



COMMISSION REGULAR MEETING MINUTES
Port of Port Angeles
January 23, 2017
1:00 PM.

PRESENT:

Colleen McAleer, President
Connie Beauvais, Vice President
Steven Burke, Secretary
Karen Goschen, Executive Director
John Nutter, Dir. of Finance & Admin
Chris Hartman, Dir. of Engineering

Mike Nimmo, Operations Manager
Jerry Ludke, Airport & Marina Manager
Chris Rasmussen, Facilities Manager
Holly Hairell, Admin Manager
Simon Barnhart, Port Legal Counsel

**** TIME SPECIFIC PRESENTATION AT 1:05PM – Sequim School District Levy**

I. CALL TO ORDER / PLEDGE OF ALLEGIANCE (0:00 to 0:40)

Commissioner McAleer called the meeting to order and Commissioner Beauvais led the pledge of allegiance.

II. APPROVAL OF CONSENT AGENDA (28:57 to 31:10)

A. Commission Meeting Minutes

1. January 9, 2017 Commission Work Session minutes
2. January 9, 2017 Commission Regular Meeting minutes
3. January 18, 2017 Commission Special Meeting minutes

B. Vouchers in the amount of \$710,127.76

Commission Action: Commissioner Beauvais made a motion to approve the consent agenda and incorporating changes from the morning work session. Commissioner Burke seconded the motion for discussion. Discussion followed. The vote was called and the motion passed unanimously.

III. EARLY PUBLIC COMMENT SESSION (total session up to 20 minutes)

None

IV. PLANNING

A. WPAHG RI/FS Work Order 02, Change Order 05 (31:30 to 45:20)

Jesse Waknitz, Environmental Manager presented the WPAHG RI/FS Work Order 02, Change Order 05.

Commission Action: Commissioner Beauvais made a motion to authorize the Executive Director to execute Western Port Angeles Harbor Site Work Order #2 Change Order #5 with Floyd Snider as part of the Western Port Angeles Harbor Group and per the Participation Agreement for the Western Harbor, with Floyd Snider in the amount not to exceed Five Hundred Eighty-Four Thousand, Two Hundred Twenty One Dollars and Zero Cents (\$584,221.00). Commissioner Burke seconded the motion for discussion. Discussion and clarification followed. The motion passed unanimously.

B. CMC Fire Alarm Upgrades 10:10 - 10:50 Change Order #1 (45:33 to 52:30)

Chris Rasmussen, Facilities Manager presented the CMC Fire Alarm Upgrades 10:10 - 10:50 Change Order #1. Questions and discussion followed.



Commission Action: Commissioner Burke moved to authorize the Executive Director to execute Change Order #01 with Detech, Inc. in the amount of Eight Thousand Seven Hundred Sixty Five Dollars and Seventy Seven Cents (\$8,765.77) including WSST. Commissioner Beauvais seconded the motion for discussion. With no discussion, the motion carried unanimously.

V. PROPERTY

A. South Airport Log Yard Lease Ratification (52:36 to 57:18)

John Nutter, Director of Finance & Administration presented South Airport Log Yard Lease Ratification. Questions and discussion followed.

Commission Action: Commissioner Beauvais moved to approve the terms and conditions of the Merrill & Ring Forest Products, L.P. Flex Area Use Agreement and ratify the prior signing of this Agreement by the Executive Director. Commissioner Burke seconded the motion for discussion. With no further discussion, the motion carried unanimously.

VI. MARINAS

A. PABH/JWM Fee Waiver Request: Puget Sound Anglers North Olympic Peninsula Chapter (57:23 to 1:01:33)

Jerry Ludke, Airport & Marina Manager presented the PABH/JWM Fee Waiver Request: Puget Sound Anglers North Olympic Peninsula Chapter. Questions and discussion followed.

Commission Action: Commissioner Beauvais made a motion to authorize a fee waiver for three (3) nights' moorage, power and launch at both PABH and JWM on May 3, 5 and 10 to be used as "live auction" items to help fund the Puget Sound Anglers' 16th Annual Kids Fishing Day. Commissioner Burke seconded the motion for discussion. Comments followed. The motion carried unanimously.

VII. AIRPORTS

A. FIA Fee Waiver Request: National Guard (1:01:36 to 1:03:45)

Jerry Ludke, Airport & Marina Manager presented the fee waiver request for the Washington Army National Guard. Questions and discussion followed.

Commission Action: Commissioner Burke made a motion to authorize a fee waiver for the Domestic Operations Command Post Exercise on June 9-11, 2017. Commissioner Beauvais seconded the motion for discussion. With no discussion, the motion carried unanimously.

VIII. OTHER BUSINESS

A. Resolution 17-1146: Setting of Commission Meeting Schedule (1:04:07 to 1:05:13)

John Nutter, Director of Finance & Administration presented Resolution 17-1146 for introduction.

Commission Action: Commissioner Burke made a motion to introduce Resolution 17-1146. Commissioner Beauvais seconded the motion for discussion. With no discussion, the motion carried unanimously.

Commission Action: Commissioner Burke made a motion to approve Resolution 17-1146. Commissioner Beauvais seconded the motion for discussion. With no discussion, the motion carried unanimously.

B. Timber Advisory Committee (TAC) Procedures approval (1:05:18 to 1:06:11)



John Nutter presented the TAC procedures. Commissioner Beauvais made a motion to approve the Timber Advisory Committee (TAC) procedures.

Commission Action: Commissioner Burke seconded the motion for discussion. With no discussion, the motion carried unanimously.

C. TAC Public Comment Letter on BNR's Sustainable Harvest DEIS (1:06:17 to 1:24:23)

Karen Goschen, Executive Director presented the TAC Public Comment Letter on BNR's Sustainable Harvest DEIS. Discussion followed.

Commission Action: Commissioner Burke made a motion to approve the Final TAC Recommended POPA Testimony to BNR with Port staff revisions. Commissioner Beauvais seconded the motion for discussion. After discussion and questions, the motion carried unanimously.

D. Annual Bad Debt write-off review (1:24:26 to 1:27:23)

John Nutter presented seven (7) accounts with outstanding balances totaling \$9,406.13 which should be removed from our accounts receivable asset listing. Discussion and questions followed.

Commission Action: Commissioner Burke made a motion to approve the removal of the seven accounts from the Port's records. Commissioner Beauvais seconded the motion for discussion. With no discussion, the motion carried unanimously.

E. Community Partner Program (1:27:26 to 1:31:00)

Holly Hairell, Admin Manager presented the 2017 Community Partner Program.

Commission Action: Commissioner Beauvais made a motion to launch the 2017 Community Partner Program. Commissioner Burke seconded the motion for discussion. Discussion and question followed. A vote was called and the motion carried unanimously.

F. Time Specific at 1:05pm - Sequim School District Levy (0:41 to 28:41)

Patsene Dashiell, Director of Communications/Volunteer Coordinator from the Sequim School District gave a PowerPoint presentation on their Educational Programs & Operations levy and Capital Levy coming up on the ballot. Questions and discussion followed.

Jeff Gossage, Director of Transportation from the Sequim School District encouraged voting.

Brian Kuh, President of Citizens for Sequim Schools asked for an endorsement of the levies from the Port Commission.

Commission Action: Commissioner Burke made the motion to support the Sequim School District's Educational Programs & Operations Levy and the Capital Levy for the upcoming ballot. Commissioner Beauvais seconded the motion for discussion. Commissioner Burke amended his motion to include the Port Angeles School District's Maintenance & Operations Levy. A vote was called and the motion carried unanimously.

IX. PUBLIC COMMENTS SESSION (total session up to 20 minutes)

None

X. NEXT MEETINGS

- January 30, 2017 4 PM Joint meeting with Port Angeles City Council at City Hall
- WPPA Port Legislative Day—January 31, 2017 Olympia, WA 1 PM
- February 6, 2017 9 AM Regular Work Session
- February 6, 2017 1 PM Regular Business Meeting



- February 13, 2017 Joint Meeting with County –10 AM
- February 13, 2017 Regular Work Session – 1 PM
- February 21, 2017 9 AM Regular Work Session
- February 21, 2017 1 PM Regular Business Meeting

XI. UPCOMING EVENTS

- February 7, 2017 Board of Natural Resources Meeting, Port staff and other Trust Beneficiaries to provide public comment on Sustainable Harvest Level

XII. EXECUTIVE SESSION The Board may recess into Executive Session for those purposes authorized under Chapter 42.30 RCW, the Open Public Meetings Act.

Commissioner McAleer moved the meeting into executive session at 2:35 PM to discuss two items concerning the purchase of real estate, four items concerning the lease of Port property and one item concerning litigation expected to take 90 minutes. Action was not expected to be taken following executive session.

At 4:05 PM, Commissioner McAleer extended the executive session for 20 minutes until 4:25 PM. At 4:25 PM, Commissioner McAleer extended the executive session for another 15 minutes until 4:40 PM. Commissioner McAleer reconvened the business meeting at 4:40 PM.

XIII. ADJOURN

With no further business to discuss, Commissioner McAleer adjourned the business meeting at 4:40 PM.

PORT OF PORT ANGELES
BOARD OF COMMISSIONERS

Colleen M. McAleer, President

Steven Burke, Secretary