



**REGULAR COMMISSION MEETING**  
**Tuesday, February 28, 2023, at 9:00 am**  
**338 West First Street, Port Angeles, WA 98362**  
**MINUTES**

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely please visit [www.portofpa.com/agendacenter](http://www.portofpa.com/agendacenter)

Steve Burke, Commissioner  
Colleen McAleer, Commissioner  
Connie Beauvais, Commissioner  
Geoff James, Executive Director  
John Nutter, Dir. Finance & Admin.

Jennifer Baker, Finance & Accounting Mgr.\*  
Paul Jarkiewicz, Dir. of Ops  
Braedi Joutsen, Clerk to the Board  
Caleb McMahon, Dir. of Econ. Development  
Cherie Gottschalk, Lease Administrator

*\*attended via zoom*

**I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:41)**

Comm. Beauvais called the meeting to order at 9:00 am.

**II. EARLY PUBLIC COMMENT SESSION (0:42-1:01)**

None.

**III. APPROVAL OF AGENDA (1:02-1:16)**

- Motion to approve agenda: Comm. Burke
- 2<sup>nd</sup>: Comm. McAleer
- Vote: 3-0 (Unanimous)

**IV. WORK SESSION (1:17-26:38), (0:57-1:44) \* THIS WAS ON THE SECOND RECORDING**

**A. Annual Bad Debt Report**

- Presentation: John Nutter
- Discussion
- *This item was tabled until after the Executive Session*
- Motion to approve the list with the exception of the bad debt related to PABH which are the top 5 items and that only the bad debt items at John Wayne Marina and Airport be removed: Comm. Burke
- 2<sup>nd</sup>: Comm. Beauvais
- Vote: 2-0 (Unanimous)
- \*Comm. McAleer was not present for the vote.

**B. Marina Boat Houses Discussion**

- Presentation: Paul Jarkiewicz
- Discussion
- No Action

**V. APPROVAL OF CONSENT AGENDA (26:39-30:34)**

**A. Regular Commission Meeting Minutes, February 14, 2023**

**B. Vouchers in the amount of \$254,694.51**

- Discussion
- Motion to approve consent agenda: Comm. McAleer
- 2<sup>nd</sup>: Comm. Burke
- Vote: 3-0 (Unanimous)

**VI. COMPLETION OF RECORDS**

No items

**VII. PLANNING AND CAPITAL PROJECTS**

No items



**VIII. LOG YARD**

No items

**IX. MARINE TRADES AND MARINE TERMINALS**

No items

**X. PROPERTY (30:35-1:00:33)**

A. Item for Consideration – DENC Murrey’s Deed Satisfaction

- Presentation: Cherie Gottschalk
- Discussion
- Motion to approve the Satisfaction of Statutory Warranty Deed & Agreement to be executed by the Port and recorded to finalize the repair completion requirement of the Statutory Warranty Deed & Agreement: Comm. Burke
- 2<sup>nd</sup>: Comm. McAleer
- Vote: 3-0 (Unanimous)

B. Item for Consideration – Angeles Communications

- Presentation: Cherie Gottschalk
- Discussion
- No Action

C. Item for Consideration – Real Estate Services

- Presentation: Caleb McMahon
- Discussion
- Motion to approve the proposed contract as presented to be executed by Cushman & Wakefield: Comm. Burke
- 2<sup>nd</sup>: Comm. Beauvais
- Vote: 2-1 (Comm. McAleer voting No)

**XI. MARINAS**

No items

**XII. AIRPORTS**

No items

**XIII. OTHER BUSINESS (1:00:34-1:13:07)**

A. Derelict Boat Deconstruction – State Master Contract 01816 - Change Order 01

- Presentation: Paul Jarkiewicz
- Discussion
- Motion to authorize the Executive Director to execute Change Order 01, per State Contract 01816 with Global Diving & Salvage Inc., in the amount of Fourteen Thousand Four Hundred Forty-three Dollars and Seventy Cents (\$14,443.70) plus applicable Washington State Sales Tax: Comm. Burke
- 2<sup>nd</sup>: Comm. McAleer
- Vote: 3-0 (Unanimous)

B. Memorandum – Surplus Vehicles

- Presentation: Geoff James
- Discussion
- No Action

**XIV. ITEMS NOT ON THE AGENDA**

No Items



**XV. COMMISSIONER REPORTS (1:13:08-1:20:57)**

Comm. Beauvais shared that last week she visited Friday Harbor with Chris Hartman and John Nutter. They toured their facilities to learn about how they are utilizing their own labor for construction projects such as marina float replacements.

**XVI. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (1:20:58-1:33:41)**

Colleen McAleer, Clallam County EDC, wanted to share that the Clallam County EDC is taking on the application for the Recompete Act that was recently created by Representative Kilmer. This federal grant from the EDA will provide up to 100 million dollars with a minimum guarantee of 20 million for empowering persistently distressed and rural communities to develop, implement, and carry out 10 year economic strategies and create jobs. She also shared that the EDC will be hosting the WA State Department of Commerce ICAP Breakout Meeting for this grant on March 6, 2023 at 1:00 pm at the Port Commissioners Meeting Room.

**XVII. FUTURE AGENDA (1:33:42-1:34:43)**

**XVIII. NEXT MEETINGS (1:34:44-1:34:57)**

- A. March 14, 2023 – Regular Commission Meeting
- B. March 28, 2023 – Regular Commission Meeting
- C. April 11, 2023 – Regular Commission Meeting
- D. April 25, 2023 – Regular Commission Meeting

**XIX. UPCOMING EVENTS (1:34:58-1:35:44)**

- A. Dept. of Commerce ICAP Breakout Meeting, March 6, 2023 – Port Angeles, WA
- B. AFRC Annual Meeting, April 11-13, 2023 – Stevenson, WA
- C. Olympic Logging Conference, April 26-28, 2023 – Victoria, B.C.
- D. WPPA Spring Meeting, May 17-19, 2023 – Spokane, WA

**XX. BROWN BAG LUNCH AND OPEN DISCUSSION WITH THE COMMISSION**

No Conducted

**XXI. EXECUTIVE SESSION (1:35:45-1:36:36), (0:00-0:56) \* THIS WAS ON THE SECOND OF TWO RECORDINGS OF THE MEETING**

**XXII. THE BOARD MAY RECESS INTO EXECUTIVE SESSION FOR THOSE PURPOSES AUTHORIZED UNDER CHAPTER 42.30 RCW, THE OPEN PUBLIC MEETINGS ACT.**

- Comm. Beauvais advised the Commission would convene an executive session; anticipated length of executive session is 60 minutes. The Commission may take action following the executive session.
  - Discussion: Two (2) items concerning legal risk of current or proposed action. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(i).
  - Recess: 10:40 am
  - Start Time: 10:40 am
  - Extended: 30 minutes
  - End Time: 12:10 pm
- Public Session of Commission Meeting Reconvened: 12:10 pm
- \*Comm. McAleer did not return to the meeting following the Executive Session.



**XXIII. ADJOURN (1:45-1:46) \* THIS WAS ON THE SECOND OF TWO RECORDINGS OF THE MEETING**  
Comm. Beauvais adjourned the meeting at 12:13 pm.

PORT OF PORT ANGELES  
BOARD OF COMMISSIONERS

  
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Connie Beauvais, President

  
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Steven Burke, Secretary