



REGULAR COMMISSION MEETING
Tuesday, January 24, 2023, at 9:00 am
338 West First Street, Port Angeles, WA 98362
MINUTES

The Regular Commission Meeting will be available to the public in person and remotely. For instructions on how to connect to the meeting remotely please visit www.portofpa.com/agendacenter

Steve Burke, Commissioner	Jennifer Baker, Finance & Accounting Mgr.*
Colleen McAleer, Commissioner	Paul Jarkiewicz, Dir. of Ops
Connie Beauvais, Commissioner	Braedi Joutsen, Clerk to the Board
Geoff James, Executive Director	Chris Hartman, Dir. of Engineering
John Nutter, Dir. Finance & Admin.	Caleb McMahon, Dir. of Econ. Development

**attended via zoom*

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00-0:47)

Comm. Beauvais called the meeting to order at 9:00 am.

II. EARLY PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (0:48-1:11)

None

III. APPROVAL OF AGENDA (1:12-1:27)

- Motion to approve agenda: Comm. Beauvais
- 2nd: Comm. Burke
- Vote: 2-0 (Unanimous)

IV. WORK SESSION (1:28-1:56:19), (1:57:17-2:11:26)

A. Port Angeles Yacht Club Presentation

- Presentation: Paul Kolesnikoff
- Discussion
- No Action

**Commissioner McAleer joined the meeting at 9:10 am.*

B. Sequim Bay Yacht Club Presentation

- Presentation: Frank DeSalvo
- Discussion
- No Action

C. CRTC Economic Development Completion Report

- Presentation: Dave Walter
- Discussion
- No Action

D. Greenlink Presentation

- Presentation: David Cortese, Susannah Spock, Nicole Harris
- Discussion
- No Action

V. APPROVAL OF CONSENT AGENDA (1:56:20-1:57:16)

A. Regular Commission Meeting Minutes, January 10, 2023

B. Vouchers in the amount of \$380,020.38

- Discussion
- Motion to approve consent agenda: Comm. McAleer
- 2nd: Comm. Beauvais
- Vote: 3-0 (Unanimous)



VI. COMPLETION OF RECORDS (2:11:57-2:29:43)

A. 4th Quarter Operations Report

- Presentation: Caleb McMahon, Geoff James, Paul Jarkiewicz
- Discussion
- No Action

VII. PLANNING AND CAPITAL PROJECTS

No items

VIII. LOG YARD

No items

IX. MARINE TRADES AND MARINE TERMINALS

No items

X. PROPERTY (2:29:44-2:30:15), (3:18:54-3:20:51)

A. Real Estate Services Agreement

- Presentation: Caleb McMahon
- Discussion
- No Action
- **This item was tabled until after the Executive Session*

XI. MARINAS

No items

XII. AIRPORTS (2:30:16-2:49:35)

A. Revision 3 to the William R. Fairchild International Airport, Rules and Regulations and Minimum Standards

- Presentation: Jon Picker
- Discussion
- Motion to memorialize the fees outlined in Port Letter 2022-70 to the current tenants within the 2020 Utility Extension Project zone are required to pay a rate of \$4,500 per condominium building and \$6,700 per commercial building as a construction cost offset to the Port of Port Angeles: Comm. McAleer
- Commission agreed to memorialize the fee by agreement at the meeting vice making the Revision. However, when the next review of the Rules and Regulations comes forward to the board, language concerning development costs will be inserted.
- 2nd: Comm. Beauvais
- Vote: 3-0 (Unanimous)

XIII. OTHER BUSINESS (2:49:36-3:00:06)

A. Amendment of the Port of Port Angeles Comprehensive Scheme of Harbor Improvements (Res. 23-1272)

- Presentation: Geoff James
- Discussion
 - **Public Hearing**
 - Closed: 11:51 am
 - No public comment was presented.
- Motion to introduce Resolution 23-1272, a resolution of the Port Commission of the Port of Port Angeles, a Municipal Corporation, amending the Port of Port Angeles Comprehensive Scheme of Harbor Improvements to update references to current Port budget and planning documents: Comm. Burke
- 2nd: Comm. McAleer
- Vote: 3-0 (Unanimous)
- Motion to waive second consideration: Comm. Beauvais
- 2nd: Comm. McAleer



- Vote: 3-0 (Unanimous)
- Motion to adopt Resolution 23-1272, a resolution of the Port Commission of the Port of Port Angeles, a Municipal Corporation, amending the Port of Port Angeles Comprehensive Scheme of Harbor Improvements to update references to current Port budget and planning documents: Comm. McAleer
- 2nd: Comm. Burke
- Vote: 3-0 (Unanimous)

B. 100 Year Anniversary of the Port of Port Angeles (Res. 23-1273)

- Presentation: Geoff James
- Discussion
- Motion to adopt Resolution 23-1273, a resolution to commemorate the 100-year anniversary of the Port of Port Angeles: Comm. Burke
- 2nd: Comm. McAleer
- Vote: 3-0 (Unanimous)

XIV. ITEMS NOT ON THE AGENDA

XV. COMMISSIONER REPORTS (3:00:07-3:12:17)

The Commissioners had a conversation about all attending the upcoming WPPA Ports Day in Olympia next week, on Thursday, February 2nd. They were in agreement they will all attend.

Comm. Burke recently visited Friday Harbor with Port staff and shared about his experience. Later this week Comm. Beauvais and other Port staff will be visiting Friday Harbor to also learn about their process of building marina floats themselves.

Comm. Beauvais shared that yesterday she testified before the Senate of Natural Resources Committee regarding SB 5254.

XVI. PUBLIC COMMENT SESSION (TOTAL SESSION UP TO 20 MINUTES) (3:12:18-3:12:27)

None.

XVII. FUTURE AGENDA (3:12:28-3:13:39)

XVIII. NEXT MEETINGS (3:13:40-3:13:43)

- A. February 14, 2023 – Regular Commission Meeting
- B. February 28, 2023 – Regular Commission Meeting

XIX. UPCOMING EVENTS (3:14:44-3:16:45)

- A. WPPA Port & Maritime Day, February 2, 2023 – Olympia, WA
- B. Seattle Boat Show, February 3-11, 2023 – Seattle, WA
- C. Northwest Aviation Conference, February 25-26, 2023 – Puyallup, WA
- D. AFRC Annual Meeting, April 11-13, 2023 – Stevenson, WA
- E. Olympic Logging Conference, April 26-28, 2023 – Victoria, B.C.

XX. BROWN BAG LUNCH AND OPEN DISCUSSION WITH THE COMMISSION (TIME PERMITTING)

XXI. EXECUTIVE SESSION (3:16:46-3:18:53)

The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, The Open Public Meetings Act.

- Comm. Beauvais advised the Commission would convene an executive session; anticipated length of executive session is 62 minutes. The Commission may take action following the executive session.
- Discussion: One (1) item concerning current or potential litigation. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(i). Two (2)



items concerning real estate sale, purchase, or lease if a likelihood that disclosure would increase price. Discussing such matters in executive session is appropriate pursuant to RCW 42.30.110(1)(b).


- Start Time: 12:23
- Extended: 5 minutes
- End Time: 1:30 pm

- Public Session of Commission Meeting Reconvened: 1:30 pm

XXII. ADJOURN (3:20:52-3:21:03)

Comm. Beauvais adjourned the meeting at 1:35 pm.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS



Connie Beauvais, President



Steven Burke, Secretary