBE Three-Year Goal Methodology

Name of Recipient: Port of Port Angeles, owner of William R. Fairchild International Airport

Goal Period: FY2021, FY2022, FY2023 – October 1, 2020 through September 30, 2023

DOT-assisted contract amount:	FY-2021	\$450,000
	FY-2022	\$5,650,000
	FY-2023	\$4,550,000
	Total	<u>\$10,650,000</u>

Overall Three-Year Goal: 1.7%, to be accomplished through **0%** RC and **1.7%** RN
(Note: the goal may be reflected as (1) an average of the three years; (2) three year Median; or (3) weighted percentage)

Total dollar amount to be expended on DBE's: $1.7\% \times \$10,650,000 = \$181,050$

Describe the Number and Type of Contracts that William R. Fairchild International Airport anticipates awarding:

Contracts Fiscal Year 2021

1. \$450,000 – Rehabilitate RW 8/26; Rehabilitate TW A (eastern section) and crack/slurry seal TW A (western section); Remove TW D and E connectors – Phase 2 (Full Design)

Contracts Fiscal Year 2022

1. \$5,650,000 – Rehabilitate RW 8/26 – Phase 3 (Construction)

Contracts Fiscal Year 2023

1. \$4,550,000 – Rehabilitate TW A (eastern section) and crack/slurry seal TW A (western section); Remove TW D and E connectors – Phase 3 (Construction)

Market Area: *The market area includes Clallam, Jefferson, King, Kitsap, Pierce, and Snohomish Counties where previous contractors had performed work at William R. Fairchild International Airport.*

Step 1. 26.45(c) Actual relative availability of DBE's

The base figure for the relative availability was calculated as follows:

The data source or demonstrable evidence used to derive the numerator was the Washington State OMWBE database: <http://omwbe.wa.gov/directory-of-certified-firms/>

The data source or demonstrable evidence used to derive the denominator was the U.S. Census Bureau Economic Census, 2016 County Business Patterns for Washington State: <http://www.census.gov/econ/cbp/index.html>

The firms reviewed included engineering, drafting, and surveying services and firms to reflect the scope of work for the fiscal year periods 2021 to 2023.

Fiscal Year 2021

For FY-2021, award of the following is anticipated:

Contract Name	Trade Description	NAICS Description	NAICS	Trade (\$)	Census	DBE Directory	DBE (%)	DBE (\$) (= Trade \$ x DBE %)
Rehabilitate RW 8/26; Rehabilitate and crack/slurry seal TW A; Remove TW D and E Phase 2 (Full Design)	Airport Engineering Services	Airport Engineering Services	541330	\$400,000	1102	15	1.4	\$5,600
	Drafting Services	Drafting Services	541340	\$50,000	38	17	4.5	\$2,250
Total Contract								
Total FY- 2021				\$450,000	1140	32	2.8	\$7850

Fiscal Year 2022

For FY-2022, award of the following is anticipated:

Contract Name	Trade Description	NAICS Description	NAICS	Trade (\$)	Census	DBE Directory	DBE (%)	DBE (\$) (= Trade \$ x DBE %)
Rehabilitate RW 8/26 – Phase 3 (Construction)	Airport Engineering Services	Airport Engineering Services	541330	\$300,000	1102	15	1.4	\$4,200
	Surveying and Mapping	Surveying and Mapping	541370	\$75,000	82	4	4.9	\$3,675
	HWY, Street, & Bridge Construction	HWY, Street, & Bridge Construction	237310	\$5,000,000	114	3	2.6	\$130,000
	Site Preparation	Site Preparation	238910	\$200,000	553	1	0.2	\$400
	Testing Laboratories	Testing Laboratories	541380	\$75,000	116	0	0.0	\$0
Total Contract								
Total FY- 2022				\$5,650,000	1967	23	1.2	\$138,275

Fiscal Year 2023

For FY-2023, award of the following is anticipated:

Contract Name	Trade Description	NAICS Description	NAICS	Trade (\$)	Census	DBE Directory	DBE (%)	DBE (\$) (= Trade \$ x DBE %)
Rehabilitate and crack/slurry seal TW A; Remove TW D and E connectors Phase 3 (Construction)	Airport Engineering Services	Airport Engineering Services	541330	\$200,000	1102	15	1.4	\$2,800
	Surveying and Mapping	Surveying and Mapping	541370	\$75,000	82	4	4.9	\$3,675
	HWY, Street, & Bridge Construction	HWY, Street, & Bridge Construction	237310	\$4,000,000	114	3	2.6	\$104,000
	Site Preparation	Site Preparation	238910	\$200,000	553	1	0.2	\$400
	Testing Laboratories	Testing Laboratories	541380	\$75,000	116	0	0.0	\$0
Total Contract								
Total FY- 2023				\$4,550,000	1967	23	1.2	\$110,875

Base Figure = [(Total FY-2021 DBE%)+(Total FY-2022 DBE%)+(Total FY-2023 DBE%)]/[3 Years]
 Base Figure = (2.8%+1.2%+1.2%)/3 Years = **1.7%** of all firms ready, willing and able.

The data source or demonstrable evidence used to derive the numerator was:

<http://omwbe.wa.gov/gov/directory-of-certified-firms/>

The data source or demonstrable evidence used to derive the denominator was:

<http://www.census.gov/cedsi/>

Step 2. 26.45(d): Adjustments to Step 1 base figure.

There is no historical DBE data to reference to make an adjustment to the Step 1 base figure; therefore, William R. Fairchild International Airport is adopting its Step 1 base figure as its overall goal for this three-year goal period.

Breakout of Estimated “Race and Gender Neutral” (RN) and “Race and Gender Conscious” (RC) Participation. 26.51(b) (1-9)

Port of Port Angeles will meet the maximum feasible portion of its overall goal by using RN means of facilitating DBE participation.

1. *Arranging solicitations, times for the presentation of bids, quantities, specifications, and delivery schedules in ways that facilitates DBE, and other small businesses, participation;*
2. *Providing assistance in overcoming limitations such as inability to obtain bonding or financing;*
3. *Providing technical assistance and other services;*
4. *Carrying out information and communications programs on contracting procedures and specific contract opportunities;*
5. *Implementing a supportive services program to develop and improve immediate and long-term business management, record keeping, and financial and accounting capability for DBE's and other small businesses;*
6. *Providing services to help DBE's and other small businesses improve long-term development, increase opportunities to participate in a variety of kinds of work, handle increasingly significant projects, and achieve eventual self-sufficiency;*
7. *Establishing a program to assist new, start-up firms, particularly in fields in which DBE participation has historically been low;*
8. *Ensuring distribution of DBE directory, through print and electronic means, to the widest feasible universe of potential prime contractors;*
9. *Assist DBE's and other small businesses, to develop their capability to utilize emerging technology and conduct business through electronic media; and*

Port of Port Angeles estimates that in meeting its overall goal **1.7%**, it will obtain **1.7%** from RN participation and **0%** through RC measures

This breakout is based on:

*Port of Port Angeles does not have a history of DBE participation or over-achievement of goals to reference and expects to obtain its DBE participation through the use of DBE contract goals or a conscious effort to obtain DBE participation. Therefore, we are applying the entire goal of **1.7 percent** to race-neutral participation.*

Port of Port Angeles will adjust the estimated breakout of RN and RC DBE participation as needed to reflect actual DBE participation (see Section 26.51(f)) and track and report RN and RC participation separately. For reporting purposes, RN DBE participation includes, but is not necessarily limited to, the following: DBE participation through a prime contract obtained through customary competitive procurement procedures; DBE participation through a subcontract on a prime contract that does not carry a DBE goal, DBE participation on a prime contract exceeding a contract goal and DBE participation through a subcontract from a prime contractor that did not consider a firm's DBE status in making the award.

PUBLIC PARTICIPATION

Consultation: Section 26.45(g)(1).

Port of Port Angeles submits its overall DBE three-year goal to DOT on October 1 as required by the set schedule.

In establishing the overall goal, Port of Port Angeles provided for consultation and publication. This included consultation with minority, women's and general contractor groups, community organizations, and other officials or organizations which could be expected to have information concerning the availability of disadvantaged and non-disadvantaged businesses, the effects of discrimination on opportunities for DBEs, and Port of Port Angeles's efforts to establish a level playing field for the participation of DBEs. The consultation included a scheduled, direct, interactive exchange teleconference with as many interested stakeholders as possible focused on obtaining information relevant to Port of Port Angeles's goal setting process, and it occurred before we were required to submit our goal methodology to the operating administration for review pursuant to paragraph (f) of this section. Notwithstanding paragraph (f)(4) of this section, we will not implement our proposed goal until we have complied with this requirement.

Port of Port Angeles submits its overall DBE three-year goal to DOT on October 1 as required by the set schedule.

Port of Port Angeles consulted with the Washington State Office of Minority & Women's Business Enterprises (OMWBE), without limiting consultation to these persons or groups, to obtain information concerning the availability of disadvantaged and non-disadvantaged businesses, the effects of discrimination on opportunities for DBEs, and Port of Port Angeles's efforts to establish a level playing field for the participation of DBEs.

A notice will be published in the Peninsula Daily News of the proposed overall goal informing the public that the proposed goal and its rationale are available on the Port's website following the date of the notice, and informing the public that Port of Port Angeles and DOT will accept comments on the goals for 30 days from the date of the notice.

PUBLIC NOTICE

Port of Port Angeles hereby announces its fiscal year 2021, 2022, and 2023 goal of **1.7%** for Disadvantaged Business Enterprise (DBE) airport construction contracts. The proposed goal and rationale is available on the Port's website (<https://portofpa.com/108/Air>) for 30 days from the date of this publication. A public telecom will be held on September 21, 2020 at 1:00 pm. If you would like to participate please reach out to Rick Nichols at rnichols@centurywest.com for meeting details.

Comments on the DBE goal will be accepted for 30 calendar days from the date of this publication and can be sent to the following:

*Dan Gase, Airport Manager
Port of Port Angeles
338 W. First Street
Port Angeles, WA 98362
360-417-3376
dang@portofpa.com*

AND

*Federal Aviation Administration Western-Pacific Regional Office
Office of Civil Rights
Attn: Sonia Cruz
777 S. Aviation Blvd, Suite #150
El Segundo, CA 90245*

Contract Goals

Port of Port Angeles will use contract goals to meet any portion of the overall goal that Port of Port Angeles does not project being able to meet using RN means. Contract goals are established so that, over the period to which the overall goal applies, they will cumulatively result in meeting any portion of Port of Port Angeles's overall goal that is not projected to be met through the use of RN means.

Port of Port Angeles will establish contract goals only on those DOT-assisted contracts that have subcontracting possibilities. It need not establish a contract goal on every such contract, and the size of the contract goals will be adapted to the circumstances of each such contract (e.g., type and location of work and availability of DBE's to perform the particular type of work).

We will express our contract goals as a percentage of the Federal share of a DOT-assisted contract.