



COMMISSION MEETING MINUTES
February 21, 2017
Regular Meeting at Port of Port Angeles
1:00 PM.

Present:

Colleen McAleer, President
Connie Beauvais, Vice President
Steven Burke, Secretary
John Nutter, Dir. of Finance & Admin

Mike Nimmo, Operations Mgr.
Jerry Ludke, Airport & Marina Mgr.
Susan Scott, Bus. Dev. Administrator
Holly Hairell, Admin Mgr.

***TIME SPECIFIC at 1:10 PM – Port of Port Angeles Resolution 17-1147**

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00 to 0:22)

Commissioner McAleer called the meeting to order at 1:01 PM and Airport and Marina Manager, Jerry Ludke led the pledge of allegiance.

II. APPROVAL OF CONSENT AGENDA (0:48 to 02:05)

A. Commission Meeting Minutes

1. February 6, 2017 Commission Meeting minutes

B. Vouchers in the amount of \$518,023.17

Commission Action: Commissioner Beauvais moved to approve the vouchers in the amount of \$518,023.17 and Commissioner Burke seconded the motion for discussion. Commissioner Burke briefly highlighted the vouchers and discussion followed. The vote was called for and the motion passed unanimously.

III. COMPLETION OF RECORDS - January 2017 Monthly Report (2:19 to 7:12)

Discussion followed amongst the Commission and questions were asked about the monthly report for January 2017.

Staff Item: The Commission asked staff to correct an error on the Operations Report (page 30) regarding the slip occupancy numbers at the Port Angeles Boat Haven.

IV. EARLY PUBLIC COMMENT SESSION (total session up to 20 minutes)

None Offered

V. PLANNING

No Items

VI. PROPERTY

A. Real Estate Broker Commission Policy follow-up (36:35 to 1:18:00)

Port Counsel, Chris Riffle began the discussion on the real estate broker commission policy and highlighted the changes made to the policy since the last meeting. Discussion followed and the Commission provided feedback on the proposed real estate broker commission policy.

Staff Item: The Commission requested that the staff bring back information on how other ports are paying out broker commission fees for lease transactions.

B. Real Estate Marketing Plan follow-up (1:18:13 to 1:29:20)



Susan Scott, Business Development Administrator, presented the changes to the real estate marketing plan to the Commission from the last Commission meeting. Discussion followed.

VII. MARINAS

A. Marina Advisory Committee (MAC) Procedures Revision (1:29:26 to 1:39:19)

Jerry Ludke, Airport and Marina Manager, presented a Marina Advisory Committee procedures revision regarding definition of quorum and asked the Commission to consider approval of the changes. Discussion followed.

Commission Direction: The Commission decided not to move forward with the change to the MAC procedures.

VIII. AIRPORTS

A. FIA Fee Waiver Request: Clallam County and Army National Guard (1:39:24 to 1:41:00)

Jerry Ludke, Airport and Marina Manager, presented the FIA fee waiver request for the Clallam County/Washington Army National Guard joint communication exercise and asked the Commission to consider a fee waiver for Clallam County and WA Army National Guard exercise on March 30th through April 2nd.

Commission Action: Commissioner Beauvais made a motion to approve the fee waiver for Clallam County and the WA Army National Guard. Commissioner Burke seconded the motion. With no discussion, the vote was called for and passed unanimously.

B. Airline Discussion (1:41:15 to 1:53:55)

Jerry Ludke, Airport and Marina Manager, discussed the Thursday, February 16th meeting with Zephyr Air and community stakeholders at FIA. Discussion followed.

Commission Direction: The Commission directed staff to seek answers regarding the revenue guarantee grant and if Zephyr Air would qualify under the grant terms.

IX. OTHER BUSINESS

A. Time Specific at 1:10PM – Port of Port Angeles Resolution 17-1147 “A resolution in support of the recreational fishing industry as vitally important to the economic health and well-being of Clallam County” (7:27 to 36:25)

Airport and Marina Manager, Jerry Ludke presented Port resolution 17-1147 to the Commission and described its parameters. He asked the Commission to pass the resolution as presented. Commissioner McAleer allowed for public comment regarding the topic.

Cherie Kidd (101 East 10th Street, Port Angeles) – Ms. Kidd voiced her concern over the shortened halibut fishery and its devastating impact on the economic community. She stated that the resolution is designed to take to other local governments and to Olympia. She wants a fair fishing season so the community can thrive. Ms. Kidd also expressed her support for passenger service at the William R. Fairchild International Airport.

Norm Metzler (225 West 10th Street, Port Angeles) – Mr. Metzler expressed his support for the halibut resolution. He gave a copy of a letter to Representative Mike Chapman to the Port Commission on the topic. Mr. Metzler then discussed the poundage limits given to commercial long liners.

Dave Croonquist (Sequim) – Mr. Croonquist stated that he worked with Dept of Fish and Wildlife for several years. He said that the economic impact of reduced fishing days is hurting



everyone and it makes people fish when they shouldn't be out on the water. He then discussed statistics regarding recreational fishing.

Ralph Burba (473 West Silberhorn Road, Sequim) – Mr. Burba supports the resolution adopted by the Port Angeles City Council. He stated that the halibut season is an injustice. As a tenant at the Port Angeles Boat Haven, he has noticed that the smaller slips are empty due to the shortened halibut season.

Mark Thomas (1743 Freshwater Bay Road, Port Angeles) – Mr. Thomas discussed the fishing seasons being decreased and the changes to the fishery over the years. He stated that safety is important on the water and the US Coast Guard has similar safety concerns. He asked the Commission to support the resolution.

Discussion followed on who has the decision authority on the proposed changes to the halibut fishery, the different fishing areas and the various area quotas.

Commission Action: Commissioner Burke made a motion to introduce resolution 17-1147. Commissioner Beauvais seconded the motion for discussion and discussion followed. The vote was called for and it passed unanimously.

Commissioner Burke made a motion to adopt resolution 17-1147. Commissioner Beauvais seconded the motion for discussion. With no discussion, the motion passed unanimously.

X. **PUBLIC COMMENTS SESSION (total session up to 20 minutes) (1:54:00 to 2:06:16)**

Doug Sandau (164 Alice Road, Port Angeles) - Mr. Sandau discussed commuter airline recruitment and the loss of it over the years. He stated that profit margins of commuter airlines are very small. He gave his support in moving forward with Zephyr Air, but warned the Commission of the domino effect if problems should arise.

Scott Jones (Pacific Northwest Regional Council of Carpenters of Ocosta, WA) – Mr. Jones asked the Commission to include responsible bidder, apprenticeship and minority language when putting out bids to contractors. Mr. Jones gave the Commission an example of a Port of Seattle resolution supporting these efforts.

XI. **NEXT MEETINGS (2:06:30 to 2:07:15)**

- March 13, 2017 Special Commission Meeting with City of Sequim at 4:00 PM

Director of Finance and Administration, John Nutter stated that the start time may change to 3:00 PM for Port specific items.

- March 21, 2017 Regular Commission Work Session at 9:00 AM
- March 21, 2017 Regular Commission Business meeting at 1:00 PM

XII. **UPCOMING EVENTS (2:07:16 to 2:11:52)**

- February 24, 2017 – Community Partner Program applications due

Commissioner Beauvais discussed KBTC coming to interview the Commission for their "Northwest Now" segment on March 6th.

Commissioner Burke briefed the Commission on the EDC Executive Director search and the Port Angeles Chamber of Commerce dunk tank at the Clallam County Fair.

XIII. **EXECUTIVE SESSION The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, the Open Public Meetings Act. (2:11:53 to 2:12:40)**



Commissioner McAleer moved the meeting into executive session at 3:15 PM to discuss two items concerning the lease of Port property and one item concerning potential litigation

expected to take 30 minutes. Action was not expected to be taken following executive session.

At 3:45 PM, Commissioner McAleer extended the executive session for 15 minutes until 4:00 PM. At 4:00 PM, Commissioner McAleer extended the executive session for 5 minutes until 4:05 PM.

XIV. ADJOURN

With no further business to discuss, Commissioner McAleer adjourned the business meeting at 4:06 PM.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS

A handwritten signature in blue ink, appearing to read "Colleen McAleer".

Colleen M. McAleer, President

A handwritten signature in blue ink, appearing to read "Connie Beauvais".

Connie L. Beauvais, Vice President